

Minutes of the Regular Session of The Village of Durand Board of Trustees

Tuesday, May 27th, 2025

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Tuesday, May 27th, 2025. The meeting was called to order by the Village President, Sheila Hoffman, at 8:26 P.M.

ROLL CALL:

Present: Trustee Cox, Trustee Dasko, Trustee Clark, Trustee Guth, Trustee Waller, Trustee Becker

Present via teleconference: None

Absent: None

Employees: *Public Works Supervisor, Aaron Kahl*
Chief of Police, Michael Reiman

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The approval of corrected minutes from the May 12th, 2025 Regular Session were inspected by the board members. Trustee Waller noted a spelling error in the Committee Reports, subsection C. Buildings and Parks, "Lyons" should be "Lions". Motion was made by Mr. Guth and seconded by Mrs. Waller to approve the May 12th, 2025 minutes of the Regular Session with corrections. ROLL CALL: Dasko, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes: Cox, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Board bills dated May 27th, 2025 were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Guth to draw on the treasury to pay the Board AP bills dated May 27th, 2025 totaling \$91,563.70. ROLL CALL: Clark, yes: Guth, yes: Waller, yes: Becker, yes: Cox, yes: Dasko, yes. MOTION CARRIED. AUTHORIZED.

The payroll Bills dated May 28th, 2025 were reviewed by the board members. A Motion was made by Mrs. Clark and seconded by Mr. Guth to draw on the treasury to pay the May 28th, 2025 payroll Bills totaling \$23,741.23. ROLL CALL: Guth, yes: Waller, yes: Becker, yes: Cox, yes: Dasko, yes: Clark, yes. MOTION CARRIED. AUTHORIZED.

ZONING

Zoning Board presents a recommendation of, 5 Yeas; 0 Nays, to the Village Board for approval of the surface variance for 208 East Elm Street.

PUBLIC COMMENT

None

COMMITTEE REPORTS

A. FINANCE

Trustee Clark reports: We discussed the Otter Creek lots. Two developers who are interested in purchasing/building homes on lots were present: Todd from Wausau Homes and Darko from Ambassador Homes. Both gentlemen introduced themselves and described their type of build. It is required that the lots be appraised before they are sold. The Board authorized Attorney Burke to spend up to \$1,000.00 on an appraisal. If Attorney Burke is unable to obtain an appraisal within that budget, he will touch base with the Mayor and the appraisal process will be discussed further at the next Board Meeting. The covenant and restrictions for the Otter Creek subdivision has been received from the county, the Mayor will email to Board Members. The Benning Group will be on-site June 4th, 2025 to June 6th, 2025 for the 2025 audit.

B. ECONOMIC DEVELOPMENT

Trustee Guth reports: The soft openings and grand openings were all a great success for Game Star, The Fire Barn, and Tempo. Durand Charm has secured their \$10,000.00 bond as a requirement for the Queen of Hearts Raffle. The targeted start for the raffle is mid-July. Tom Walsh, Durand American Legion Gold Star Post 676, came to the meeting tonight to thank the Village for the support of the Gold Star Family Dedication Street Signs held in Durand on Memorial Day, May 26th, 2025.

C. BUILDINGS AND PARKS

Trustee Waller reports: The park rental fee for rental of the shelter in Saalen's Park increase from \$10.00 to \$25.00, up for approval.

D. STREETS AND ALLEYS

Trustee Dasko reports: Ringo's road closure request for Car Shows and Pet Parade on dates; June 5th, 2025, July 8th, 2025, July 26th, 2025, August 7th, 2025, and September 4th, 2025, are up for approval by the Board. The "No Overnight" Parking signs to be updated and posted.

E. WATER AND SEWER

Trustee Cox reports: The 2025 Consumer Confidence Report (CCR) will be attached to the water bill, available on the Village website, and paper copies will be available upon request, per the IEPA requirement. June water/sewer bill will have a note attached indicating the rate increase. Ordinance 2025-9 will be amended with correct rates for water/sewer Hi Flo Users.

F. POLICE

Trustee Becker reports: The department has a new Police badge as of Memorial Day 2025. The new design is a 7-point star design. A ballistic shield was also purchased by the Police Department using a portion of the Lions Club donation. Chief Reiman shared photos with the Board from recent training members of the department have attended and photos of the Durand Squad on display at Cherryvale Mall for Police Week May 15th – 18th, 2025. SRO Lomax is going to Dixon Mid-June for a week, for additional IL-SRO training.

