



PERMIT APPLICATION

UTV/Golf Cart

Permits issued each fiscal year from May 1 to April 30

Permit Registered Owner

Name: _____

Address: _____

City/State/Zip Code: _____

Phone Number: _____ DOB: _____

Email Address: _____

Driver's License Number (Attach copy): _____

Additional Operator (Any additional operators may be listed on second page)

Name: _____

Address: _____

City/State/Zip Code: _____

Phone Number: _____ DOB: _____

Email Address: _____

Driver's License Number (Attach copy): _____

UTV/Golf Cart Information

Make: _____

Model: _____

Color: _____ Year: _____

VIN/Serial Number: _____

Insurance Information (Attach Proof of Insurance)

Insurance Company: _____

Policy Number: _____

FOR OFFICE USE ONLY

Permit Number Issued: _____ Permit Year: _____

Date Issued: _____

Fee Received:

☐ \$75 (First Time) ☐ \$50 (Annual Renewal) ☐ \$0 Special Event ☐ \$0 Government Use

Paperwork Scanned: ☐



**Permit Application: UTV/Golf Cart
Ordinance Certification**

BY THE SIGNATURE BELOW, THE APPLICANT CERTIFIES AND AGREES AS FOLLOWS:

1. The non-highway vehicle applied for complies with and satisfies the requirements of Chapter 11, Article 23, of the Durand Village Code:
 - Proof of Insurance
 - Seat belts
 - Brakes
 - Steering Apparatus
 - Four or more tires
 - Rear View or Side Mirrors
 - Slow Moving Vehicle Emblem (on rear of vehicle)
 - Two Headlights (Emit white light, Visible at 500ft to the front)
 - Two Tail Lamps (Emit red light, Visible at 100ft to the rear)
 - Brake Lights (Visible at 100ft to the rear)
 - Turn Signals on front and rear (Visible at 100ft)
 - Red reflectorized warning devices on the front and rear
 - Eye protection worn or windshield installed
 - Horn
 - Yellow Flashing Light (visible from at least 100ft to the rear if driven after sunset or one-half hour before sunrise)
2. The applicant acknowledges and agrees at all times to comply with the requirements of Chapter 11, Article 23, of the Durand Village Code and the Illinois Vehicle Code.
3. The applicant hereby releases the Village of Durand and its employees from liability and agrees to indemnify and hold the Village of Durand harmless with respect to any and all claims, penalties, costs, judgements, settlements, or causes or action resulting from or arising from the operation of the applicant's non-highway vehicle on the streets of the Village of Durand and/or the property commonly identified as "Medina Manor".
4. Chapter 11, Article 23, of the Durand Village Code was provided to applicant including maps of trail designations.

Signature of Applicant: _____ Printed name: _____

Date: _____



**Village Hall
308 W Main St
Durand, IL 61024**

We are excited to kick off the permits for UTV's and Golf Carts for the Village of Durand! Permits will be issued at Village Hall during the below dates. We encourage you to visit us on these dates to obtain your permit. Permits will not be available at Village Hall during normal office hours until Monday, July 1st.

Permit Issue Dates:

Thursday, June 27th 5:30 – 7:00 p.m.

Saturday, June 29th 8:30 – 10:00 a.m.

We have worked hard to make this happen – please be respectful and encourage your friends and neighbors who are also obtaining permits to follow the rules so the ordinance may stay in place.

1. Bring the completed application to Village Hall to obtain a permit. Application is available on the website at www.villageofdurand.com. Blank applications will be available, if needed, when registering.
2. Must provide at time of application copies of valid driver's license for all operators (Must be 18 years old or older) and proof of insurance on registered vehicle. Copies can be made at VH, if needed.
3. Check or cash made payable to Village of Durand for \$75 permit fee.
4. Please review the Ordinance in FULL and make sure you understand the maps provided.
5. There is no legal access to Dollar General. BP/Subway may be accessed by crossing Highway 70 at Ruby St.
6. The road legal access on Center St ends at the entrance of Saelens Park. All businesses/residences on the South side of Durand must be accessed using the designated Otter Creek Trail. There is no driving inside of Saelens Park, on sidewalks, or walking paths.
7. The Otter Creek Trail will be marked with paint and signs. Speed limit on Otter Creek Trail is 10 mph. Please be respectful of this private property. Stay on the trail! Pedestrians, bicycle riders and disc golfers have the right-of-way.
8. You are self-certifying your registered vehicle meets the equipment requirements of the Ordinance. Please make sure all the required equipment is installed before driving.
9. Hours of operation of golf cart/UTV's are 6:00 am – 11:00 pm.
10. No driving through or parking on the Square. You may park on the Village Public Parking Lot located at Oak Street and Water Street.



