

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, October 9th, 2023. The meeting was called to order by the Village President, Sheila Hoffman, at 7:35 P.M.

ROLL CALL:

Present: Trustee Waller, Trustee Becker, Trustee Clark, Trustee Dasko, Trustee Cox, Trustee Guth

Present via teleconference: None

Absent: None

Employees:

Public Works Supervisor, Aaron Kahl

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Mary Sphatt

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the September 25th, 2023 Regular Session were inspected by the board members. Motion was made by Mr. Guth and seconded by Mrs. Clark to approve the September 25th, 2023 minutes of the Regular Session. ROLL CALL: Clark, yes: Cox, yes: Dasko, yes: Waller, yes: Guth, yes: Becker, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Payroll bills were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Becker to draw on the treasury to pay the payroll dated October 4th, 2023 totaling \$18,309.31. ROLL CALL: Cox, yes: Guth, yes: Becker, yes: Clark, yes: Waller, yes: Dasko, yes. MOTION CARRIED. AUTHORIZED.

The Board Bills were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mrs. Waller to draw on the treasury to pay the October 9th, 2023

Board Bills totaling \$488,458.85. ROLL CALL: Dasko, yes: Cox, yes: Becker, yes: Clark, yes: Waller, yes: Guth, yes. MOTION CARRIED. AUTHORIZED

ZONING

The Zoning Board of Appeals is working on an upcoming hearing for the footprint of the house that was torn down next to Pacemaker.

PUBLIC COMMENT

Etta Fugate, former owner of Ref's Bar and Grill, was present to request a refund of the unused portion of her gaming license, which was 9 months after the sale of the bar. The Board decided to keep the procedures regarding video gaming licenses as they are.

COMMITTEE REPORTS

A. FINANCE

Denise Britnell was introduced to the Board as the new Office Manager/Treasurer. Mayor Hoffman gave a brief financial overview including funds, revenue sources, and a discussion of the Sanitary District. The Board continued to discuss the proposed property tax increase for Social Security and Medicare. The board discussed necessary procedures for publication and has decided to wait until more details are received.

B. ECONOMIC DEVELOPMENT

The Board discussed the proposed part time position of a Moral, Welfare, and Recreation Director for the Village. Kelly Giovanine was present to give the Durand Charm Report. The Fall Plant Sale was held on September 23rd and was a success, selling out by 11 a.m. Charm will award fall/Halloween yards of the month, pending public participation. The Village Library will host a program about owls on October 14th. Candy Cane Lane will be held on November 19th. A Spark! Sneak peek press night will be held on Friday, December 1st. The four focus committee groups that were formed during the Mapping session continue to hold monthly meetings.

C. BUILDINGS AND PARKS

The Sanitary District and funding for the new building was discussed. The Durand School would like to redo the ball diamond at Saelen's Park.

D. STREETS AND ALLEYS

Trustee Dasko will speak with Mayor Hoffman regarding duties and responsibilities regarding the Abandoned Building position. Fog Seal will be completed on State Street in the next few weeks.

E. WATER AND SEWER

A failed sewer line at the Medina Lift Station was replaced by Kelsey Excavating at a cost of \$88,717.44. Approximately 26 homes were affected by a water main break on Howard St. The main was repaired by installing 2 line stops to isolate the break for repairs. WPCL 17-5827 Loan Request #7 totaling \$84,040.49 including invoices from Fehr Graham, Kelsey pay application #5 and CFPS invoice #4.

F. POLICE

The monthly Police Report for September was handed out and discussed. CPR training will be held on October 19th by The American Heart Association. Officer Kunkle is in Week 2 of Phase 3 of his training and is anticipated to complete training by Mid November. ILETSB camera grant application has been submitted for fiscal year 2024. This grant only covers equipment. Chief Reiman is meeting with Motorola and plans to purchase 3 cameras with an estimated cost of \$3,500-\$4,000 with \$3,000 being eligible for grant reimbursement.

UNFINISHED BUSINESS

A.

NEW BUSINESS

- A. The Board announced the street Closures for Halloween on the Square, which is scheduled to take place on Saturday, October 28th. Center Street will be closed from Main St. to Oak St. from 8 a.m. until 1 p.m. The children's costume parade will begin at 10 a.m., with Trunk or Treat and participating business Trick or Treating to follow.
- B. Motion was made by Mr. Guth and seconded by Mr. Dasko to approve the American Legion Riders Raffle Request for a 50/50 drawing, Door Prizes and a Silent Auction to be held on November 12th, 2023. ROLL CALL: Becker, abstain: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.
- C. Motion was made by Mr. Cox and seconded by Mr. Becker to approve WPCL 17-5827 Loan Request #7 in the amount of \$84,040.49 including Fehr Graham invoices, Kelsey pay application #5 and CFPS invoice #4. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Dasko, yes: Guth, yes: Waller, yes. MOTION CARRIED. APPROVED.

ADJOURN TO EXECUTIVE SESSION 5 ILCS 120/2(c)(1): (11): Litigation, when an action against, affecting or on behalf of the particular body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Time adjourned from regular board meeting: 8:21

Time Entered into Executive Session: 8:24

Adjourned From Executive Session: 8:38

Re-Enter Regular Board Session: 8:39

No Action Taken

MOTION TO ADJOURN THE OCTOBER 9TH, 2023 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 8:39 P.M.