

## CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, August 28<sup>th</sup>, 2023. The meeting was called to order by the Village President, Sheila Hoffman, at 7:49 P.M.

## ROLL CALL:

Present: Trustee Waller, Trustee Becker, Trustee Cox, Trustee Clark, Trustee Dasko, Trustee Guth

Present via Teleconference: None

Absent: None

Employees: *Chief of Police*, Michael Reiman

*Public Works Supervisor*, Aaron Kahl

Village President: Sheila Hoffman

Village Treasurer:

Village Attorney: Darron Burke

Village Clerk: Mary Sphatt

Public: *See attached sign-in sheet*

## PLEDGE OF ALLEGIANCE

## MINUTES

The minutes from the special session held on Friday, August 4<sup>th</sup>, 2023 were inspected. Motion was made by Mr. Guth and seconded by Mrs. Clark to approve the August 4<sup>th</sup>, 2023 minutes of the Special Session as amended. ROLL CALL: Clark, yes: Cox, yes: Guth, yes: Waller, yes: Dasko, yes; Becker, yes. MOTION CARRIED. APPROVED.

The minutes from the August 14<sup>th</sup>, 2023 regular session were inspected. Motion was made by Mr. Guth and seconded by Mr. Dasko to approve the August 28<sup>th</sup>, 2023 minutes of the Special Session. ROLL CALL: Clark, yes: Cox, yes: Guth, yes: Waller, yes: Dasko, yes; Becker, yes. MOTION CARRIED. APPROVED.

## PAYMENT OF THE BILLS

The Village Payroll and Benefit expenses dated August 23<sup>rd</sup>, 2023 was reviewed by the board members. Motion was made by Mrs. Clark and seconded by Mr. Guth to draw on the treasury to pay the Village Payroll and benefits dated August 23<sup>rd</sup>, 2023 totaling

\$13,929.41. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

The Village Board Bills dated August 28<sup>th</sup>, 2023 were reviewed by the board members. Motion was made by Mrs. Clark and seconded by Mrs. Waller to draw on the treasury to pay the Village Board Bills dated August 28<sup>th</sup>, 2023 totaling \$30,741.25. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

## **TREASURER'S REPORT-Were read into record for the months of June 2023 and July 2023**

### **ZONING**

Nothing to Report

### **PUBLIC COMMENT**

Barbara Flores, The Friends of Library President was present to discuss programs being offered by the Village library as well as changes in funding. The Board discussed giving a \$100 monthly stipend to help pay for supplies.

## **COMMITTEE REPORTS**

### **A. FINANCE**

The Financials for June and July were reviewed and discussed. It was noted that Solutions Bank increased the interest rate accrued by the Village. Mayor Hoffman attended the Insurance IGA meeting. Timelines have been discussed as well as the needs of neighboring Villages. Mayor Hoffman is also still looking for additional cleaning bids. The Village currently has one for \$260 monthly which is an increase from the previous arrangement of \$100 monthly. Mr. Kahl will be looking into bids to re-carpet the Village Hall. Mayor Hoffman and Trustee Clark have recommended Ms. Helen Outten for the treasury/office manager position. The labor position for the Public Works Department is now also open. Mr. Kahl is beginning his vacation on September 8<sup>th</sup>. He has lined up coverage for daily checks and testing.

### **B. ECONOMIC DEVELOPMENT**

The board discussed the need for an economic development coordinator position. The board discussed the reimbursement of Lien funds to the Ziesks, the buyers of the property at 419 Center St. The board discussed issuing a \$100 monthly stipend to be used by the Durand Library to increase its selection of supplies. The Fall Plant sale will take place on September 23<sup>rd</sup>.

### **C. BUILDINGS AND PARKS**

The Board discussed the vacant building Ordinance, which was tabled with no update. The Back of Saalen's Park camera system update has also been tabled with no update.

#### **D. STREETS AND ALLEYS**

The board discussed the Spelman/Hopper lot. Proximity of the well house and well has been analyzed.

#### **E. WATER AND SEWER**

Change order #2: IEPA WPLC #17-5827 involves the removal and replacement of an existing sanitary structure, along with valves and piping associated with the repair. The total cost is \$22,375.02. Final IEPA Loan Request #5607 for the Well Project is on the agenda for a vote tonight.

#### **F. POLICE**

Officer Kunkle, the new full-time Police Department employee, is still in training and will begin phase 2 next week. There was a minor accident involving a pedestrian leaving the school on the first day of scheduled classes. The shrubbery which caused visibility issues has been trimmed.

### **UNFINISHED BUSINESS**

- A. Resolution 2023-\_\_\_\_: Aggregation Public Works "Pumping" is still tabled.

### **NEW BUSINESS**

- A. Motion was made by Mrs. Clark and seconded by Mr. Dasko to waive first reading of Ordinance 2023-13: Levy and Assessment Ordinance. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Guth, yes: Dasko, yes; Waller, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mrs. Clark and seconded by Mrs. Waller to approve Ordinance 2023-13: Levy and Assessment Ordinance. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Guth, yes: Dasko, yes; Waller, yes. MOTION CARRIED. APPROVED.
- C. Motion was made by Mr. Cox and seconded by Mr. Guth to approve Change Order #2: WPCL 17-5827 in the amount of \$22,375.02. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Guth, yes: Dasko, yes; Waller, yes. MOTION CARRIED. APPROVED.
- D. Final Loan Request IEPA Loan #5607 Well Project has been tabled.

### **MOTION TO ADJOURN THE AUGUST 28<sup>TH</sup>, 2023 REGULAR MEETING OF THE BOARD OF TRUSTEES**

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 8:34 P.M.

