

## CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, February 26<sup>th</sup>, 2024. The meeting was called to order by the Village President, Sheila Hoffman, at 7:30 P.M.

## ROLL CALL:

Present: Trustee Waller, Trustee Clark, Trustee Cox, Trustee Dasko

Present via teleconference: None

Absent: Trustee Guth, Trustee Becker

Employees: *Chief of Police*, Michael Reiman

*Public Works Supervisor*, Aaron Kahl

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Mary Sphatt

Public: *See attached sign-in sheet*

## PLEDGE OF ALLEGIANCE

## MINUTES

The minutes from the February 12<sup>th</sup>, 2024 Regular Session were inspected by the board members. Motion was made by Mrs. Clark and seconded by Mrs. Waller to approve the February 12<sup>th</sup>, 2024 minutes of the Regular Session as amended. ROLL CALL: Clark, yes: Cox, yes: Dasko, abstain: Waller, yes: Guth, absent: Becker, absent. MOTION CARRIED. APPROVED.

## PAYMENT OF THE BILLS

The Payroll bills were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Cox to draw on the treasury to pay the payroll dated February 20<sup>th</sup>, 2024 totaling \$19,924.69. ROLL CALL: Cox, yes: Guth, absent: Becker, absent: Clark, yes: Waller, yes: Dasko, yes: Hoffman, yes. MOTION CARRIED. AUTHORIZED.

The Board Bills were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Dasko to draw on the treasury to pay the February 26<sup>th</sup>, 2024

Board Bills totaling \$5,992.81. ROLL CALL: Dasko, yes: Cox, yes: Becker, absent: Clark, yes: Waller, yes: Guth, absent. MOTION CARRIED. AUTHORIZED.

## **ZONING**

Nothing to Report

## **PUBLIC COMMENT**

## **COMMITTEE REPORTS**

### **A. FINANCE**

The Revenue Received Report dated February 26<sup>th</sup>, 2024 was read into record. The Village is continuing budget discussions. Delays have been caused by the new software program, and a special meeting may be scheduled to finish the budget. Employee HAS accounts that are held at First American Bank will be changed from Individual to Employee Sponsored. This will help streamline the enrollment of new employees and ease employer contributions. This will cost the Village \$2.95 per employee, per month. The Port a John invoice will increase by \$10 per month. This is for the Port a John that is at Saalen's Park during the winter months when the park bathrooms are not open. Water sample prices from the City of Rockford are increasing. The Board was reminded that Statement of Economic Interest forms are due in May, and all Board Members also need to complete OMA training. All Employees and Board Members will need to take sexual harassment training. The job description for the part time utilities clerk will be posted on the Village Website. Macayla Pilson's last day as clerk will be March 6<sup>th</sup>, 2024.

### **B. ECONOMIC DEVELOPMENT**

Kelly Giovanine was present and gave the monthly Durand Charm update. Economic support for the summer reading program was discussed. A few organizations have expressed interest in doing a Queen of Hearts Raffle. The current Village Ordinance would not allow for this type of raffle. The Village will continue discussions about possibly updating the Ordinance to allow it.

### **C. BUILDINGS AND PARKS**

The Public Works Building is progressing.

### **D. STREETS AND ALLEYS**

Spelman Lot NFR has been approved pending required notification of possible gas in the ground if digging is done.

## **E. WATER AND SEWER**

The Main Lift Station is up and running. They are continuing to build and update the SCADA system. Public Works Supervisor Aaron Kahl addressed concerns about water quality.

## **F. POLICE**

The ILETSB surprise audit went well. The Police Department is compliant in NIBRS. Police Chief Reiman and Officer Kunkle will be attending upcoming training opportunities. Chief Reiman applied for a National Command course through the FBI. All expenses would be paid if he is chosen to attend. The upcoming body cam purchase will total \$15,000 spread over five years based on the last quote. This would be for three cameras to cover the three Village Police Employees. The Department will apply for a grant to cover these costs.

## **UNFINISHED BUSINESS**

A.

### **NEW BUSINESS**

- A. Motion was made by Mrs. Clark and seconded by Mrs. Waller to approve Resolution 2024-03: Reimbursement. A Resolution declaring the official intent to reimburse expenditures for the certain capital expenditures of the Village of Durand, Winnebago County, Illinois, with the issuance of not to exceed \$2,375,000 bonds or a loan from the local financial institution. ROLL CALL: Becker, absent: Cox, yes: Clark, yes: Dasko, yes: Guth, absent: Waller, yes: Hoffman, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mrs. Clark and seconded by Mr. Cox to waive first reading of Ordinance 2024-04: Confirming the Repeal of Ordinance 2024-1. ROLL CALL: Becker, absent: Cox, yes: Clark, yes: Dasko, yes: Guth, absent: Waller, yes. MOTION CARRIED. APPROVED.
- C. Motion was made by Mrs. Clark and seconded by Mr. Cox to approve Ordinance 2024-04: Confirming the Repeal of Ordinance 2024-04. ROLL CALL: Becker, yes: Cox, absent: Clark, yes: Dasko, yes: Guth, yes: Waller, yes. MOTION CARRIED. APPROVED.
- D. Motion was made by Mrs. Clark and seconded by Mr. Dasko to approve Resolution 2024-4: Carpet for the Village Hall. ROLL CALL: Becker, absent: Cox, yes: Clark, yes: Dasko, yes: Guth, absent: Waller, yes. MOTION CARRIED. APPROVED.
- E. Motion was made by Mrs. Clark and seconded by Mr. Cox to approve the raffle and waiver of bond request submitted by Saint Mary's church for the raffle scheduled to take place on Sunday, March 17<sup>th</sup>, 2024. ROLL CALL: Becker, absent:

Cox, yes: Clark, yes: Dasko, yes: Guth, absent: Waller, yes. MOTION CARRIED. APPROVED.

- F. Motion was made by Mrs. Clark and seconded by Mr. Dasko to approve the Lion's request to hold their Easter Egg Hunt at Saelen's Park on March 30<sup>th</sup>, 2024 from 9 a.m. until 11:30 a.m. ROLL CALL: Becker, absent: Cox, yes: Clark, yes: Dasko, yes: Guth, absent: Waller, yes. MOTION CARRIED. APPROVED.

**ADDITIONAL COMMENTS:** The Annual TIF Meeting will be held on Wednesday, March 6<sup>th</sup>, 2024 at the Village Hall.

**MOTION TO ADJOURN THE FEBRUARY 26<sup>TH</sup>, 2024 REGULAR MEETING OF THE BOARD OF TRUSTEES**

ROLL CALL: YEAS, 4; NAYS, 0; ABSENT, 2.

TIME ADJOURNED: 8:11 P.M.