

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, July 22nd, 2024. The meeting was called to order by the Village President, Sheila Hoffman, at 7:33 P.M.

ROLL CALL:

Present: Trustee Waller, Trustee Becker, Trustee Clark, Trustee Dasko, Trustee Becker, Trustee Cox

Present via teleconference: None

Absent: Trustee Guth

Employees: *Chief of Police*, Michael Reiman
Public Works Supervisor, Aaron Kahl

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Mary Sphatt

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the July 8th, 2024 Regular Session of the Board of Trustees were inspected by the board members. Motion was made by Mrs. Clark and seconded by Mr. Becker to approve the July 8th, 2024 minutes of the Regular Session. ROLL CALL: Clark, yes: Cox, yes: Dasko, yes: Waller, yes: Guth, absent: Becker, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Payroll bills dated July 24th, 2024 totaling \$19,581.55 were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Becker to draw on the treasury to pay the payroll dated July 24th, 2024. ROLL CALL: Cox, yes: Guth, absent: Becker, yes: Clark, yes: Waller, yes: Dasko, yes. MOTION CARRIED. AUTHORIZED.

The Board Bills dated July 22nd, 2024 were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Becker to draw on the treasury to pay the

July 22nd, 2024 Board Bills totaling \$34,533.51. ROLL CALL: Dasko, yes: Cox, yes: Becker, yes: Clark, yes: Waller, yes: Guth, absent. MOTION CARRIED. AUTHORIZED.

PUBLIC COMMENT

COMMITTEE REPORTS

A. ZONING

The next Zoning Board of Appeals meeting will take place on July 22nd at 7:00 p.m.

B. FINANCE

The final pay request for the lift station is included in the Board Bills for approval tonight. The final payables total \$20,918.50 due to Kelsey Excavating, Fehr Graham and CFPS. A proposal from the Rockford Networks for hosting the Village Website was reviewed by the board members. The board would like to move forward with the annual hosting plan fee of \$600.00. The board will see an approval of a credit card payment of \$13,342.01 for the next meeting for the Public Works Building.

B. ECONOMIC DEVELOPMENT

Solutions Bank will continue to offer the established Community Improvement Loan. The program includes equipment and commercial Real Estate. The fixed rate will be 5.99% for up to five years. The queen of Hearts Raffle that the Lions Club is sponsoring through Cimino's, now has a jackpot over \$8,000. The board discussed food trucks and agreed to work on the working that would allow them for special events within the Village of Durand. Durand CHARM provided an update to the Board. Kelly Giovanine has worked with the Ziesk's to apply for a DCEO grant for \$300,000 to renovate Storefronts. Upcoming events were discussed.

C. BUILDINGS AND PARKS

Trustee Dasko conducted an inspection of 14730 Ruby St. The owner is aware of insurance requirements and inspections fees and requirements and is aware that such need be submitted with an action plan of the premises. Code enforcement updates were reported by Trustee Dasko. The Trustees discussed the Foreclosure filing of the Otter Creek lots and lien letters are forthcoming. The public works facility construction is still underway.

D. STREETS AND ALLEYS

Trustee Dasko updated the Board on the property at 14730 Ruby St., of which he provided an inspections report and an update for requirements of the property. A tree, which came down during the storms, was removed on North St. A question of retail sales out of 408 Center Rd. was posed, as per agreement.

E. WATER AND SEWER

Public Works Supervisor Aaron Kahl reported that the Public Works Building is nearing completion and during the next meeting details should be finalized. The permit to cap well #2 was received from Winnebago County. Roughly 150 Required Clearwater Inspections remain for the Village and should be completed this week.

F. POLICE

The monthly report for June was handed out and discussed. The School Board has not met but is still considering the proposal of a School Resource Officer. Chief Reiman will continue to negotiate the position in collaboration with the School of Durand. Robert McNeely will be sworn in as the latest part time Police Officer at the meeting taking place on August 12th.

UNFINISHED BUSINESS

- A. Ordinance 2024-__: Solicitation Amended: Food Truck/Retail Street Sales has been tabled.
- B. Possible Hire: Utility Management Clerk-Approval has been tabled as the position has been outbid.

NEW BUSINESS

Nothing to Report

MOTION TO ADJOURN THE JULY 22nd, 2023 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 5; NAYS, 0; ABSENT, 1.

TIME ADJOURNED: 7:49 P.M.