

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, March 13th, 2023. The meeting was called to order by the Village President, Sheila Hoffman, at 7:34 P.M.

ROLL CALL:

Present: Trustee Waller, Trustee Becker, Trustee Cox, Trustee Clark, Trustee Fritz, Trustee Guth

Present via teleconference: None

Absent: None

Employees: *Chief of Police*, Michael Reiman

Public Works Supervisor, Aaron Kahl

Village President: Sheila Hoffman

Village Treasurer: Sherry Bessert

Village Attorney: Darron Burke

Village Clerk: Mary Sphatt

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the February 27th, 2023 Regular Session were inspected. Motion was made by Mrs. Clark and seconded by Mrs. Waller to approve the February 27th, 2023 minutes of the Regular Session. ROLL CALL: Clark, yes: Cox, yes: Guth, yes: Waller, yes: Fritz, yes; Becker, yes. MOTION CARRIED. APPROVED.

The minutes from the March 6th, 2023 Special Budget Session were inspected. Motion was made by Mrs. Clark and seconded by Mr. Guth to approve the March 6th, 2023 minutes of the Special Budget Session. ROLL CALL: Clark, yes: Cox, yes: Guth, yes: Waller, yes: Fritz, yes; Becker, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Village Payroll and Benefit expenses dated March 7th, 2023 was reviewed by the board members. Motion was made by Mrs. Clark and seconded by Mr. Fritz to draw on the treasury to pay the Village Payroll and benefits dated March 7th,2023 totaling \$18,536.57. ROLL CALL: Fritz, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

The Village Board Bills dated March 13th, 2023 were reviewed by the board members. Motion was made by Mr. Guth and seconded by Mr. Fritz to draw on the treasury to pay the Village Board Bills dated March 13th, 2023 totaling \$19,742.53. ROLL CALL: Fritz, yes: Cox, yes: Clark, abstain: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

ZONING

Zoning Board of Appeals Administrator Gavin Byl was present to discuss undeveloped Village Streets that could be vacated in the future

PUBLIC COMMENT

None

COMMITTEE REPORTS

A. FINANCE

Employee Benefit Packages will be completed this week and presented to the employees. The board is hoping to approve the budget during the April 10th Board Meeting.

B. ECONOMIC DEVELOPMENT

Kelly Giovanine was present to give the Durand Charm report. Charm will host a meet the candidates forum on Wednesday, March 15th from 6-8 p.m. in the Community Room at Solutions Bank. All candidates for Village Trustee Positions are planning to attend. Charm and Mayor Sheila Hoffman have been working on the Illinois Humanities and Smithsonian's *Spark! Places of Innovation* exhibit planned for December 2023. Dash for Trash is scheduled for May 6, 2023 to coincide with Durand Garage Sales and the Stop and Swap at the Methodist Church. A Shred Event will take place at the West Parking Lot at the School on June 10th from 9 am-12 noon. There is a limit of 2 legal size boxes and the Village is looking for volunteers to assist. A Pre-annexation Public Hearing is scheduled for April 10th, 2023 to discuss the property at Hwy 70 & 75.

C. BUILDINGS AND PARKS

Aaron Kahl looked into getting an automatic shut off for the lights over the tennis courts at Saalen's Park.

D. STREETS AND ALLEYS

The Board discussed the logistics of paving the area behind the food Pantry. The cost would most likely be approximately \$250,000. The driveway for 204 Freemont St. is part of Washington St. and needs to be vacated by the Village.

E. WATER AND SEWER

The Well Project is moving along and near completion. The Main Lift Station Change Order is due to a change in dates due to unforeseen circumstances. The Well Project Pay Request was discussed, as was the Clearwater Inspections and the Ordinance associated with that.

F. POLICE

The monthly Police Report for February was handed out and discussed by the board members. FTO (Field Training officer) Certification will help with our future officer employment search. A Drug "Take Back" Program Kiosk was discussed. A locked Kiosk would be available at the Village Hall for people to drop off their expired and unused medications for disposal.

UNFINISHED BUSINESS

- A. Ordinance 2023-__: Amending Code of Ordinance Chapter 7-Building and Building Regulations has been tabled and will be discussed after the Zoning Board has been consulted.

NEW BUSINESS

- A. Motion was made by Mr. Guth and seconded by Mrs. Clark to approve Resolution 2023-6: M3 Consulting Agreement-Policy Book Update. ROLL CALL: Becker, yes; Cox, yes; Clark, yes; Guth, yes; Fritz, yes; Waller, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mr. Fritz and seconded by Mrs. Waller to approve Resolution 2023-7: Larson & Larson-Construction Manager-Public Works Building. ROLL CALL: Becker, yes; Cox, yes; Clark, yes; Guth, yes; Fritz, yes; Waller, yes. MOTION CARRIED. APPROVED.

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- C. Motion was made by Mrs. Clark and seconded by Mr. Cox to approve IEPA Loan Disbursement #17: approval of Loan #L17-5607 in the amount of \$305,684.34 including Fehr Graham Invoices #111865 and CFPS Invoice #08. ROLL CALL: Becker, yes; Cox, yes; Clark, yes; Guth, yes; Fritz, yes; Waller, yes. MOTION CARRIED. APPROVED.
- D. Motion was made by Mrs. Clark and seconded by Mr. Cox to approve Main Lift Station Project-Change Order #1. ROLL CALL: Becker, yes; Cox, yes; Clark, yes; Guth, yes; Fritz, yes; Waller, yes. MOTION CARRIED. APPROVED.
- E. Ordinance 2023-__: Nuisance General-Chapter 23-Deleting Section 12-2 was presented to the Board Members as a first reading and will be voted on at a later date.
- F. Vote to Approve the 2023/2024 Budget has been tabled with the Board planning on a vote at the April 10th meeting.

MOTION TO ADJOURN THE MARCH 13TH, 2023 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 8:11 P.M.