

## CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, May 13<sup>th</sup>, 2024. The meeting was called to order by the Village President, Sheila Hoffman, at 8:03 P.M.

## ROLL CALL:

Present: Trustee Waller, Trustee Becker, Trustee Clark, Trustee Cox, Trustee Guth, Trustee Dasko

Present via teleconference: Village Attorney Darron Burke

Absent: None

Employees: *Chief of Police*, Michael Reiman  
*Public Works Supervisor*, Aaron Kahl

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke, via teleconference

Village Clerk: Mary Sphatt

Public: *See attached sign-in sheet*

## PLEDGE OF ALLEGIANCE

## MINUTES

The minutes from the April 22<sup>nd</sup>, 2024 Regular Session were inspected by the board members. Motion was made by Mr. Guth and seconded by Mr. Becker to approve the April 22<sup>nd</sup>, 2024 minutes of the Regular Session. ROLL CALL: Clark, abstain: Cox, yes: Dasko, yes: Waller, yes: Guth, yes: Becker, yes. MOTION CARRIED. APPROVED.

The minutes from the April 29<sup>th</sup>, 2024 Special Budget Session were inspected by the board members. Motion was made by Mr. Guth and seconded by Mr. Dasko to approve the April 29<sup>th</sup>, 2024 minutes of the Special Session as amended. ROLL CALL: Clark, yes: Cox, yes: Dasko, yes: Waller, yes: Guth, yes: Becker, yes. MOTION CARRIED. APPROVED.

## PAYMENT OF THE BILLS

The Payroll bills dated May 1<sup>st</sup>, 2024 totaling \$22,905.36 were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Guth to draw on the treasury to pay the payroll dated May 1<sup>st</sup>, 2024 totaling \$22,905.36. ROLL CALL: Cox,

yes: Guth, yes: Becker, yes: Clark, yes: Waller, yes: Dasko, yes. MOTION CARRIED. AUTHORIZED.

The Payroll bills dated May 15<sup>th</sup>, 2024 totaling \$28,641.01 were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Guth to draw on the treasury to pay the payroll dated May 15<sup>th</sup>, 2024 totaling \$28,641.01. ROLL CALL: Cox, yes: Guth, yes: Becker, yes: Clark, yes: Waller, yes: Dasko, yes. MOTION CARRIED. AUTHORIZED.

The Board Bills dated May 15<sup>th</sup>, 2024 were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Guth to draw on the treasury to pay the May 15<sup>th</sup>, 2024 Board Bills totaling \$1,073,244.60. ROLL CALL: Dasko, yes: Cox, yes: Becker, yes: Clark, yes: Waller, yes: Guth, yes. MOTION CARRIED. AUTHORIZED.

The Separate Bill in the amount of \$1,000 for a donation to DARTS for next year's fireworks display was reviewed by the board members. A Motion was made by Mr. Guth and seconded by Mr. Becker to draw on the treasury to donate \$1,000 to Darts. ROLL CALL: Dasko, yes: Cox, yes: Becker, yes: Clark, abstain: Waller, yes: Guth, yes. MOTION CARRIED. AUTHORIZED.

## **ZONING**

### **PUBLIC COMMENT**

A resident of Lake Summerset proposed the opening of a coffee/truck in the Village.

### **COMMITTEE REPORTS**

#### **A. ZONING**

Zoning Board Administrator Gavin Byl was present to discuss the 419 Center St. request to vacate. Laona St. has plans to build a possible 14'x30' structure. The Oversize/Overheight garage at 203 West Main was discussed and is on the agenda for a vote tonight. The 6' variance requested by 304 East North St. was discussed and is also up for a vote tonight.

#### **B. FINANCE**

The Village received the Bond proceeds on May 2<sup>nd</sup>. The Village was reimbursed of its costs and has three additional bills to be approved tonight. Public Works Supervisor Aaron Kahl attended the sanitary district meeting last Tuesday and received a check for \$75,000. These funds are to be used for the building and paving of the property. The TIF

agreements have been completed by the TIF attorney. Agreements for 419 Center St. and 101 East South St. are on the agenda for a vote tonight. The board discussed options for 419 Center St. to obtain a beer and wine license. Their current plan leans toward a class R License, which the Village has available. Durand Charm has requested a donation of \$600 for the Summer Reading Program, which is included in tonight's Board Bills.

