

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, November 14th, 2022. The meeting was called to order by the Village President, Sheila Hoffman, at 8:22 P.M.

ROLL CALL:

Present: Trustee Waller, Trustee Becker, Trustee Slade, Trustee Guth, Trustee Clark

Present via teleconference: None

Absent: Trustee Fritz

Employees: *Chief of Police*, Michael Reiman

Public Works Supervisor, Aaron Kahl

Village President: Sheila Hoffman

Village Treasurer: Sherry Bessert

Village Attorney: Darron Burke

Village Clerk: Mary Sphatt

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the October 24th, 2022 Regular Session were inspected. Motion was made by Mrs. Waller and seconded by Mr. Becker to approve the October 24th, 2022 minutes of the Regular Session. ROLL CALL: Clark, yes: Slade, abstain: Guth, yes: Waller, yes: Fritz, absent: Becker, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Village Payroll and Benefit expenses were reviewed by the board members. Motion was made by Mr. Slade and seconded by Mr. Becker to draw on the treasury to pay the Village Payroll and benefits dated October 31st, 2022 totaling \$25,131.56. ROLL CALL: Fritz, absent: Slade, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

The Village Board Bills dated November 14th, 2022 were reviewed by the board members. Motion was made by Mr. Slade and seconded by Mrs. Clark to draw on the treasury to pay the Village Board Bills dated November 14th, 2022 totaling \$25,131.56.

ROLL CALL: Fritz, absent: Slade, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes.
MOTION CARRIED. APPROVED.

The Village Payroll and Benefit expenses dated November 14th, 2022 was reviewed by the board members. A Motion was made by Mr. Slade and seconded by Mr. Guth to draw on the treasury to pay the Village Payroll bills dated November 14th, 2022 totaling \$19,354.84. ROLL CALL: Waller, yes: Fritz, absent: Slade, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. APPROVED.

A bill for Sonic Spectrum for telephone services was reviewed by the board members. A Motion was made by Mr. Slade and seconded by Mrs. Clark to draw on the treasury to pay the Sonic Spectrum bill totaling \$99.95. ROLL CALL: Waller, yes: Fritz, absent: Slade, yes: Guth, yes: Clark, yes: Becker, abstain: Hoffman, yes. MOTION CARRIED. APPROVED.

ZONING

Nothing to Report

COMMITTEE REPORTS

A. FINANCE

October financials were handed out and discussed. The proposed Bond Financing for the Square Project was discussed, with the addition of a ten-year payoff period. The Village Budget Timeline was handed out and reviewed. Proposed Changes to Raffle Licenses were discussed. The Sonic Spectrum phone bill will have a simplified scheduling structure in the future. A straw poll reflected a 5-0 approval (with 1 Trustee being absent) to upgrade the Civic Accounting System with an online Payment Processing Add-On.

B. ECONOMIC DEVELOPMENT

Halloween on the Square and the Ribbon Cutting Ceremony went well and were well attended. Repairs to the gazebo in the Square were discussed, as well as a possible rebuild of the structure. DARTS and Durand C.H.A.R.M. both have Raffle requests on the agenda for a vote tonight. A non-binding advisory question regarding raising chickens within the Village will be put on the April election ballot to gauge Village interest.

C. BUILDINGS AND PARKS

All three buildings of the Otter Creek Farm have been condemned by Winnebago County and the owner will clean the fence line.

D. STREETS AND ALLEYS

Snow Removal and salt usage guidelines will be provided to the business owners on the Square. Most of the railings have been installed on the West Side of the Square. The Railings should be finished in the next couple of weeks.

E. WATER AND SEWER

Trusses should be up on Well #3 within two weeks. Letters will be sent out to inform homeowners that lead was detected in two homes in the Village. There are no lead service lines in the Village. Two samples have been taken and the Village is awaiting the findings.

F. POLICE

The monthly Police report was handed out and discussed. A request to provide a discounted solicitors permit for D.A.R.T.S. members was discussed by the board members and has been passed to Village Legal.

UNFINISHED BUSINESS

NEW BUSINESS

- A. Motion was made by Mrs. Clark and seconded by Mrs. Waller approve the D.A.R.T.S. Raffle License Application. ROLL CALL: Becker, yes: Slade, yes: Clark, abstain: Guth, yes: Fritz, absent: Waller, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mr. Slade and seconded by Mr. Becker to approve The Durand Charm Raffle License Application. ROLL CALL: Becker, yes: Slade, yes: Clark, yes: Guth, yes: Fritz, absent: Waller, yes. MOTION CARRIED. APPROVED.
- C. Motion was made by Mrs. Clark and seconded by Mr. Guth to grant the Girl Scouts permission to sell cookies between December 14th and January 28th. ROLL CALL: Becker, yes: Slade, yes: Clark, yes: Guth, yes: Fritz, absent: Waller, yes. MOTION CARRIED. APPROVED.
- D. Motion was made by Mr. Slade and seconded by Mrs. Clark to waive first reading concerning Ordinance 2022-16: "An Ordinance Authorizing the issuance of General Obligation Bonds (Alternate Revenue Source), in an aggregate principal amount not to exceed \$800,000 for the purpose of financing the costs of various capital related items within the Village and providing for the levy of a direct annual tax sufficient for the payment of the principal and interest on said bonds." ROLL CALL: Becker, yes: Slade, yes: Clark, yes: Guth, yes: Fritz, absent: Waller, yes. MOTION CARRIED. APPROVED.

- E. Motion was made by Mr. Slade and seconded by Mrs. Waller to approve Ordinance 2022-16 with the addition of a 10-year payoff period. ROLL CALL: Becker, yes: Slade, yes: Clark, yes: Guth, yes: Fritz, absent: Waller, yes. MOTION CARRIED. APPROVED.
- F. Resolution 2022-__: Civic System Upgrade has been tabled pending anticipated figures.
- G. Motion was made by Mr. Slade and seconded by Mr. Becker to approve Resolution 2022-27: Health Insurance Renewal. ROLL CALL: Fritz, absent: Slade, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

The Scheduled Executive Session was stricken from the agenda as all Trustees agreed it is unnecessary at this time.

MOTION TO ADJOURN THE NOVEMBER 14th, 2022 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 5; NAYS, 0; ABSENT, 1.

TIME ADJOURNED: 9:11 P.M.