

## CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, August 12<sup>th</sup>, 2024. The meeting was called to order by the Village President, Sheila Hoffman, at 7:34 P.M.

## ROLL CALL:

Present: Trustee Waller, Trustee Becker, Trustee Clark, Trustee Dasko, Trustee Cox, Trustee Guth

Present via teleconference: None

Absent: None

Employees: *Chief of Police*, Michael Reiman

*Public Works Supervisor*, Aaron Kahl

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Mary Sphatt

Public: *See attached sign-in sheet*

## PLEDGE OF ALLEGIANCE

## MINUTES

The minutes from the July 22<sup>nd</sup>, 2024 Regular Session were inspected by the board members. Motion was made by Mrs. Clark and seconded by Mr. Becker to approve the July 22<sup>nd</sup>, 2024 minutes of the Regular Session as amended to show Trustee Cox as present. ROLL CALL: Clark, yes: Cox, yes: Dasko, yes: Waller, yes: Guth, yes: Becker, yes. MOTION CARRIED. APPROVED.

## PAYMENT OF THE BILLS

The Payroll bills dated August 5<sup>th</sup>, 2024 were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Becker to draw on the treasury to pay the Payroll dated August 5<sup>th</sup>, 2024 totaling \$26, 574.92. ROLL CALL: Cox, yes: Guth, yes: Becker, yes: Clark, yes: Waller, yes: Dasko, yes. MOTION CARRIED. AUTHORIZED.

The Board Bills dated August 12<sup>th</sup>, 2024 were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mrs. Waller to draw on the treasury to pay the August 12<sup>th</sup>, 2024 Board Bills totaling \$351,397.28. ROLL CALL: Dasko, yes: Cox, yes: Becker, yes: Clark, yes: Waller, yes: Guth, yes. MOTION CARRIED. AUTHORIZED

## **ZONING**

**SWEARING IN: DURAND POLICE OFFICER-** Robert McNeely was sworn in as a Village of Durand Part-Time Police Officer by Village President Sheila Hoffman

## **PUBLIC COMMENT**

Otter Creek Historical Society-Signs. Sherry Meinert, of The Otter Creek Historical Society was present to address the board in regards to suggesting signage to mark the location of the old railroad.

## **COMMITTEE REPORTS**

### **A. FINANCE**

Pay application #8 to Larson and Larson for the public works building was reviewed. Formal approval will be a part of tonight's board bills. Governor Pritzker has eliminated the 1% sales tax on groceries effective as of January of 2026. This will decrease Village revenue by an estimation of \$50,000-\$100,000. Local municipalities can choose to continue the tax locally, in an effort to offset these losses. The Board will continue discussing ways to minimize the loss. The Village has not increased water hookup and disconnect fees for several years. The Village will be comparing its rates to local municipalities and considering a rate increase accordingly. Robin Atwater was introduced as the new utility management billing clerk. She will begin tomorrow, August 13<sup>th</sup>, 2024, pending formal approval tonight.

### **B. ECONOMIC DEVELOPMENT**

The jackpot Queen of Hearts Raffle is at \$11,000. The Food Truck Ordinance is on the agenda for a first reading. The library installed a book drop for after hours. Congratulations go to Jody Steinke for being named Durand's Citizen of the Year. Sybil Wagner will be invited to demonstrate her safety medical refrigerator magnet, which will assist 1<sup>st</sup> responders on scene.

### **C. BUILDINGS AND PARKS**

The vacant building compliance update was given by Trustee Dasko as well as code enforcement updates. The Public Works Building is nearing completion and a date of August 21<sup>st</sup>, 2024 from 5:30-6:30 has been set for the Open House. Security measures for the treasurer's office were discussed, including half doors, restriction signs and cameras.

### **D. STREETS AND ALLEYS**

Trustee Dasko updated the board on building compliance. A letter of compliance has been mailed to Scotty Bryden. The Sumac growth on Ruby St. needs attention and the Lois Lowe home has been sold. The Street dedication for Mike Sweet Way will take place just before the open house for the public works building, at 5:20 August 21<sup>st</sup>, 2024. Mike Saylor has requested to put up a gravel pad at the end of W. Elm St. Signage for Firebarn and Cimino's was discussed.

## **E. WATER AND SEWER**

The open house for the public works building will take place on August 21<sup>st</sup>, 2024 from 5:30-6:30. Well #2 has been capped and needs minor restoration. Well #3 needs a new motor, which is estimated to cost \$25,000-\$30,000.

## **F. POLICE**

The monthly report for July was handed out and discussed. The school board will discuss in tonight's meeting the potential to implement an SRO position. The board discussed adding cameras to the police garage. Officer McNeely will be sworn in at tonight's board meeting as a Part-Time Police Officer.

## **UNFINISHED BUSINESS**

- A. Ordinance 2024-\_\_: Solicitation Amended: Food Truck/Retail Street Sales was introduced to the board as a first reading.
- B. HIRE: Utility Management Clerk—approval Robin Atwater was approved by unanimous straw poll to begin as utility clerk on August 13<sup>th</sup>, 2024.

## **NEW BUSINESS**

A.

**ADJOURN TO EXECUTIVE SESSION** 5 ILCS 120/2(c) (11): Litigation, when an action against, affecting or on behalf of the particular body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Time adjourned from regular board meeting: 8:08

Time Entered into Executive Session: 8:12

Adjourned From Executive Session: 9:22

Re-Enter Regular Board Session: 9:23

No Action Was Taken

**MOTION TO ADJOURN THE AUGUST 12<sup>TH</sup>, 2024 REGULAR MEETING OF THE BOARD OF TRUSTEES**

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 9:23 P.M.