

## CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, September 23<sup>rd</sup>, 2024. The meeting was called to order by the Village President, Sheila Hoffman, at 7:57 P.M.

## ROLL CALL:

Present: Trustee Waller, Trustee Clark, Trustee Cox, Trustee Guth, Trustee Dasko, Trustee Becker

Present via teleconference: None

Absent: None

Employees: *Chief of Police*, Michael Reiman  
*Public Works Supervisor*, Aaron Kahl

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Mary Sphatt

Public: *See attached sign-in sheet*

## PLEDGE OF ALLEGIANCE

## MINUTES

The minutes from the September 9<sup>th</sup>, 2024 Regular Session were inspected by the board members. Motion was made by Mr. Guth and seconded by Mr. Becker to approve the September 9<sup>th</sup>, 2024 minutes of the Regular Session. ROLL CALL: Clark, yes: Cox, yes: Dasko, yes: Waller, yes: Guth, yes: Becker, yes. MOTION CARRIED. APPROVED.

## PAYMENT OF THE BILLS

The Payroll bills were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Guth to draw on the treasury to pay the payroll dated September 18<sup>th</sup>, 2024 totaling \$21,029.76. ROLL CALL: Cox, yes: Guth, yes: Becker, yes: Clark, yes: Waller, yes: Dasko, yes. MOTION CARRIED. AUTHORIZED.

The Board Bills were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mrs. Waller to draw on the treasury to pay the September 23<sup>rd</sup>,

2024 Board Bills totaling \$382,772.92. ROLL CALL: Dasko, yes: Cox, yes: Becker, yes: Clark, yes: Waller, yes: Guth, yes. MOTION CARRIED. AUTHORIZED.

## **ZONING**

The Durand Zoning Board would approve the pavilion on 423 Center St as long as it stays on the Footprint and the setback on the lot. The Durand Zoning Board would also approve the Special Use Permit for outside deck on the alley next to 419 Center St.

**PUBLIC HEARING:** Budget and Appropriation, was called to order at 8:02 p.m. No Concerns were noted and the Public Hearing was closed at 8:02 p.m.

**SWEARING IN:** Part-Time officer Jason Rossi. Jason Rossi was sworn in as a Village of Durand Part-Time Police Officer.

## **PUBLIC COMMENT**

None

## **COMMITTEE REPORTS**

### **A. FINANCE**

The Public Hearing for the Budget and Appropriation will be held this evening. The percentage for the medical coverage cost increase by BCBS renewal in December will be 8.77%. The employer account has been set up for the employee HSA accounts. Contributions will be submitted electronically. There is an Ordinance up for vote tonight for the initial purchases for the SRO Officer. This will be paid by the Village and reimbursed by Durand School. The total purchase at this time is \$26,024.60. The attorney will be working on drafting a Memo of Understanding and the IGA between the School and the Village. The Village will discontinue service with NATH in Pecatonica and will maintain a server in house. The Village will also be upgrading some computers in-house.

### **B. ECONOMIC DEVELOPMENT**

Durand Charm will conduct an IHDA housing meeting on October 21<sup>st</sup>. The housing study update will be held at Solutions Bank in Durand. Halloween on the Square will be held on October 26<sup>th</sup> from 10 a.m. until noon and the road closure requests are part of a vote on new business tonight. Food Truck Street Sales were discussed, and no private solicitations would be allowed. Food Truck usage would be limited to Special Events and requests would be made by Non-Profit Groups. The Board discussed the Queen of Hearts bond and the possibility of the Bank restricting the funds.

### **C. BUILDINGS AND PARKS**

Trustee Dasko has noticed electricity has been running at 14730 Ruby St. and questioned whether septic can be checked. Cintas has inspected all of the fire extinguishers and they are up to date. Two benches have been installed at the gazebo in the square.

