

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, September 23rd, 2019. The meeting was called to order by the Village President, Bob Corwin, at 7:32 P.M.

ROLL CALL:

Present: Trustee Fritz, Trustee Slade, Trustee Matteson, Trustee Waller, Trustee Meissen

Absent: Trustee Hoffman

Employees: *Chief of Police, Jeff Schelling, absent*

Public Works Supervisor, Aaron Kahl

Village President: Bob Corwin

Village Treasurer: Sherry Bessert

Village Attorney: Darron Burke

Village Clerk: Mary Sphatt

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the September 9th, Regular Session were inspected. Motion was made by Mr. Slade and seconded by Mrs. Meissen to approve the September 9th, 2019 minutes of the Regular Session. ROLL CALL: Matteson, yes: Slade, yes: Meissen, yes: Waller, yes: Fritz, yes: Hoffman, absent. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The bills were reviewed by the Board members. A Motion was made by Mr. Slade and seconded by Mr. Fritz to draw on the treasury to pay the September 23rd bills totaling \$35,974.19. ROLL CALL: Waller, yes: Fritz, yes: Slade, yes: Hoffman, absent: Meissen, yes: Matteson, yes. MOTION CARRIED. AUTHORIZED.

ZONING

Zoning administrator John Scott presenting concerns that are currently being addressed by the zoning board

1. There is a request to vacate 2 alleys in the Village. The first between W Washington St and 110 W Elm St. The second between W Elm and 202 N Center St. The paperwork is being put together by Mr. Scott so an ordinance can be drafted.
2. Cannabis Zoning Guidelines are being studied. Once the state sets these guidelines The Zoning Board can finalize Village guidelines.
3. Solar Panels are being taken more seriously now by the County since residents are now interested in installing these. Many guidelines are involved in the installation of these, including who is certified to install them and Winnebago County does require a permit to do so.
4. The flood map CD has been located and given to Sherry. They are working on making a large map for the Village.

PUBLIC COMMENT

Ken Opperman addressed the board regarding the water hookup for 505 E North Street. The last active personal well in the Village is located on this property and the owner was informed of the need to connect the house to the municipal water supply. Mr. Opperman is asking that the board waive the hookup fee.

COMMITTEE REPORTS

- **FINANCE**

Kyle Demus went over the annual audit report. The Cannabis tax is up for a vote today on unfinished business. The tax is set at 2.75%. Surrounding communities have set this tax at 3%. The zoning board is also discussing cannabis. A check was reissued to Rockford Communications for 2018 invoice #1056 in the amount of \$75.78. The payment was not received by them and was not posted by the bank.

- **ECONOMIC DEVELOPMENT**

Durand Charm will hold Trunk or Treat on October 26th from 10:00 A.M. until noon. Halloween trick or treat hours will be on Thursday, October 31st from 5 P.M. until 8 P.M.

- **BUILDINGS AND PARKS**

Nothing to Report

- **STREETS AND ALLEYS**

Civil returned twice to sweep the excess gravel on the streets covered by chip seal. There was about 60 yards of gravel collected. The board discussed the IEPA Loan Disbursement #6 for the South and State Street Water Main Project

- **WATER AND SEWER**

A possible waiver for the water hookup for 505 North Street was discussed. The South and State Street water main project change order regarding the Kelsey Contract extension was also reviewed. Five water meter pits will need to be installed for the apartment building on Newman Street. The flooding caused by the recent rains and subsequent ground saturation has strained the drainage system and caused the sewer system to backup in many residences. The use of sump pumps in many homes has made the situation worse. A future possible ordinance, which will prevent the use of these pumps in homes, was discussed.

- **POLICE**

The homecoming parade will be held on September 27th starting at 2:30. Chief of Police Jeff Schelling has been in RMS training for 3 days.

UNFINISHED BUSINESS

Motion was made by Mr. Slade and seconded by Mr. Fritz to approve Ordinance 2019-14, which sets the Cannabis Tax to 2.75%. ROLL CALL: Hoffman, absent: Waller, yes: Slade, yes: Matteson, yes: Meissen, yes: Fritz, yes. MOTION CARRIED. APPROVED.

NEW BUSINESS

- A. Motion was made by Mr. Slade and seconded by Mrs. Meissen to waive the water hookup fee for the property at 505 E North St. ROLL CALL: Hoffman, absent: Waller, no: Slade, abstain: Matteson, no: Meissen, no: Fritz, abstain. MOTION NOT APPROVED. This will be revisited when Mrs. Hoffman is present, per Village President Bob Corwin.
- B. Motion was made by Mr. Slade and seconded by Mrs. Waller to approve Resolution 2019-18, the South and State Change Order for Kelsey Contract Extension. ROLL CALL: Hoffman, absent: Waller, yes: Slade, yes: Matteson, yes: Meissen, yes: Fritz, yes. MOTION CARRIED. APPROVED.
- C. Motion was made by Mr. Slade and seconded by Mr. Fritz to close the Village Square for the Charm Halloween Trunk or Treat between 9 A.M.-12:30 P.M. on October 26th. ROLL CALL: Hoffman, absent: Waller, yes: Slade, yes: Matteson, yes: Meissen, yes: Fritz, yes. MOTION CARRIED. APPROVED.

- D.** Motion was made by Mr. Slade and seconded by Mrs. Waller to pay IEPA Loan Disbursement #6 for South and State Street Water Main Replacement Loan #17-5505 Including: Kelsey Excavating Request #5 in the amount of \$27,775.20. ROLL CALL: Hoffman, absent: Waller, yes: Slade, yes: Matteson, yes: Meissen, yes: Fritz, yes. MOTION CARRIED. APPROVED.
- E.** Motion was made by Mr. Slade and seconded by Mr. Fritz to approve Resolution 2019-19 The Kelsey Excavating Change Order #4 which adds 5 water meter pits and increases the cost of the Water Main Project by \$16,000. These water meter pits will be located at the apartment building on Newman Street. ROLL CALL: Hoffman, absent: Waller, yes: Slade, yes: Matteson, yes: Meissen, yes: Fritz, yes. MOTION CARRIED. APPROVED.
- F.** The Kelsey completion date extension is a redundancy and will be removed. It again explains that the Water Main Project Contract will be extended by 12 days.

MOTION TO ADJOURN THE SEPTEMBER 23rd, 2019 REGULAR MEETING OF THE DURAND VILLAGE BOARD OF TRUSTEES

ROLL CALL: YEAS, 5; NAYS, 0; ABSENT, 1.

TIME ADJOURNED: 8:13 P.M.