

## **CALL TO ORDER**

The Village of Durand Board of Trustees met in Regular Session on Monday, April 24<sup>th</sup>, 2023. The meeting was called to order by the Village President, Sheila Hoffman, at 7:51 P.M.

## **ROLL CALL:**

Present: Trustee Waller, Trustee Becker, Trustee Cox, Trustee Clark, Trustee Fritz, Trustee Guth

Present via teleconference: None

Absent: None

Employees: *Chief of Police*, Michael Reiman

Village President: Sheila Hoffman

Village Treasurer: Sherry Bessert

Village Attorney: Darron Burke

Village Clerk: Mary Sphatt

Public: *See attached sign-in sheet*

## **PLEDGE OF ALLEGIANCE**

## **MINUTES**

The minutes from the April 10<sup>th</sup>, 2023 Regular Session were inspected. Motion was made by Mrs. Waller and seconded by Mr. Becker to approve the April 10<sup>th</sup>, 2023 minutes of the Regular Session. ROLL CALL: Clark, yes: Cox, yes: Guth, yes: Waller, yes: Fritz, yes; Becker, yes. MOTION CARRIED. APPROVED.

## **PAYMENT OF THE BILLS**

The Village Payroll and Benefit expenses dated April 18<sup>th</sup>, 2023 was reviewed by the board members. Motion was made by Mrs. Clark and seconded by Mr. Guth to draw on the treasury to pay the Village Payroll and benefits dated April 18<sup>th</sup>, 2023 totaling \$21,682.92. ROLL CALL: Fritz, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

The Village Board Bills dated April 24<sup>th</sup>, 2023 were reviewed by the board members. Motion was made by Mrs. Clark and seconded by Mr. Guth to draw on the treasury to pay the Village Board Bills dated April 24<sup>th</sup>, 2023 totaling \$51,421.16. ROLL CALL: Fritz, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

## **ZONING**

The Durand Zoning Board of Appeals met on April 20<sup>th</sup>, 2023 with 5 members present. A lengthy discussion was had regarding the allowance of fences in the water retention area along Northstar Dr. The Zoning Board agreed to allow fences of open design, no privacy fences.

## **PUBLIC COMMENT**

A resident voiced concerns over the lack of a replacement Stop sign at Water Street and the entrance to the alleyway. The same resident voiced displeasure concerning rocks that are near his residence since the Square Project was implemented.

## **COMMITTEE REPORTS**

### **A. FINANCE**

The Financial Statement for March was distributed and reviewed. The 2023/2024 Budget was handed out and discussed and is on the agenda for a vote tonight. The Budget Amendments for Fiscal Year 2022/2023 were discussed. ACH payments for water bills are being accepted but there are still some glitches being worked out to accept other forms of payment. The Board discussed use of space on the new format for Village Water Bills. The first Quarter Report from Winnebago County Animal County was distributed and discussed. The Garbage Contract Bid opening will be at the Village Hall on May 31<sup>st</sup>, 2023 at 10 a.m.

### **B. ECONOMIC DEVELOPMENT**

Dash for Trash is scheduled for May 6, 2023 to coincide with Durand Garage Sales and the Stop and Swap at the Methodist Church. A Shred Event will take place at the West Parking Lot at the School on June 10<sup>th</sup> from 9 am-12 noon. Volunteers are needed. The Glenn Matteson Memorial Car Show will be held on June 11<sup>th</sup>, 2023 at the Legion Hall. Market in the Park and the Spring Plant Sale will be held on May 13<sup>th</sup>, 2023. The Board discussed new businesses that are set to open on the Square soon.

### **C. BUILDINGS AND PARKS**

The Board discussed the logistics of starting a Park District. Mr. Gavin Byl was present to review a Fence Permit Request received from the residents at 1703 Northstar Dr. The Zoning Board had approved the placement of open design fences only, so as not to disturb water flow and drainage. The Pre-annexation of the Specht Property at HWY 70 & 75 was discussed and is up for a vote tonight.

### **D. STREETS AND ALLEYS**

The MFT Street Maintenance Bid Opening is on April 27<sup>th</sup>, 2023 at 10 a.m. Mayor Hoffman and Public Works Supervisor Aaron Kahl will be in attendance. Street Sweeping was rescheduled and will be held on April 30<sup>th</sup>, 2023 at 2 a.m. for all roads with a storm sewer.