### **D. STREETS AND ALLEYS**

Road Closure Request for the Homecoming Parade on September 26<sup>th</sup>, 2024 at 6:30 were discussed, and deemed unnecessary. The Road Closure Request for Halloween on the Square on October 26<sup>th</sup>, 2024 is on the agenda for approval tonight. Attorney Burke and Randy Ketchum will check on when the septic and well at 14730 Ruby St. can be checked, now that power is running.

### **E. WATER AND SEWER**

Pay application #9 in the amount of \$290,591.66, with the additional paving charge of \$17,178.36 was discussed. The water and sewer shut off and hookup fees were discussed and the board approved the rates unanimously by straw poll.

### **F. POLICE**

Officer Jason Rossi will be sworn in tonight as Durand's newest Part-Time Officer. The Board discussed the SRO position and Chief Reiman discussed placing an open position ad and the requirements for the candidates.

### **UNFINISHED BUSINESS**

- A. Motion was made by Mrs. Clark and seconded by Mr. Dasko to waive first reading for Ordinance 2024-17: Budget and Appropriation. ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mrs. Clark and seconded by Mr. Cox to approve Ordinance 2024-17: Budget and Appropriation. ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.
- C. Motion was made by Mrs. Clark and seconded by Mr. Guth to formally approve SOA Raffle Request: 9/16-11/22. This request was approved by straw poll at the last meeting. ROLL CALL: Becker, abstain: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.
- D. Motion was made by Mr. Guth and seconded by Mrs. Clark to waive first reading for Ordinance 2024-18: 419 Center St TIF Agreement Extension. ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.

- E. Motion was made by Mrs. Clark and seconded by Mr. Dasko to approve Ordinance 2024-18: 419 Center St TIF Agreement Extension. ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.
- F. Motion was made by Mr. Guth and seconded by Mr. Becker to waive first reading for Ordinance 2024-19: Pavilion-423 N. Center St (Old Kinney Lot). ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, no. MOTION CARRIED. APPROVED.
- G. Motion was made by Mr. Guth and seconded by Mr. Becker to approve Ordinance 2024-19: Pavilion-423 N. Center St (Old Kinney Lot). ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, no. MOTION CARRIED. APPROVED.
- H. Ordinance 2024-\_\_: Special Use Permit-419 Center St Deck on Closed Alley was introduced to the board as a first reading.
- I. Motion was made by Mrs. Clark and seconded by Mr. Becker to waive first reading for Ordinance 2024-20: Shed Variance-Northstar Dr. ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.
- J. Motion was made by Mrs. Clark and seconded by Mr. Dasko to approve Ordinance 2024-20: Shed Variance-Northstar Dr. ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.
- K. Motion was made by Mr. Becker and seconded by Mr. Cox to approve Resolution 2024-6: Preliminary SRO Equipment. ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.

### **NEW BUSINESS**

- A. Homecoming Parade-Road Closure Request for 9-26-24 was discussed by the Board and determined to be unnecessary give the size of the parade and an absence of the need for a closure.
- B. Motion was made by Mr. Guth and seconded by Mr. Cox to approve Halloween on the Square from 10-noon-Road Closure 10-26-24. ROLL CALL: Becker, yes: Guth, yes: Clark, yes: Cox, yes: Dasko, yes: Waller, yes. MOTION CARRIED. APPROVED.
- C. Halloween Trick or Treat hours will remain from 5-7:30 on October 31<sup>st</sup>, 2024, as approved by unanimous straw poll.
- D. The Lions Candy Day will take place on Friday, October 11<sup>th</sup>-Saturday October 12<sup>th</sup>, as approved by unanimous straw poll.

**ADDITIONAL COMMENTS:** Petition Packets are available for the Consolidated General Election to be held on April 1<sup>st</sup>, 2025. The open seats are Village President and 3 Trustees.

Packets need to be returned November 12<sup>th</sup>-15<sup>th</sup>. The Clerk will transition from Elected to Appointed as of May 2025.

**MOTION TO ADJOURN THE SEPTEMBER 23<sup>rd</sup>, 2024 REGULAR MEETING OF THE BOARD OF TRUSTEES**

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 9:40 P.M.