

## CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, April 14<sup>th</sup>, 2025. The meeting was called to order by the Village President, Sheila Hoffman, at 7:36 P.M.

## ROLL CALL:

Present: Trustee Clark, Trustee Waller, Trustee Dasko, Trustee Guth, Trustee Cox, Trustee Becker

Present via teleconference: None

Absent: *Chief of Police*, Michael Reiman

Employees: *Public Works Supervisor*, Aaron Kahl

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

## PLEDGE OF ALLEGIANCE

## MINUTES

The approval of corrected minutes from the March 10<sup>th</sup>, 2025 Regular Session were inspected by the board members. Motion was made by Mrs. Clark and seconded by Mr. Becker to approve the March 10<sup>th</sup>, 2025 minutes of the Regular Session. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.

The approval of minutes from the March 24<sup>th</sup>, 2025 Regular Session were inspected by the board members. Motion was made by Mr. Guth and seconded by Mr. Becker to approve the March 24<sup>th</sup>, 2025 minutes of the Regular Session. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. APPROVED.

## PAYMENT OF THE BILLS

The Board bills dated April 14<sup>th</sup>, 2025 were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Becker to draw on the treasury to pay the Board AP bills dated April 14<sup>th</sup>, 2025 totaling \$90,895.07. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. AUTHORIZED.

The Sonic Spectrum bill dated April 14<sup>th</sup>, 2025 was reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Guth to draw on the treasury to

pay the Sonic Spectrum bill dated April 14<sup>th</sup>, 2025 totaling \$1,999.00. ROLL CALL: Becker, Abstain: Dasko, yes: Waller, yes: Clark, yes: Cox, yes: Guth, yes. MOTION CARRIED. AUTHORIZED.

The payroll Bills dated April 2<sup>nd</sup>, 2025 were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Becker to draw on the treasury to pay the April 2<sup>nd</sup>, 2025 payroll Bills totaling \$28,924.35. ROLL CALL: Guth, yes: Waller, yes: Cox, yes: Becker, yes: Clark, yes: Dasko, yes. MOTION CARRIED. AUTHORIZED.

The payroll Bills dated April 16<sup>th</sup>, 2025 were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Becker to draw on the treasury to pay the April 16<sup>th</sup>, 2025 payroll Bills totaling \$22,094.97. ROLL CALL: Clark, yes: Waller, yes: Dasko, yes: Guth, yes: Cox, yes: Becker, yes. MOTION CARRIED. AUTHORIZED.

## **TREASURER'S REPORT**

The Treasurer's Report was reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Guth to approve the treasurer's report for March 31<sup>st</sup>, 2025. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. AUTHORIZED.

## **ZONING**

Nothing to Report

**SWEARING IN: VILLAGE CLERK** – Jessica Travis was sworn in as the Clerk of the Village of Durand by Village President Sheila Hoffman

## **PUBLIC COMMENT**

Jan Geiken was present, representing the Rockford Association of Clubs raising concerns about the village's exemption from raffle license laws and the Queen of Hearts drawing.

Trustee Guth explains the village's long-standing ordinance and the county's role in raffle licensing.

## **COMMITTEE REPORTS**

### **A. FINANCE**

Trustee Clark reports: Treasurer's Report has been reviewed. Jessica Travis has been appointed as the village clerk. Statements of Economic Interest need to be submitted by May 1<sup>st</sup> and receipts given to Jessica. Otter Creek lots are still pending, documents have been drafted for the lots to be deeded to the Village.

### **B. ECONOMIC DEVELOPMENT**

Trustee Guth reports: Game Star plans on opening the last week of April, first of May, with a soft opening in the same timeframe. Their gaming license is fully operable. The Fire Barn proposed railing for the patio on the restaurant and is waiting for Winnebago County inspection. Dash for Trash is on Saturday, May 3<sup>rd</sup>, so Saturday May 4<sup>th</sup> would be a good day to set-up for bulk trash. Lyons Club, Queen of Hearts donor list total, \$85,000.00. Lyons Club has mentioned having outside drawings. This has not been brought to the board and is not feasible, maybe the board could recommend the school.

### **C. BUILDINGS AND PARKS**

Trustee Waller reports: Buildings and Parks Committee met this evening. The \$4,000.00 gift from the Lyons Club is being used towards the basketball court improvements at Saelens Park.

### **D. STREETS AND ALLEYS**

Trustee Dasko reports: Father's Day Car Show/Square road closure June 15<sup>th</sup> or 22<sup>nd</sup> (rain date), approved. Wavier of Ord. 15-10 Father's Day Car Show, approved. UTV renewal due by April 30, 2025, 2 new registrations given out and packets on hand for new and renewal permits. Aaron had meeting with Historical Society to discuss placement of new street signs (Gold Star Signs).

### **E. WATER AND SEWER**

Trustee Cox reports: Water/Sewer rate discussion. More discussion when budget numbers are available. Billing discrepancies found and fixed. Paper billing has seen reduction since implementing paperless billing and another notice was sent with April bill about \$3 paper statement fee that will take place with May billing.

### **F. POLICE**

Trustee Becker reports: Monthly report was given out. Department achieved Lexipol recognition – Gold Status, 2 years in a row. Chiefs Conference, April 23-25,

2025. Lions Club donation received, \$5,000.00. Possible use, PBT or ballistic shield. Replacement squad added to fleet. Durand to host night shoot, April 29, 2025. SRO did a safety presentation for upcoming prom, April 16, 2025. Tazer 10 equipment is here, working on online training, will work with Cherry Valley for hands on training, time TBD.

### **UNFINISHED BUSINESS**

- A. Motion was made by Mrs. Clark and seconded by Mrs. Waller to approve Road Closure for Father's Day Car Show on the square, June 15<sup>th</sup> or rain date, June 22<sup>nd</sup>, 2025. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mrs. Clark and seconded by Mr. Cox to approve waiver of Ordinance 15-10, for Father's Day Car Show on the square, June 15<sup>th</sup> or rain date, June 22<sup>nd</sup>, 2025: ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED
- C. Motion was made by Mrs. Clark and seconded by Mr. Becker to waive first reading for alley vacation of 419 N. Center. ROLL CALL: Becker, yes: Dasko, yes: Waller, yes: Clark, yes: Cox, yes: Guth, yes. MOTION CARRIED. APPROVED
- D. Motion was made by Mrs. Clark and seconded by Mr. Becker to adopt Ordinance 2025-6 Alley Vacation 419 N. Center. ROLL CALL: Guth, yes: Waller, yes: Cox, yes: Becker, yes: Clark, yes: Dasko, yes. MOTION CARRIED. APPROVED
- E. Motion was made by Mrs. Clark and seconded by Mr. Guth to waive first reading for 512 W. South zoning change to R2. ROLL CALL: Clark, yes: Waller, yes: Dasko, yes: Guth, yes: Cox, yes: Becker, yes. MOTION CARRIED. APPROVED.
- F. Motion was made by Mrs. Clark and seconded by Mr. Becker to adopt Ordinance 2025-7 for 512 W. South zoning change to R2. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.

### **NEW BUSINESS**

No new business

**EXECUTIVE SESSION DEEMED NOT NECESSARY.**

**ADDITIONAL COMMENTS:** Don't forget to complete Statement of Economic Interest by May 1<sup>st</sup> and give receipt to Village Clerk.

### **MOTION TO ADJOURN THE APRIL 14<sup>TH</sup>, 2025 REGULAR MEETING OF THE BOARD OF TRUSTEES**

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 8:27 P.M.