

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, January 22nd, 2024. The meeting was called to order by the Village President, Sheila Hoffman, at 7:32 P.M.

ROLL CALL:

Present: Trustee Waller, Trustee Clark, Trustee Guth, Trustee Dasko, Trustee Becker

Present via teleconference: None

Absent: Trustee Cox

Employees: *Chief of Police*, Michael Reiman

Public Works Supervisor, Aaron Kahl

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Mary Sphatt

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the January 8th, 2023 Regular Session were inspected by the board members. Motion was made by Mr. Guth and seconded by Mrs. Clark to approve the January 8th, 2023 minutes of the Regular Session. ROLL CALL: Clark, yes: Cox, absent: Dasko, yes: Waller, yes: Guth, yes: Becker, abstain. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Payroll bills were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mrs. Waller to draw on the treasury to pay the payroll dated January 22nd, 2024 totaling \$23,237.12. ROLL CALL: Cox, absent: Guth, yes: Becker, yes: Clark, yes: Waller, yes: Dasko, yes. MOTION CARRIED. AUTHORIZED.

The Board Bills were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Dasko to draw on the treasury to pay the January 22nd, 2024 Board Bills totaling \$40,049.20. ROLL CALL: Dasko, yes: Cox, absent: Becker, yes: Clark, yes: Waller, yes: Guth, yes. MOTION CARRIED. AUTHORIZED.

ZONING

PUBLIC COMMENT

COMMITTEE REPORTS

A. FINANCE

The Revenue Received Report was read into record. The final employee handbook Resolution will be on the next agenda for a vote. The next years budget is being worked on. An authorizing Resolution is on the agenda for a vote to begin the process for bonds for funding of the Public Works Building. The bonds would work as a line of credit, with up to \$3,500,000 total available.

B. ECONOMIC DEVELOPMENT

The Board discussed the success of the Spark! Places of Innovation Exhibit which entertained 880 visitors with 50 volunteers taking part. Planning meetings for the 2024 summer reading program will begin soon in collaboration with Durand Schools, Durand Charm, and the United Way. The focus committee groups that were part of the MAPPING session were reviewed. The Housing committee is working on a survey to assess housing needs in the area. The Festival/Events and Parks and Recreation groups are moving along slowly, with a need for new coordinators for each.

C. BUILDINGS AND PARKS

The cameras on the gazebo in the square should be installed tomorrow. Aaron Kahl confirmed the new desired carpet color as navy and will be ordering from carpetland.. The first delivery of the Public Works Building is scheduled for tomorrow.

D. STREETS AND ALLEYS

Trustee Dasko spoke to Mayor Hoffman about unoccupied residences in Otter Creek. Mayor Hoffman will post updated residence Ordinances on the Village website. The Board discussed whether there are any plans for the property located at Hwy70 and 75, as foliage is growing on the property and may become a concern.

E. WATER AND SEWER

The final payout for Larson and Larson for their work on the well project was not received by them. Aaron Kahl and Sheila Hoffman will work on the situation. Aeration Project will begin on January 25th and the generator should be started in Early February.

F. POLICE

Trustee Becker issued a thank you to Officer Kunkle for walking through the downtown area and checking on local businesses. The Police Department is working on an "Emergency Guide" booklet for Village buildings. The is also working with I.T. at the school and Motorola to solve issues with Police radio connectivity in some areas of the school building. The Police Department is NIBRS compliant for 2023 with a 0% of errors at year end. The proposal concerning a possible School Resource Officer is being rescheduled for the school board meeting on February 12th, 2024. The Police Department now has government exempt I-PASS transponders for the squads. The Department will participate in firearms qualification at the Sheriff's Department this week.

UNFINISHED BUSINESS

- A. Motion was made by Mr. Guth and seconded by Mr. Becker to approve Resolution 2024-2: Adopt Employee Handbook. ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, absent: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.

NEW BUSINESS

- A. Ordinance for Annual Tax Abatement: Square Project Bond Series 2022 was handed out and discussed as a first reading and will be voted on at a later date.
- B. Motion was made by Mrs. Clark and seconded by Mr. Becker to waive first reading of Ordinance 2024-02-An Ordinance authorizing the issuance of General Obligation Bonds (Alternate Revenue Source), in one or more series, of the Village of Durand, Winnebago County, Illinois, in an aggregate principal amount not to exceed \$3,500,000 for the purpose of financing the costs of various capital related items within the Village and paying for costs related hereto. ROLL CALL: Becker, yes: Cox, absent: Clark, yes: Dasko, yes: Guth, yes: Waller, yes. MOTION CARRIED. APPROVED.
- C. Motion was made by Mrs. Clark and seconded by Mrs. Waller to approve Ordinance 2024-02-An Ordinance authorizing the issuance of General Obligation Bonds (Alternate Revenue Source), in one or more series, of the Village of Durand, Winnebago County, Illinois, in an aggregate principal amount not to exceed \$3,500,000 for the purpose of financing the costs of various capital related items within the Village and paying for costs related hereto. ROLL CALL: Becker, yes: Cox, absent: Clark, yes: Dasko, yes: Guth, yes: Waller, yes. MOTION CARRIED. APPROVED.

MOTION TO ADJOURN THE JANUARY 22nd, 2024 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 5; NAYS, 0; ABSENT, 1.

TIME ADJOURNED: 8:06 P.M.