

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, September 11th, 2023. The meeting was called to order by the Village President, Sheila Hoffman, at 8:05 P.M.

ROLL CALL:

Present: Trustee Waller, Trustee Becker, Trustee Cox, Trustee Clark, Trustee Guth

Present via Teleconference: None

Absent: Trustee Dasko

Employees: *Chief of Police*, Michael Reiman

Village President: Sheila Hoffman

Village Treasurer:

Village Attorney: Darron Burke

Village Clerk: Mary Sphatt

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the August 28th, 2023 Regular Session were inspected. Motion was made by Mrs. Clark and seconded by Mr. Guth to approve the August 28th, 2023 minutes of the Regular Session as amended. ROLL CALL: Clark, yes: Cox, yes: Guth, yes: Waller, yes: Dasko, yes; Becker, abstain. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Village Payroll and Benefit expenses dated September 6th, 2023 was reviewed by the board members. Motion was made by Mrs. Clark and seconded by Mr. Guth to draw on the treasury to pay the Village Payroll and benefits dated September 6th, 2023 totaling \$17,197.80. ROLL CALL: Dasko, absent: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

The Village Board Bills dated September 9th, 2023 were reviewed by the board members. Motion was made by Mrs. Clark and seconded by Mr. Cox to draw on the treasury to pay the Amended Village Board Bills dated August 14th, 2023 totaling

\$426,516.68. ROLL CALL: Dasko, absent: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

ZONING

Zoning applications are being received for fences and solar panels.

PUBLIC COMMENT

COMMITTEE REPORTS

A. FINANCE

Financial Statements for August were handed out and reviewed. The official agreement with independent contractor Lynn Polhill was distributed and reviewed by the board members. Denise Britnell is on the agenda for approval as the new Office Manager/Treasurer position. Interviews for the open Public Works positions continue. Staff will be short for the Public Works Department and in the Office this week. Village Hall office hours will be 11:30-4:30 on Wednesday, Thursday and Friday. Etta Fugate has requested a partial refund for video terminal gaming fees for Ref's Bar and Grill. It was decided that gaming fees will be prorated on first year of purchase but are non-refundable. Vacation time was discussed by the board members. Vacation accrual will be front loaded but paid out on accrual basis. Pay will be deducted if it goes over accrual or if employment is terminated. Attorney Burke is looking into whether an Ordinance is needed to update Social Security and Medicare payouts.

B. ECONOMIC DEVELOPMENT

The Board discussed opening up a position for a part-time Economic Development Co-Ordinator. Trustee Guth proposed a position of 20 hours starting the next fiscal year as a prelude to a Parks and Recreation Department. The goal is to develop a support system of community activities, programs, emergency services, and will work closely with D.A.R.T.S. to further support community activities. Planning has begun with the schools to carry out the Youth in Innovation Grant applied for by Durand C.H.A.R.M. Members of the Smithsonian Institute and Illinois Humanities will be in Durand to inspect the space for the exhibit and plans to host the exhibit. Kelly Giovanine served as a speaker for the United Way Literacy Press Conference on September 7th. Stateline Modelers will present a program and have models on exhibit at the Durand Library on September 16th. The 4 focus committee groups that were established at the June MAPPING sessions are continuing their monthly meetings. Kelly Giovanine can be contacted for information on one or more focus group. The groups include: Parks and Recreation, Business Development, Housing, and Festivals & Events.

C. BUILDINGS AND PARKS

Heritage House has been listed for sale and items are going into storage. There is a discrepancy between the Public Works Building bid and the amount approved in Resolution 2023-7. The Board agreed to subtract the amount from the Board Bills until the matter is cleared up.

D. STREETS AND ALLEYS

The first payment for Chip and Seal is listed on the Board Bills for approval.

E. WATER AND SEWER

IEPA loan #5607 Request #20 for \$285,331.77 is on the agenda for approval tonight. This will finalize the well #3 & #4 Improvement project invoices and pay applications for CFPS for \$10,000, Fehr Graham for \$8,268, and Larson and Larson for \$105,428.24, \$41,392.90, and \$85,307.10. Change Order #3 Lift Station Project has been tabled. Public Works Supervisor Aaron Kahl will be attending annual training in Rockford from October 17th-18th at a cost of \$175.

F. POLICE

The monthly activity report for August was handed out and discussed. Taser training took place last week. The Pretrial Fairness Act was ruled constitutional and will go into effect on September 18th.

UNFINISHED BUSINESS

NEW BUSINESS

- A. Change Order #3 Lift Station Project has been tabled.
- B. IEPA Loan #5607 Request # 20 in the amount of \$285,331.77 was approved as part of Board Bills and requires no other votes for approval.
- C. Motion was made by Mr. Guth and seconded by Mrs. Clark to approve Resolution 2023: Friends of the Library Stipend, which will provide a yearly lump sum of \$1200 to the library for materials and which will need to be approved annually. ROLL CALL: Becker, yes; Cox, yes; Clark, yes; Guth, yes; Dasko, absent; Waller, yes. MOTION CARRIED. APPROVED.
- D. Ordinance 2023-___: Public Works facility Larson & Larson has been tabled pending clarification of a cost discrepancy for pre-planning of the project.

- E. A Straw Poll showed unanimous support for the hiring of Denise Britnell as Office Manager/Treasurer.

MOTION TO ADJOURN THE SEPTEMBER 11TH, 2023 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 5; NAYS, 0; ABSENT, 1.

TIME ADJOURNED: 8:54 P.M.