

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, August 28th, 2017. The meeting was called to order at 7:30 PM.

ROLL CALL:

Present: Trustee Meissen, Trustee Waller, Trustee Ingram, Trustee Hoffman, Trustee Slade, Trustee Matteson

Absent: None

Employees: *Admin. Assistant/Treasurer* Connie Langley, *Superintendent of Public Works* Aaron Kahl, *Chief of Police* Jeff Schelling

Village Attorney: Darron Burke

Village Clerk: Lindsey Leombruni

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the August 14th, 2017 Regular Session were inspected. A motion was made by Mrs. Meissen and seconded by Mrs. Waller to approve the August 14th, 2017 minutes of the Regular Session as presented. ROLL CALL: Matteson, yes; Slade, yes; Meissen, yes; Waller, yes; Ingram, yes; Hoffman, abstain. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The bills were reviewed by the Board members. A Motion was made by Mr. Slade and seconded by Mr. Ingram to draw on the treasury to pay the August 28th, 2017 bills totaling \$48,020.77. ROLL CALL: Waller, yes; Ingram, yes; Hoffman, yes; Meissen, yes; Matteson, yes; Slade, yes. MOTION CARRIED. AUTHORIZED.

PUBLIC COMMENT

Bob Farmer was present to discuss The Fire Barn being 6 ft. 3 in (or 7 ft. 3 in) into the alley plus the ramp.

Craig DeGutis of 128 W. Main Street was present to discuss a concern about water spillage into his yard. He also was concerned about the placement of The Fire Barn grease and waste receptacles.

SPECIAL COMMITTEE MEETING RECAP 8/21/17: PROJECT REVIEW

Well & Water Mains Project- There will be a \$4 total rate increase over a 2 year period. The earliest payment due for the project is March 2019. There needs to be a \$1.56 increase by December 2017 billing to receive 5 points on the grant. There was some discussion on whether to raise the 3,000 gallon

base to 5,000 gallons. Consensus was not to raise it. In the end, it was decided to do a two year plan by raising the base rate \$2.00 starting with the December 2017 billing, \$1.00 May 2018 billing, and \$1.00 May 2019 billing. Also discussed were proposals from CFPS & Fehr Graham for grant preparation. These will be voted on at the August 28, 2017 meeting.

Square Project- The ITEP grant preparation to be done by CFPS will cost \$1,000. The Committee of the Whole agreed to have the required paperwork drawn up to vote and approve on August 28, 2017. Some suggestions were given to increase revenue to pay for the project, which included the Food & Alcohol Tax, extending current TIF District and Development District Tax.

Sewer Project- Improvements need to be done on the wastewater treatment facility including lagoon modifications. A Fehr Graham proposal was presented for \$18,750. Paperwork to be drawn up and voted on at the August 28, 2017 meeting.

COMMITTEE REPORTS

A. FINANCE

Deb Jones and Bob Farmer are interested in splitting the zoning administrator position for now until the position can be filled. Illinois Municipal League conference was discussed. Mr. Slade read the revenues for July.

B. ECONOMIC DEVELOPMENT

Mrs. Hoffman reported building the website has been giving her some trouble so she has enlisted the help of a website builder. Scott Wenstrom has already taken a few photos around town and Mrs. Hoffman will contact him about doing the elected official/employee headshots on September 11th. Steve Thomas has contacted us regarding separating the two buildings he owns on Center Street that are presently treated as one property. They will need separate water meters and tax bills.

C. BUILDINGS AND PARKS

Mrs. Meissen reported the basketball court should be completed by this weekend. New lights have been installed in the bathrooms. The crow's nest is being re-tinned.

D. STREETS AND ALLEYS

The Fire Barn easement vote is still on hold. The west side alley between The Fire Barn and the Mosaic Temple was discussed, and will be discussed further.

E. WATER AND SEWER

Ms. Langley provided a water increase proposal handout. Connie will meet with Sharon Pepin soon to discuss the increase, and our 4 high users.

F. POLICE

Chief Schelling reported he had a meeting with Mercy Health. Mercy Health is writing a grant for 2 AED's (Automated External Defibrillator) to be kept in the squad cars. All officers will also be provided with two Narcon doses for heroin overdose situations, & tourniquets for emergency situations. Training on all will be provided by Mercy Health.

UNFINISHED BUSINESS

A. ORDINANCE 2017-10, an ordinance for the levy and assessment of a tax for all Village purposes for the Village of Durand for the fiscal year commencing May 1st, 2017 and ending April 30th, 2018. Motion was made by Mr. Ingram and seconded by Mr. Slade to approve Ordinance 2017-10. ROLL CALL: Ingram, yes; Slade, yes; Meissen, yes; Hoffman, yes; Waller, yes; Matteson, yes. MOTION CARRIED. APPROVED.

