

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, May 28th, 2025. The meeting was called to order by the Village President, Sheila Hoffman, at 7:32 P.M.

ROLL CALL:

Present: Trustee Cox, Trustee Dasko, Trustee Clark, Trustee Guth, Trustee Waller, Trustee Becker

Present via teleconference: None

Absent: None

Employees: *Public Works Supervisor*, Aaron Kahl
Chief of Police, Michael Reiman

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The approval of corrected minutes from the April 14th, 2025 Regular Session were inspected by the board members. Motion was made by Mrs. Clark and seconded by Mr. Guth to approve the April 14th, 2025 minutes of the Regular Session. ROLL CALL: Dasko, yes: Clark, yes: Guth: yes, Waller, yes: Becker, yes: Cox, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Board bills dated April 28th, 2025 were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Becker to draw on the treasury to pay the Board AP bills dated April 28th, 2025 totaling \$4,346.68. ROLL CALL: Clark, yes: Guth, yes: Waller, yes: Becker, yes: Cox, yes: Dasko, yes. MOTION CARRIED. AUTHORIZED.

The DARTS 2025 4th of July Festival Sponsorship was reviewed by the board members. A Motion was made by Mr. Becker and seconded by Mr. Cox to draw on the treasury to sponsor the DARTS 2025 4th of July Festival at the Title level in the amount of \$1000.00. ROLL CALL: Guth, yes: Waller, yes: Becker, yes: Cox, yes: Dasko, yes: Clark, Abstain. yes: Guth, yes: Cox, yes: Becker, yes. MOTION CARRIED. AUTHORIZED. MOTION CARRIED. AUTHORIZED.

The payroll Bills dated April 14th, 2025 were reviewed by the board members. The Board has just been made aware that the payroll is missing hours. Mayor Hoffman and Attorney Burke discussed the timing as it is the end of the fiscal year. Decision was made to table the approval for payroll Bills dated April 14th, 2025 to the May 12th, 2025 Village Board Meeting.

PUBLIC COMMENT

Mr. Walsh was present, with a few of the Gold Star Hero signs for the Gold Star Hero Blocks. He explained the crafting of the signs and discussed with Aaron Kahl the hardware needed to install them. He said the start time is tentatively 9:00 AM and requested that Mayor Sheila Hoffman read the proclamation.

COMMITTEE REPORTS

A. FINANCE

Trustee Clark reports: The deeds for the Otter Creek lots have been signed over to the Village of Durand. We have a couple of developers interested and will continue to work through the legalities.

B. ECONOMIC DEVELOPMENT

Trustee Guth reports: Game Star, The Fire Barn, and Tempo have all 3 passed their Winnebago County Sanitary, Health, and Building inspections. Game Star, The Fire Barn, and Tempo are all slotted to open within 2-3 weeks. Dash for Trash is on Saturday, May 3rd, 2025. Durand Charm is requesting licensing in place of the Lions Club. Charm plans to involve community groups to help with manpower needs. Village Trustees and Police Department recommend, participants need not be present to win to curb crowd control.

Kelly Giovanine was present, representing Durand Charm and their interest to continue the Queen of Hearts raffle since the Lions Club has decided to step away. Kelly explains that Durand Charm's goal with the raffle is to involve more community groups and businesses to help with the workload and in turn more benefit from the proceeds. The board confirmed that the Village would require a Bond for a raffle like the one the Lions Club ran. Kelly told the Board that she has had some talks with others about smaller, shorter-term raffles. She states that there have been no formal discussions around this yet. The Board expressed concerns that were realized with the Lion's Club raffle such as crowd control, may not need be present to win, and not holding the event outside. The recommendation is that Durand Charm complete an application, get information on Bonds and come back to the Village Board.

C. BUILDINGS AND PARKS

Trustee Waller reports: Historical Society Railroad sign placement is set for the SE corner by the bench.

D. STREETS AND ALLEYS

Trustee Dasko reports: Gold Star Hero sign unveiling and proclamation on May 24th, 2025. Tentative time is 9:00 AM. Mayor Sheila Hoffman to read proclamation.

E. WATER AND SEWER

Trustee Cox reports: Water Rates: Proposed water increase from \$0.0035 to \$0.007 on overages. Sewer Rates: Proposed increase of \$3.50/month. Paper statement fee has been added to billing.

F. POLICE

Trustee Becker reports: Chief's Conference in Lincolnshire last week included 20 hours of Chief training that satisfied required credits. There were 2 amazing presenters: Lt. Murphy of Oak Creek, WI and Capt. Bisku from the Las Vegas area. Department training Wednesday, May 8th, 2025, at NITAB, *Avoiding/Preventable Use of Force*. Night Shoot has been rescheduled to May 13th, 2025. Durand Squad will be at the Cherryvale Mall May 11th – 18th, 2025 for Police Week.

UNFINISHED BUSINESS

- A. Motion was made by Mrs. Clark and seconded by Mr. Becker to approve and adopt Fiscal Year 2025-2026 Budget. ROLL CALL: Waller, yes: Becker, yes: Cox, yes: Dasko, yes: Clark, yes: Guth, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mr. Guth and seconded by Mr. Becker to waive first reading OF GRANTING A VARIANCE TO ARTICLE XI, "OFF-STREET PARKING AND LOADING", SECTION 1102, "ADDITIONAL REGULATIONS-PARKING", SUBSECTION "B", "SURFACING", at 1008 Cameron Drive. ROLL CALL: Becker, yes: Cox, yes: Dasko, yes: Clark, abstain: Guth, yes: Waller, yes. MOTION CARRIED. APPROVED.
- C. Motion was made by Mr. Guth and seconded by Mr. Becker to adopt Ordinance 2025-8, GRANTING A VARIANCE TO ARTICLE XI, "OFF-STREET PARKING AND LOADING", SECTION 1102, "ADDITIONAL REGULATIONS-PARKING", SUBSECTION "B", "SURFACING", for 1008 Cameron Drive. ROLL CALL: Cox, yes: Dasko, yes: Clark, abstain: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

NEW BUSINESS

- A. Zoning Board Administrator Mr. Byl was present to recommend the Zoning Variance for 1008 Cameron Drive. The Variance request to pave only the driveway entrance was unanimously approved by the Zoning Board. In unfinished business, the board waived the first reading and adopted Ordinance No. 2025-8
- B. A.B.A.T.E. Proclamations were read by Mayor Sheila Hoffman. May is motorcycle awareness month.

EXECUTIVE SESSION DEEMED NOT NECESSARY.

ADDITIONAL COMMENTS: Don't forget to complete Statement of Economic Interest by May 1st and give receipt to Village Clerk.

MOTION TO ADJOURN THE APRIL 28TH, 2025 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 8:24 P.M.