

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, November 25th, 2019. The meeting was called to order by the Village President, Bob Corwin, at 7:31 P.M.

ROLL CALL:

Present: Trustee Fritz, Trustee Slade, Trustee Waller, Trustee Matteson, Trustee Hoffman

Absent: Trustee Meissen

Employees: *Chief of Police, Jeff Schelling*

Public Works Supervisor, Aaron Kahl

Village President: Bob Corwin

Village Treasurer: Sherry Bessert

Village Attorney: Darron Burke

Village Clerk: Mary Sphatt

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the November 11th, 2019 Regular Session were inspected. Motion was made by Mr. Fritz and seconded by Mrs. Waller to approve the November 11th, 2019 minutes of the Regular Session as written. ROLL CALL: Hoffman, abstain: Slade, yes: Matteson, yes: Waller, yes: Fritz, yes: Meissen, absent. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

- A. The bills were reviewed by the Board members. A Motion was made by Mr. Slade and seconded by Mrs. Hoffman to draw on the treasury to pay the November 28th bills totaling \$55,693.37. ROLL CALL: Waller, yes: Fritz, yes: Slade, yes: Hoffman, yes: Meissen, absent: Matteson, yes. MOTION CARRIED. AUTHORIZED.

ZONING

John Scott stated that concerning Dollar General, the attorney is reviewing the sanitary sewer easement agreement. The agreement consists of a 20-foot easement which the village will need to sign off on.

PUBLIC COMMENT

Bob Farmer asked when the Village would have a code enforcement officer. He was informed by Mr. Burke and Mr. Corwin that a contract was sent to Larry Hewitt and he said it should not be a conflict with his current duties. The contract has only to be signed.

COMMITTEE REPORTS

- **FINANCE**

Budget discussions will begin Monday December 16th at 6 p.m. Aaron Kahl distributed his budget requests for public works and Chief Schelling has his prepared for the Police Department. An estimate from Kelsey Excavating for demolition of the Hopper building was received and will be discussed at the next meeting. The Village has received a certified letter stating that the Monroe Clinic has applied for tax exemption.

- **ECONOMIC DEVELOPMENT**

There will be a live nativity on December 6th at 6p.m. under the mural on the empty lot in the square. Jack and Lisa Walsh donated a Christmas tree for the village hall. Durand Charm decorated the square and the gazebo. There were approximately 850 attendees to the Candy Cane Lane craft show. Public works put the lights up in town. Durand Charm is working on a live advent calendar in business windows.

- **BUILDINGS AND PARKS**

The Hopper building is ready to be scheduled for demolition. Dennis Meissen requested to clean out the building.

- **STREETS AND ALLEYS**

Mr. Burke will draft a solar ordinance which should be ready for review by the Village Board and Zoning Board by late February or early March. Aaron Kahl will request that Civil resweep loose gravel from Summerland and Concord streets in the Otter Creek subdivision.

WATER AND SEWER

The three items up for a vote under new business were discussed.

- **POLICE**

Chief Schelling and Mark Sigmund have training on January 2nd for the new cannabis law.

UNFINISHED BUSINESS

NEW BUSINESS

- A. Motion was made by Mr. Slade and seconded by Mrs. Waller to approve Resolution 2019-26, the South and State Change Order #5 for Kelsey Contract Time Extension. ROLL CALL: Hoffman, yes: Waller, yes: Slade, yes: Matteson, yes: Meissen, absent: Fritz, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mr. Slade and seconded by Mrs. Hoffman to approve Resolution 2019-27 the South and State Change Order #6 for Final Quantities which include valve breaks and hydrants. ROLL CALL: Matteson, yes: Waller, yes: Meissen, absent: Slade, yes: Hoffman, yes. MOTION CARRIED. APPROVED.
- C. Motion was made by Mrs. Hoffman and seconded by Mr. Slade to approve Resolution 2019-28 accepting a price of \$358,292.64 for the IEPA Loan Disbursement #8 for South and State Street Water Main Replacement Loan #17-5505 including: Kelsey Excavating Request #7, Fehr Graham invoice #91631 CFPS Inc Invoice #02 for Loan Administration. ROLL CALL: Matteson, yes: Fritz, yes: Waller, yes: Meissen, absent: Slade, yes: Hoffman, yes. MOTION CARRIED. APPROVED.

MOTION TO ADJOURN THE NOVEMBER 25TH, REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 5; NAYS, 0; ABSENT, 1.

TIME ADJOURNED: 7:54 P.M.