## **B. ECONOMIC DEVELOPMENT**

John Guth suggested an increase in water, sewer and garbage rates to finance capital projects such as a splash pad, miniature golf and/or a skate park. Durand Charm will host the "Once in a Lifetime" event on June 10<sup>th</sup>, 2024 and is requesting the Square be closed from 4-8:30 p.m. The Board discussed the possibility of rescheduling the meeting that night so that Board members could also attend. This will be an Ice Cream Social type event with live music. The trustees discussed a mobile coffee trailer which will be in the Village on July 1<sup>st</sup>. The trustees discussed the proposal for a website hosting/revamp from Civic Plus. Sheila Hoffman will be looking into obtaining a more cost-effective proposal.

## **C. BUILDINGS AND PARKS**

The Public Works Building should be finished by the end of July. The tennis courts will be painted soon and cameras will be installed by the pond soon.

## **D. STREETS AND ALLEYS**

Trustee Dasko spoke with Robert Reed who is currently renovating the property, including updated windows, siding and interior, and wants to know if he will be required to have an inspection. Lois Lowe is speaking with Chris Helwig about a possible demolition. It was explained to her that she would need paperwork and an inspection performed unless the home is removed prior to June 3<sup>rd</sup>. The board discussed a possible lease agreement with Holgier Oksnevad to use his path for the OHV/UTV path going to Saalen's Park. Vacant Property/Building inspection is set for June 3<sup>rd</sup>, 2024.

## **E. WATER AND SEWER**

The Main Lift Station payments will be wrapping up once the upgraded service portion can be closed out. IEPA has confirmed the project can be closed.

## **F. POLICE**

The monthly Police report for April was handed out and discussed. The body worn cameras were deployed last week. This week the squad will be at the mall from Friday through Sunday for Police Memorial week. The 44<sup>th</sup> annual Northern Illinois Police Memorial and Remembrance Ceremony will be held at the Aldeen Golf Course on May 17<sup>th</sup>. The board discussed the possibility of a part-time SRO. The school would pay the

Village's invoice amount, while the Village Police Department would be in charge training, uniforms, etc. The Board discussed donating to the Northern Illinois Multi-jurisdictional Honor Guard. Chief Reiman will donate \$125, Sonic is donating \$125, and a straw poll showed unanimous support for the Village to donate \$125.

### **UNFINISHED BUSINESS**

- A. Motion was made by Mr. Guth and seconded by Mrs. Clark to waive first reading for Ordinance 2024-09: W. Main St.-Oversized Garage-Over height. ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mr. Guth and seconded by Mrs. Clark to approve Ordinance 2024-9: W. Main St-Oversized Garage-Over Height. ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.
- C. Motion was made by Mr. Guth and seconded by Mrs. Clark to waive first reading of Ordinance 2024-10: 304 E. North Street-4' variance alleyway. ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.
- D. Motion was made by Mr. Guth and seconded by Mr. Becker to approve Ordinance 2024-10: 4' variance alleyway. ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.
- E. Motion was made by Mrs. Clark and seconded by Mr. Becker to waive first reading of Ordinance 2024-11:419 Center Street-TIF agreement. ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.
- F. Motion was made by Mrs. Clark and seconded by Mr. Cox to waive first reading of Ordinance 2024-11-419 Center St TIF agreement. ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.
- G. Motion was made by Mrs. Clark and seconded by Mrs. Becker to waive first reading of Ordinance 2024-12: 101 E. South St. TIF agreement. ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.
- H. Motion was made by Mrs. Clark and seconded by Mr. Becker to approve Ordinance 2024-12: 101 E. South St TIF agreement. ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.
- I. Motion was made by Mrs. Clark and seconded by Mr. Becker to waive first reading of Ordinance 2024-13: Revised UTV Regulations. ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.

- J. Motion was made by Mrs. Clark and seconded by Mr. Becker to approve Ordinance 2024-13: Revised UTV Regulations. ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.

### **NEW BUSINESS**

NONE

**ADJOURN TO EXECUTIVE SESSION** 5 ILCS 120/2(c) (11): Litigation, when an action against, affecting or on behalf of the particular body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Time adjourned from regular board meeting: 9:02  
Time Entered into Executive Session: 9:04  
Adjourned From Executive Session: 9:43  
Re-Enter Regular Board Session: 9:44  
No Action Was Taken

### **MOTION TO ADJOURN THE MAY 13<sup>TH</sup>, 2023 REGULAR MEETING OF THE BOARD OF TRUSTEES**

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 9:44 P.M.