

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, January 23rd, 2023. The meeting was called to order by the Village President, Sheila Hoffman, at 7:50 P.M.

ROLL CALL:

Present: Trustee Waller, Trustee Becker, Trustee Cox, Trustee Clark, Trustee Fritz, Trustee Guth

Present via teleconference: None

Absent: None

Employees: *Chief of Police*, Michael Reiman

Public Works Supervisor, Aaron Kahl

Village President: Sheila Hoffman

Village Treasurer: Sherry Bessert

Village Attorney: Darron Burke

Village Clerk: Mary Sphatt

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the January 9th, 2023 Regular Session were inspected. Motion was made by Mrs. Clark and seconded by Mr. Becker to approve the January 9th, 2023 minutes of the Regular Session. ROLL CALL: Clark, yes: Cox, yes: Guth, abstain: Waller, yes: Fritz, yes; Becker, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Village Payroll and Benefit expenses were reviewed by the board members. Motion was made by Mrs. Clark and seconded by Mr. Fritz to draw on the treasury to pay the Village Payroll and benefits dated January 23rd, 2023 totaling \$18,772.89. ROLL CALL: Fritz, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

The Village Board Bills dated January 23rd, 2023 were reviewed by the board members. Motion was made by Mrs. Clark and seconded by Mrs. Waller to draw on the treasury to pay the Village Board Bills dated January 23rd, 2023 totaling \$18,977.77. ROLL CALL: Fritz, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

PRESENT PLAQUE: MATTHEW SLADE- Village President Sheila Hoffman presented a plaque to former Trustee Matthew Slade in recognition of his service to the Village Board.

ZONING

Code enforcement officer Randy Ketchum was present to discuss updates on Ordinance Violations of various Village properties. He is also working with Winnebago County Health Department regarding some concerns.

PUBLIC COMMENT

A Village resident stated the belief that funding for C.H.A.R.M. should not continue as the organization has been receiving funding for ten years and should be self-sufficient at this time. A resident also urged the Board to pass Resolution 2023-3: Opposition to the Gun Law.

COMMITTEE REPORTS

A. FINANCE

December financial statements were handed out and discussed. Trustee Clark and President Hoffman reached out to two other audit firms but received no response. Trustee Clark's recommended the Village accept the audit proposal from Benning Group. The new part time office employee, Macayla Pilson, was introduced to the Board. Sherry Bessert suggested Macayla's hours be increased so she would be available to assist in keeping the Village Hall open during business hours and to have time to perform office duties of two recently vacated part time office positions. Available working hours will be evaluated at budget discussions and after the software upgrade is completed. The ballot question regarding potential allowance of chickens in the Village was reviewed. TIF requests are coming into the Village with new businesses starting in town.

B. ECONOMIC DEVELOPMENT

The TIF boundaries were discussed and a map outlining the TIF Zone was distributed to the Trustees. Trustee Clark and President Hoffman will be meeting with M3 Insurance to discuss updating the Village Employee Policy Handbook. Pre-annexation papers have been received from the land owner who wants to start a used car lot at the corner of

HWY 70/75. The Board discussed the viability of continuing to support Durand C.H.A.R.M.

C. BUILDINGS AND PARKS

Code Enforcement Officer Randy Ketchum is working with the health Department on three cases. The property at HWY 70/75 was discussed.

D. STREETS AND ALLEYS

Street Maintenance was discussed. Chip & Seal will be used on the Elm/ Washington Streets and fog seal may be used on main roads as an alternative, depending on bids. Responsibility of Snow Removal of vacant store fronts was discussed.

E. WATER AND SEWER

Verizon is interested in putting up a cell tower on the Village water tower. Clearwater Inspection Updates have been posted to the Village Website. Letters will be mailed out to homeowners and a copy with Village Letterhead will be given to the plumber who inspects the homes.

F. POLICE

Steve Sager filled in some day shifts while Chief Reiman attended the ILETSB Conference/Training. The Village received a letter of appreciation from the Winnebago County Sheriff's Office expressing gratitude for Sergeant Sigmund's help on a call. Chief Reiman thanked Matt Slade for his suggestion to check with Solutions Bank for AED funding.

UNFINISHED BUSINESS

- A. Motion was made by Mrs. Clark and seconded by Mr. Fritz to approve Resolution 2023-1: Audit Proposal-Benning Group. ROLL CALL: Becker, yes; Cox, yes; Clark, yes; Guth, yes; Fritz, yes; Waller, yes. MOTION CARRIED. APPROVED.

NEW BUSINESS

- A. Motion was made by Mr. Fritz and seconded by Mrs. Waller to approve Resolution 2023-2: MFT Street Maintenance Proposal. ROLL CALL: Becker, yes; Cox, yes; Clark, yes; Guth, yes; Fritz, yes; Waller, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mr. Guth and seconded by Mr. Cox to approve Resolution 2023-3: Opposition to the Gun Law. ROLL CALL: Becker, yes; Cox, yes; Clark, yes; Guth, yes; Fritz, abstain; Waller, yes. MOTION CARRIED. APPROVED.

MOTION TO ADJOURN THE JANUARY 23rd, 2023 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 8:35 P.M.