Please join the Facebook group "**Durand UTV Riders**" for updates and to keep in touch with other permit holders. Be safe and happy riding!

Otter Creek Trail

Speed limit 10 mph

Driving is limited to green trail line only



ARTICLE XXIII. Recreational Off Highway Vehicles/Utility Terrain Vehicles (UTV)

Sec. 11-300. Operation Generally.

Except as otherwise specifically provided in this article, it is unlawful for any person to drive or operate a recreational off highway vehicle/UTV upon any roadway which is subject to Village jurisdiction.

Recreational off highway vehicles ("OHV's") and utility terrain vehicles (UTV's") may only be operated on streets within the Village of Durand in accordance with the following rules and regulations:

- a. The OHV and/or UTV is covered by a liability insurance policy as required by § 7-601 of the Illinois Vehicle Code.
- b. The operator of the OHV and/or UTV carries with him or her proof of liability insurance as required by § 7-602 of the Illinois Vehicle Code.
- c. Any person who operates an OHV and/or UTV must be at least eighteen (18) years of age and possess a valid driver's license to operate a motor vehicle issued by the Illinois Secretary of State or the equivalent office in a foreign jurisdiction.
- d. OHV's and UTV's shall only be allowed to be operated on roadways subject to Village jurisdiction between the hours of 6:00 a.m. and 11:00 p.m. If operated one half hour before sunrise, and one-half hour after sunset, as established by the National Weather Service, OHV's and UTV's must be equipped with a yellow flashing light visible from at least one hundred (100) feet from the rear of the OHV and/or UTV.
- e. No person shall operate an OHV and/or UTV in on a roadway subject to Village jurisdiction in excess of any posted speed limit in accordance with Article VII, Sec. 11-60 of this Chapter.
- f. OHV's and/or UTV's may be operated on any roadway subject to Village jurisdiction where the speed limit is thirty-five (35) miles per hour or less, provided, however, that an OHV and/or a UTV may make a direct crossing at an intersection where the roadway has a posted speed limit of more than thirty-five (35) miles per hour, except upon any toll road, interstate highway, or controlled access highway.
- g. OHV's and/or UTV's may not be operated on any roadway within the Village which is **not** subject to the jurisdiction of Winnebago County and/or the Village of Durand exclusively.
- h. OHV's and/or UTV's may not be operated in Saelens Park except on marked designated route(s) for access to Center Street or to Otter Creek Drive.
- i. OHV's and/or UTV's shall have their headlights and taillights lighted at all times when operated on roadways over which the Village has jurisdiction.
- j. OHV's and UTV's may not be operated on any public sidewalk.
- k. Operators of OHV's and UTV's must yield the right-of-way to overtaking vehicles at all times.
- l. Any person who operates an OHV or UTV on a roadway over which the Village has jurisdiction must adhere to all applicable state laws and/or local ordinances concerning the possession and use of alcoholic beverages and all illegal drugs, as well as all other state and/or local traffic laws.

- m. The maximum occupancy of OHV's and UTV's traveling on Village roadways shall be equal to the amount of safety belts or passenger restraints in the OHV or UTV.
- n. Each operator and passenger of an OHV or UTV shall wear a properly fastened and adjusted safety restraint belt. Children must be secured in a child restraint system as required pursuant to the Child Passenger Protection Act (625 ILCS § 25/1, *et seq.*)
- o. OHV's and UTV's are only allowed to park in parking spaces designated as handicapped if the operator or at least one (1) passenger has a valid handicapped parking sticker.
- p. OHV's and UTV's are prohibited from driving and parking in the Center Square (Downtown Square).
- q. OHV's and UTV's are prohibited from driving and parking in the areas and roadways described, marked, and identified on Exhibit "A", which is attached to this ordinance and is incorporated by reference as if set forth fully herein. (Ord. 2024-13; 5/13/24)
- r. OHV's and UTV's shall travel on the street in the same direction as traffic.

Sec. 11-301. Required Equipment.

An OHV and UTV operated on a Village roadway shall have the following equipment in good working condition at all times:

- a. Brakes
- b. Steering Apparatus
- c. Four (4) or more tires
- d. Rearview mirror
- e. A slow-moving emblem as required by 625 ILCS § 5/12-709 attached to the rear of the OHV or UTV
- f. Two (2) headlights that emit white light visible from at least five hundred (500) feet to the front.
- g. Two (2) taillights that emit red light visible from at least one hundred (100) feet from the rear of the OHV or UTV
- h. Brake lights on the rear of the OHV or UTV
- i. Turn signals on the front and rear of the OHV or UTV
- j. Seat belts for each passenger
- k. Yellow flashing light visible from at least one hundred (100) feet from the rear of the OHV or UTV (if operated one half hour before sunrise or after sunset)
- l. Red reflectorized warning devices in front and rear of the OHV or UTV
- m. Eye protection to be worn or a windshield installed

n. Horn

Sec. 11-302. Permits.