NEW BUSINESS

A. RESOLUTION 2017-13, a resolution of the Village of Durand, authorizing the Village to enter into a services agreement with Community Funding & Planning Services to prepare and submit a community development block grant public infrastructure grant application on behalf of the Village. Motion was made by Mr. Ingram and seconded by Mr. Slade to approve Resolution 2017-13. ROLL CALL: Hoffman, yes; Waller, yes; Slade, yes; Matteson, yes; Meissen, yes; Ingram, yes. MOTION CARRIED. AUTHORIZED.

B. RESOLUTION 2017-14, a resolution of the Village of Durand, authorizing the Village to enter into a services agreement with Community Funding & Planning Services to prepare and submit a public water revolving loan fund full application on behalf of the Village. Motion was made by Mr. Slade and seconded by Mr. Ingram to approve Resolution 2017-14. ROLL CALL: Meissen, yes; Waller, yes; Ingram, yes; Hoffman, yes; Slade, yes; Matteson, yes. MOTION CARRIED. AUTHORIZED.

C. RESOLUTION 2017-15, a resolution of the Village of Durand, authorizing the Village to enter into a professional services agreement with Fehr Graham for the South St. and State St. water main replacement at a cost not to exceed \$114,500. Motion was made by Mrs. Waller and seconded by Mrs. Meissen to approve Resolution 2017-15. ROLL CALL: Matteson, yes; Slade, yes; Meissen, yes; Waller, yes; Ingram, yes; Hoffman, yes. MOTION CARRIED. AUTHORIZED.

D. RESOLUTION 2017-16, a resolution of the Village of Durand, authorizing the Village to enter into a services agreement with Community Funding and Planning Services to prepare and submit an application for an Illinois Transportation Enhancement Program grant on behalf of the Village. Motion was made by Mr. Ingram and seconded by Mrs. Meissen to approve Resolution 2017-16. ROLL CALL: Waller, yes; Ingram, yes; Slade, yes; Hoffman, yes; Meissen, yes; Matteson, yes. MOTION CARRIED. AUTHORIZED.

E. RESOLUTION 2017-17, a resolution of the Village of Durand, authorizing the Village to enter into a professional services agreement with Fehr Graham for wastewater treatment facility improvements

not to exceed \$18,750. Motion was made by Mr. Slade and seconded by Mrs. Waller. ROLL CALL: Ingram, yes; Slade, yes; Meissen, yes; Hoffman, yes; Waller, yes; Matteson, yes. MOTION CARRIED. AUTHORIZED.

F. FIRST READING OF ORDINANCE 2017-__, An ordinance of the Village of Durand, amending the Code of Ordinances, Chapter 18, "Waters & Sewers", Article II, "Water", Division 3, "Meter and Rates", Section 18-50, "Sewer and Water Rates". This will be voted on at the next meeting.

H. REQUEST FROM BIKER BASH/DARTS FOR A RAFFLE LICENSE AND WAIVER OF BOND REQUIREMENT. They will be raffling off a TV on 9/8/17. See attached Raffle License Application for more details. Motion was made by Mr. Ingram and seconded by Mrs. Meissen to approve the raffle request and waiver of bond requirement. ROLL CALL: Matteson, yes; Ingram, yes; Waller, yes; Meissen, yes; Slade, yes; Hoffman, yes. MOTION CARRIED. APPROVED.

I. REQUEST FROM BIKER BASH/DARTS FOR A RAFFLE LICENSE AND WAIVER OF BOND REQUIREMENT. They will be raffling off a Gift Basket on 9/9/17. See attached Raffle License Application for more details. Motion was made by Mr. Slade and seconded by Mr. Ingram to approve the raffle request and waiver of bond requirement. ROLL CALL: Hoffman, yes; Waller, yes; Slade, yes; Matteson, yes; Meissen, yes; Ingram, yes. MOTION CARRIED. APPROVED.

ADDITIONAL COMMENTS

None

MOTION TO ADJOURN THE AUGUST 28th, 2017 REGULAR MEETING OF THE DURAND VILLAGE BOARD OF TRUSTEES

ROLL CALL: YEAS, 6. NAYS, 0. ABSENT, 0.

TIME ADJOURNED: 8:39 PM

ATTEST: _____

Lindsey Leombruni, *Village Clerk*