

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, December 11th, 2023. The meeting was called to order by the Village President, Sheila Hoffman, at 7:31 P.M.

ROLL CALL:

Present: Trustee Waller, Trustee Becker, Trustee Clark, Trustee Dasko, Trustee Cox, Trustee Guth

Present via teleconference: None

Absent: None

Employees: *Chief of Police*, Michael Reiman

Public Works Supervisor, Aaron Kahl

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Mary Sphatt

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the November 27th, 2023 Regular Session were inspected by the board members. Motion was made by Mr. Guth and seconded by Mr. Becker to approve the November 27th, 2023 minutes of the Regular Session. ROLL CALL: Clark, abstain: Cox, yes: Dasko, yes: Waller, yes: Guth, yes: Becker, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Payroll bills were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Guth to draw on the treasury to pay the payroll dated December 13th, 2023 totaling \$25,563.80. ROLL CALL: Cox, yes: Guth, yes: Becker, yes: Clark, yes: Waller, yes: Dasko, yes. MOTION CARRIED. AUTHORIZED.

The Board Bills were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Guth to draw on the treasury to pay the December 11th,

2023 Board Bills totaling \$58,419.00. ROLL CALL: Dasko, yes: Cox, yes: Becker, yes: Clark, yes: Waller, yes: Guth, yes. MOTION CARRIED. AUTHORIZED.

ZONING

PUBLIC COMMENT

COMMITTEE REPORTS

A. FINANCE

The Revenue Received Report was read into record. The Trustees were reminded that the next Board Meeting will take place on Tuesday, December 26th. The Village has received three TIF requests which are currently being reviewed by the TIF attorneys, who will make recommendations accordingly. The budget timeline was distributed to the trustees and discussed. The Employee Handbook is being updated and will be re-distributed to the Department Heads for consideration and discussion at the next Board Meeting.

B. ECONOMIC DEVELOPMENT

The Board discussed the Spark! Places of Innovation Exhibit which is currently being held in the Durand Masonic Temple. Attendance has been good and C.H.A.R.M. is working with Durand School staff to give all students an opportunity to attend the exhibit. Thirty community members are serving as tour guides. Congratulations were given to Durand C.H.A.R.M. for putting the exhibit together.

C. BUILDINGS AND PARKS

The plumbing has been completed and inspected on the public works building. The gazebo project is on hold.

D. STREETS AND ALLEYS

The MFT reporting period has been changed from the calendar year to the fiscal year, as approved by I.D.O.T.

E. WATER AND SEWER

Fehr Graham is going to run a 12-hour test to determine if weather conditions are affecting the results of pumping capacities. ComEd has installed power in the waste water plant and will be moving forward. The blowers have also been set in the building.

F. POLICE

The monthly Police Report for November was handed out and discussed. Officer Kunkle will attend Child Passenger Safety Technician training. Annual Department training which included use of force, was conducted on November 28th, 2023. Chief Reiman attended training at the Illinois State Crime Lab on December 5th, 2023. Retired Chief Jamie Evans of Roscoe Police Department passed away and Chief Reiman will be attending services on Monday, December 18th, 2023.

UNFINISHED BUSINESS

- A. TIF Agreements has been tabled until the TIF attorneys have reviewed current requests.

NEW BUSINESS

- A. The Trustees unanimously agreed to extend the hours for sale of liquor on the square until 1 a.m. on New Year's Day. On Sundays the sale of liquor on the square ceases at 10 p.m. but will be extended to allow the residents to celebrate New Year's Eve.
- B. Motion was made by Mr. Guth and seconded by Mrs. Waller to approve Resolution 2023-23: Copier Lease and Service Agreement. ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.
- C. Motion was made by Mrs. Clark and seconded by Mr. Guth to waive first reading of Ordinance 2023-16: Levy and Assessment. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Dasko, yes: Guth, yes: Waller, yes. MOTION CARRIED. APPROVED.
- D. Motion was made by Mr. Guth and seconded by Mrs. Clark to approve Ordinance 2023-16: Levy and Assessment. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Dasko, yes: Guth, yes: Waller, yes. MOTION CARRIED. APPROVED.
- E. Supplemental Budget and Appropriation Ordinance was introduced to the Board as a first reading.
- F. A Drive By salute and celebration in honor of WWII 101st Airborne Paratrooper and two-time Purple Heart recipient Frank Kuhnke took place on his 98th birthday on December 11th, 2023. Mayor Sheila Hoffman proclaimed it to be Frank Kuhnke Day.

ADJOURN TO EXECUTIVE SESSION 5 ILCS 120/2(c)(11)-Litigation, where an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Time adjourned from regular board meeting: 8:02

Time Entered into Executive Session: 8:04
Adjourned From Executive Session: 8:30
Re-Enter Regular Board Session: 8:31
No Action Was Taken

**MOTION TO ADJOURN THE DECEMBER 11TH, 2023 REGULAR MEETING OF THE
BOARD OF TRUSTEES**

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 8:32 P.M.