- (a) No person shall operate an OHV or UTV without first obtaining a permit from the Village of Durand as set forth in this section.
- (b) Permits will be issued for each fiscal year (May 1 to April 30) with no proration.
- (c) Permits shall be granted for the operation of an OHV or UTV by the applicant only and will remain valid for the particular OHV or UTV only as long the OHV or UTV continues to meet all of the requirements of this Chapter.
- (d) The first-time annual cost of a permit is \$75.00 per OHV or UTV and shall be paid to the Village of Durand by the applicant. The annual cost of a renewal permit will be \$50.00 for each subsequent year. Proof of current insurance coverage will be required and verified prior to the issuance of a renewal permit.
- (e) Every application for a permit shall be made on the form(s) as provided by the Village of Durand which shall contain the following information:
 - i. Name and address of applicant
 - ii. Name of liability insurance carrier and proof of insurance
 - iii. Serial number, make, model and description of the OHV or UTV
 - iv. Waiver of liability signed by the applicant releasing the Village of Durand and agreeing to indemnify and hold the Village of Durand harmless from any and all claims resulting either directly or indirectly from the operation of the OHV or UTV on Village roadways and/or the property commonly identified as "Medina Manor". (Ord. 2022-9; 7/25/22; revised Ord. 2024-13; 5/13/24)
 - v. A signed statement by the applicant verifying that the OHV or UTV is in compliance with all provisions of the Village of Durand's Code of Ordinances and the Illinois Vehicle Code. (Ord. 2022-9; 7/25/22)
 - vi. Photocopy of the applicant's current driver's license
 - vii. Any such other and further information as the Village of Durand may require from time to time.
- (f) If the applicant and OHV/UTV are qualified under the terms and conditions of this Chapter, the Village Chief of Police, or his or her designee, shall issue a permit as visible proof of compliance. The permit shall be displayed at all times on the rear of the OHV or UTV.

Sec. 11-303. Enforcement.

- (a) The Village of Durand may prosecute violators for any act constituting a violation of this Chapter. Any violations of this Chapter shall be punishable by a fine of not less than one hundred dollars (\$100.00) for a first-time offense; two hundred and fifty dollars (\$250.00) for a second offense; and five hundred dollars (\$500.00) for a third or each subsequent offense, along with possible revocation of the permit in accordance with the process set forth immediately below.

- (b) A permit issued pursuant to Section 11-302 may be suspended or revoked by the Village Chief of Police, or his or her designee, in accordance with subsection (c). below, if:
1. There is any material misrepresentation made by the applicant on the application submitted in accordance with Section 11-302; or
 2. The required liability insurance is no longer in full force and effect; or
 3. There is evidence that the permit holder can no longer safely operate the OHV or UTV; or
 4. If a permit holder has been convicted of three or more violations of this Chapter; or
 5. There is a reason that the Village Chief of Police feels is appropriate to ensure the safety and well-being of the citizens of the Village of Durand;
- (c) The Village Chief of Police, or his or her designee, shall issue a notice of intent to suspend and/or revoke a permit along with a corresponding right to a hearing in writing and either hand-deliver the notice to the permit holder or send said notice by certified mail, return receipt requested, to the permit holder at the address listed on the application. The notice shall specifically instruct the permit holder that he or she, within five (5) days, has the right to request a hearing on the suspension and/or revocation of the permit. Failure to request a hearing in the specified timeframe shall result in waiver to the right to a hearing and will subject the permit holder to suspension and/or revocation as a matter of course upon a finding by the Village Board that cause for suspension and/or revocation exists. Service of the notice of intent shall be effective immediately after personal service, or on the day of the post mark of the certified mail receipt.

Sec. 11-304. Special Event Permits.

- (a) The Village of Durand may issue a Special Event Permit for use of an OHV and/or UTV to volunteers of organizations within the Village of Durand who are assisting with special events and have filled out the required Special Event Permit Application. Special Even Permits shall be issued at no charge at the sole discretion of the Village and shall only be valid for the duration of the event for which the Special Event Permit is requested. Any holder of a Special Event Permit must comply with all other requirements of this Chapter and any applicable state and/or local law.
- (b) Any public or governmental entity may apply annually for a Governmental Activities Permit. A Governmental Activities Permit shall be issued at no charge at the sole discretion of the Village and shall be valid for the resulting fiscal year (May 1 to April 30). A holder of a Governmental Activities Permit must comply with all other requirements of this Chapter and any applicable state and/or local law.

(Ord. 2022-7; 5/9/22)