### **E. WATER AND SEWER**

Well Project Pay Request #19 for \$239,570.26 was discussed. The Village will need to pay Fehr Graham \$5,814.00 and Larson & Larson \$35,938.13. The remaining amount will be covered by IEPA funds when the Project is complete and final costs are assessed. The Board discussed the Lift Station Pay Request Disbursement #4 in the amount of \$454,442.85. IEPA funds will reimburse 100% of these invoices.

### **F. POLICE**

The drug drop-off kiosk is available for Community use. Chief Reiman attended ILACP Training in Lombard, Illinois for 3 days last week. The Police Department sent a letter to the Freeport, Illinois office thanking them for their assistance in a retail theft at Pacemaker in Durand. The Merchandise was recovered. The Village Police Department has become aware of the thefts of Catalytic Converters (especially on Motor homes) that have been taken place within Village limits.

### **UNFINISHED BUSINESS**

- A. Motion was made by Mrs. Clark and seconded by Mr. Guth to approve the Budget for Fiscal Year 2023-2024. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Guth, yes: Fritz, yes; Waller, yes. MOTION CARRIED. APPROVED.

### **NEW BUSINESS**

- A. Motion was made by Mrs. Clark and seconded by Mr. Fritz to approve DYBASA'S Raffle License Application Request ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Guth, yes: Fritz, yes; Waller, yes. MOTION CARRIED. APPROVED.

- B. Motion was made by Mr. Fritz and seconded by Mr. Becker to waive 1<sup>st</sup> reading concerning Ordinance 2023-5: Approving a Map Amendment to the Commercial General (CG) Zoning District (Specht Property-PIN 05-15-400-012) ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Guth, yes: Fritz, yes; Waller, yes. MOTION CARRIED. APPROVED.
- C. Motion was made by Mr. Fritz and seconded by Mr. Guth to approve Ordinance 2023-5. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Guth, yes: Fritz, yes; Waller, yes. MOTION CARRIED. APPROVED.
- D. Motion was made by Mr. Clark and seconded by Mr. Becker to waive 1<sup>st</sup> reading concerning Ordinance 2023-6: Amending Article III, Section 2-37 of the Code of Ordinances (The Board of Trustees-Oath; Salary. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Guth, yes: Fritz, yes; Waller, yes. MOTION CARRIED. APPROVED.
- E. Motion was made by Mrs. Clark and seconded by Mr. Becker to approve Ordinance 2023-6. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Guth, yes: Fritz, yes; Waller, yes. MOTION CARRIED. APPROVED.
- F. Motion was made by Mr. Guth and seconded by Mr. Fritz to approve Resolution 2023-10: Fehr Graham Professional Services Agreement. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Guth, yes: Fritz, yes; Waller, yes. MOTION CARRIED. APPROVED.
- G. Motion was made by Mr. Cox and seconded by Mrs. Clark to approve IEPA Loan #L17-5607 Well Project Pay Request #19: FG. #Invoice #114556 (\$2,746.00); FG Invoice #113884 & 113885 (\$5,814.00); Larson & Larson Pay App #12(\$231,009.80) ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Guth, yes: Fritz, yes; Waller, yes. MOTION CARRIED. APPROVED.
- H. Motion was made by Mr. Cox and seconded by Mrs. Clark to approve IEPA Loan #L17-5827 Main Lift Station Project #4: FG Invoice #113147, 113883, 114555 (\$7,138.25); Kelsey Excavating #2 (\$447,304.60) ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Guth, yes: Fritz, yes; Waller, yes. MOTION CARRIED. APPROVED.
- I. Motion was made by Mrs. Clark and seconded by Mr. Fritz to approve Budget Amendments for Fiscal Year 2022/2023. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Guth, yes: Fritz, yes; Waller, yes. MOTION CARRIED. APPROVED.

**MOTION TO ADJOURN THE APRIL 24<sup>TH</sup>, 2023 REGULAR MEETING OF THE BOARD OF TRUSTEES**

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 8:48 P.M.