UNFINISHED BUSINESS

- A. Motion was made by Mr. Guth and seconded by Mr. Becker to waive first reading for Ordinance 2025-10 Updates to “NSF Fee”. ROLL CALL: Waller, yes: Becker, yes: Cox, yes: Dasko, yes: Clark, yes: Guth, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mr. Guth and seconded by Mr. Becker to adopt Ordinance 2025-10 Updates to “NSF Fee”. ROLL CALL: Becker, yes: Cox, yes: Dasko, yes: Clark, yes: Guth, yes: Waller, yes. MOTION CARRIED. APPROVED
- C. Motion was made by Mrs. Waller and seconded by Mr. Becker to increase the park shelter fee as part of our policies from \$10.00 to \$25.00. ROLL CALL: Cox, yes: Dasko, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED
- D. Motion was made by Mr. Cox and seconded by Mrs. Clark to waive first reading of Amendment to Ordinance 2025-9 Water and Sewer Rate Increase. ROLL CALL: Dasko, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes: Cox. MOTION CARRIED. APPROVED
- E. Motion was made by Mr. Cox and seconded by Mr. Becker to adopt Ordinance 2025-11 to Amend Ordinance 2025-9 Correct Water/Sewer Hi Flo Users. ROLL CALL: Clark, yes: Guth, yes: Waller, yes: Becker, yes: Cox, yes: Dasko, yes. MOTION CARRIED. APPROVED.

NEW BUSINESS

- A. Motion was made by Mr. Guth and seconded by Mrs. Clark to waive first reading of 208 East Elm paving variance. ROLL CALL: Guth, yes: Waller, yes: Becker, yes: Cox, yes: Dasko, yes: Clark, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mr. Guth and seconded by Mr. Becker to adopt Ordinance 2025-12 208 East Elm paving variance. ROLL CALL: Waller, yes: Becker, yes: Cox, yes: Dasko, yes: Clark, yes: Guth, yes. MOTION CARRIED. APPROVED
- C. Mayor Hoffman read some history about each and the resolutions for the Gold Star Veterans that were honored Saturday, May 24th, 2025.
 - 1. Motion was made by Mrs. Clark and seconded by Mr. Guth to adopt Resolution 2025-2 Carlyle Wise 400 Block E. Washington. ROLL CALL: Becker, yes: Cox, yes: Dasko, yes: Clark, yes: Guth, yes: Waller, yes. MOTION CARRIED. APPROVED

2. Motion was made by Mr. Dasko and seconded by Mrs. Clark to adopt Resolution 2025-3 Robert Koroll 300 Block E. North Street. ROLL CALL: Cox, yes: Dasko, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.
 3. Motion was made by Mr. Guth and seconded by Mr. Becker to adopt Resolution 2025-4 George Butler 100 Block W. North Street. ROLL CALL: Dasko, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes: Cox, yes. MOTION CARRIED. APPROVED.
 4. Motion was made by Mr. Cox and seconded by Mr. Becker to adopt Resolution 2025-5 Fred Zeigler 300 Block W. Main Street. ROLL CALL: Clark, yes: Guth, yes: Waller, yes: Becker, yes: Cox, yes: Dasko, yes. MOTION CARRIED. APPROVED.
 5. Motion was made by Mr. Guth and seconded by Mrs. Clark to adopt Resolution 2025-6 John Lynn Boomer 500 Block W. Main Street. ROLL CALL: Guth, yes: Waller, yes: Becker, yes: Cox, yes: Dasko, yes: Clark, yes. MOTION CARRIED. APPROVED.
- D. Motion was made by Mrs. Clark and seconded by Mr. Dasko to approve Ringo's Car Show and Pet Parade road closure on June 5th, 2025, July 8th, 2025, July 26th, 2025, August 7th, 2025, and September 4th, 2025. ROLL CALL: Waller, yes: Becker, yes: Cox, yes: Dasko, yes: Clark, yes: Guth, yes. MOTION CARRIED. APPROVED.

EXECUTIVE SESSION DEEMED NOT NECESSARY.

ADDITIONAL COMMENTS: Attorney Burke provided an update on 14730 Ruby. The time for Ms. Brown to respond has expired. Attorney Burke to prepare a motion asking the court to enter judgement for the Village due Ms. Brown's lack of participation. The estimated timeline for the judgement is 30 days, but is just an estimate because there are certain timelines that have to be followed. The judgement is a necessary first step.

MOTION TO ADJOURN THE May 27TH, 2025 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 9:21 P.M.