

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, January 8th, 2024. The meeting was called to order by the Village President, Sheila Hoffman, at 7:56 P.M.

ROLL CALL:

Present: Trustee Waller, Trustee Clark, Trustee Cox, Trustee Guth

Present via teleconference: None

Absent: Trustee Dasko, Trustee Becker

Employees: *Public Works Supervisor, Aaron Kahl*

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Mary Sphatt

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the December 26th, 2023 Regular Session were inspected by the board members. Motion was made by Mr. Guth and seconded by Mrs. Waller to approve the December 26th, 2023 minutes of the Regular Session as Amended to include property names. ROLL CALL: Clark, yes: Cox, yes: Dasko, absent: Waller, yes: Guth, yes: Becker, absent. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Payroll bills were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Guth to draw on the treasury to pay the payroll dated January 10th, 2024 totaling \$24,920.18. ROLL CALL: Cox, yes: Guth, yes: Becker, absent: Clark, yes: Waller, yes: Dasko, absent. MOTION CARRIED. AUTHORIZED.

The Board Bills were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Guth to draw on the treasury to pay the January 8th, 2024 Board Bills totaling \$15,201.67. ROLL CALL: Dasko, absent: Cox, yes: Becker, absent: Clark, yes: Waller, yes: Guth, yes. MOTION CARRIED. AUTHORIZED.

ZONING

PUBLIC COMMENT

COMMITTEE REPORTS

A. FINANCE

The Revenue Received Report was read into record. Carpet bids for Village Hall were presented and reviewed. A straw poll showed unanimous support to move forward with Carpetland whose bid was \$12,440.00. This bid includes carpeting of the main area, office area, the Clerk's office and the Police office. There has been an additional TIF application submitted for Olsen Ventures, LLC at 201 Center Street. An inducement agreement will be up for a vote tonight for this property. Department requests were disbursed for review. All changes have been made to the employee handbook. A finalized copy will be sent out for review and is expected to be formally approved at the January 22nd Board Meeting. All Village employees have signed up for direct deposit and all board members, including Village and Zoning are being asked to sign up for direct deposit as well. The board members discussed the need for funding using bonds rather than bank financing for the Public Works building. Mayor Hoffman and Aaron Kahl will continue working on this.

B. ECONOMIC DEVELOPMENT

The Spark! Places of Innovation Exhibit ended on January 6th, 2024 after serving over 800 citizens. Special thanks were given to Durand C.H.A.R.M. and Kelly Giovanine for putting the exhibit together. Mayor Hoffman recommended giving a bouquet of flowers to Kelly Giovanine for her work and additional time spent on the project. The Trustees agreed.

C. BUILDINGS AND PARKS

The board members discussed the Public Works Building and possible funding options. The gazebo cupola has been completed and benches are being designed for installation. The bid from Carpetland was approved by the Trustees at a cost of \$12,440.

D. STREETS AND ALLEYS

The salt and sidewalk letter has been sent to all the businesses on the square. Business owners have the option to purchase salt from the Village at cost. A request for reimbursement of construction engineering cost for the Square Project has been submitted to IDOT. Total construction engineering costs were \$135,200.00 and \$108,160.00 of that is eligible for reimbursement.

E. WATER AND SEWER

The ground water levels have been lowering due to droughts for the last couple of years, and the pump is unable to produce up to maximum specifications. The Village will move forward with the pump, which is now fully operational. DCEO paperwork has been signed and submitted for reimbursement for costs incurred on the Medina Sewer Line and Howard Street water main break in the amount of \$112,500.

F. POLICE

Chief Reiman was not present to provide an update, and was unable to attend the School Board meeting to discuss the need for a School Resources Officer. The Committee has been tabled pending updates.

UNFINISHED BUSINESS

- A. Motion was made by Mr. Guth and seconded by Mrs. Clark to approve Resolution 2024-1: Inducement of Olsen Ventures, LLC at 201 Center. ROLL CALL: Becker, absent: Guth, yes: Clark, yes: Cox, yes: Dasko, absent: Waller, yes. MOTION CARRIED. APPROVED.
- B. Resolution 2024-2: Solutions Bank-Public Works Facility Loan has been tabled.

NEW BUSINESS

- A. A straw poll provided unanimous support of implementing mandatory direct deposit to pay Village employees.
- B. Motion was made by Mr. Guth and seconded by Mr. Cox to approve the internet raffle license request from the American Legion Riders to be held from January 17th, 2024-June 17th, 2024. ROLL CALL: Becker, absent: Cox, yes: Clark, yes: Dasko, absent: Guth, yes: Waller, yes. MOTION CARRIED. APPROVED.

ADDITIONAL COMMENTS:

The new printer was installed on January 4th, 2024.

MOTION TO ADJOURN THE JANUARY 8TH, 2024 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 4; NAYS, 0; ABSENT, 2.

TIME ADJOURNED: 8:38 P.M.