

Minutes of the Regular Session of The Village of Durand Board of Trustees

Tuesday, June 9th, 2025

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Tuesday, June 9th, 2025. The meeting was called to order by the Village President, Sheila Hoffman, at 7:38 P.M.

REMOTE ATTENDANCE APPROVAL

Motion was made by Trustee Dasko and seconded by Trustee Becker to approve Trustee Clark's attendance of the Village of Durand Board of Trustees Regular Session on Tuesday, June 9th, 2025 via teleconference. Verbal vote: Yeas, 4; Nays, 0; Absent, 1

ROLL CALL:

Present: Trustee Cox, Trustee Dasko, Trustee Waller, Trustee Becker

Present via teleconference: Trustee Clark

Absent: Trustee Guth

Employees: *Public Works Supervisor, Aaron Kahl*
Chief of Police, Michael Reiman

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The approval of minutes from the May 27th, 2025 Regular Session were inspected by the board members. Motion was made by Mrs. Waller, second by Mr. Becker to approve the minutes for May 27th, 2025 as presented. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Board bills dated June 9th, 2025 were reviewed by the board members. A Motion was made by Mr. Becker, second by Mr. Dasko to draw on the treasury to pay the Board AP bills dated June 9th, 2025 totaling \$70,065.66. ROLL CALL: Clark, yes: Guth, yes: Waller, yes: Becker, yes: Cox, yes: Dasko, yes. MOTION CARRIED. AUTHORIZED.

The payroll Bills dated June 11th, 2025 were reviewed by the board members. A Motion was made by Mr. Becker and seconded by Mr. Cox to draw on the treasury to pay the June 11th, 2025

payroll Bills totaling \$27,530.65. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Waller, yes: Becker, yes. MOTION CARRIED. AUTHORIZED.

ZONING

Zoning Board presents a recommendation of, 5 Yeas; 0 Nays, to the Village Board for approval of the surface variance for 208 East Elm Street.

PUBLIC COMMENT

Steve Davis from Reagan MPD Rural Transit presented the new public transportation service for Winnebago County, set to begin on July 1st. Direct mailer going out the week of June 16th, 2025. The service will operate curb-to-curb, requiring next-day scheduling, though same-day rides may be possible initially. Fares are structured with discounts for veterans, seniors, and those with disabilities. Subscription routes for regular trips, such as to work, will be available. Transfers with Rockford Mass Transit will be coordinated to ensure riders only pay one fare.

A member of the public, Bert Schweinler, expressed concerns about the lack of handicap parking during events on the square. In response, he has contracted to provide free golf cart transportation during the Father's Day Car Show on the Square on behalf of the Cub Scouts to help people with mobility issues access the square. Bert suggested the board address hospitality and accessibility concerns for future events.

COMMITTEE REPORTS

A. FINANCE

Trustee Cox reports on behalf of Trustee Clark: Otter Creek lots update – Village still needing to have the lots appraised. Mr. Slocum and Mr. Thomas presented the possibility to annex or purchase the lots adjacent to their properties. The in-house 2025 audit by Benning Group went well, documentation is being finalized and will be presented when complete. Dan Peppin contacted Mayor Hoffman and Trustee Clark about the submitted 100% Grant for Multi-use Path from Cameron to South Street, which will benefit public safety. Attorney Burke proposed a Resolution for Policies and Procedures from the updated Employee Handbook. The Resolution is on the agenda for approval tonight. Discussed nuisance/public safety concern regarding foxes, it is a concern for neighbors and pets in the community.

B. ECONOMIC DEVELOPMENT

Mayor Hoffman reports on behalf of Trustee Guth: Kelly Giovanine was present to speak to the request to close the square for the Durand Charm Music on the Square/QoH Kick-off, the Board offered Saelens Park instead. Lions Club QoH members present to give answers to questions of why they now want to hold a raffle again. Legion Rider's Car Show, Glenn Matteson Memorial, was well-attended despite some rain. Father's Day Car Show on the Square is planned for Sunday, June 15th, 2025, with a rain date of June 22nd, 2025. Bruce Lansinger was present to request the usual; road closure, Ord. 15-10, Liquor on the Square, and raffle license for the Biker Bash, scheduled September 6th, 2025.

C. BUILDINGS AND PARKS

Trustee Waller reports: There was water in the park (Saelens) restrooms due to individuals misusing the utilities. The events were documented and are being addressed. Two more storefronts on the square are getting facelifts (East side).

D. STREETS AND ALLEYS

Trustee Dasko reports: Durand Charm Road Closure Request – After discussion it was decided best that it be moved to the park. Helm Street Maintenance Bid, was the only bid received and it came in below the engineering estimate. Aaron continuing to work with Brian Steelglove to get signs done for the tenant parking and the spaces striped.

E. WATER AND SEWER

Trustee Cox reports: The water/sewer increase was posted to the Village website, on social media and a notice was attached to the June bill. The Medina Lift Station was packed full of flushable wipes. Mr. Kahl will reach out to Medina to make sure the wipes are not continued to be flushed. The lift station is in need of repair and/or replacement. The can is corroding and equipment needs to be replaced. The 100% grant will take care of the station if awarded, but repairs will need to be made if the grant is not.

F. POLICE

Trustee Becker reports: Monthly report given out. Friday, June 13th, 2025 will be Chief Reiman's 3rd Anniversary. Since his hire date the department has grown from 2 part-time employees to 6 employees, including the Village's first School Resource Officer. Officer Sager to be promoted to Sergeant next Board Meeting, June 23rd, 2025. Sager started in 2008, he has 17 years of service as an officer. Chief Reiman is working on accreditation compliance and looking to internal employees to help with keeping on top of compliance. In the future the State will probably be imposing compliance on agencies. Chief continues to work with the school on the SRO position with the long term goal being a full-time position.

UNFINISHED BUSINESS

- A. Motion was made by Mr. Cox and seconded by Mr. Dasko to adopt Resolution 2025-7 Amending the Resolution 2024-2, Resolution of the Village of Durand, Adopting New Policies and Procedures Manual. ROLL CALL: Becker, yes: Dasko, yes: Waller, yes: Clark, yes: Cox, yes. MOTION CARRIED. APPROVED.

NEW BUSINESS

- A. Motion was made by Mr. Dasko and seconded by Mrs. Clark to approve the Request for Permit To Serve and/ or Sell ALCOHOL on Village Property on September 6th, 2025. ROLL CALL: Waller, yes: Cox, yes: Becker, yes: Clark, yes: Dasko, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mr. Cox and seconded by Mrs. Clark to approve the Request for Waiver of Ordinance No. 15-10, for the use of public places for advertising or display purposes on September 6th, 2025. ROLL CALL: Clark, yes: Waller, yes: Dasko, yes: Cox, yes: Becker, yes. MOTION CARRIED. APPROVED

- C. Motion was made by Mr. Dasko and seconded by Mr. Cox to approve Durand Biker Bash Road Closure request for September 6th, 2025. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes. MOTION CARRIED. APPROVED.
- D. Motion was made by Mr. Cox and seconded by Mr. Becker to approve the Durand Biker Bash Raffle License Request for September 6th, 2025. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Clark, yes: Becker, yes. MOTION CARRIED. APPROVED.
- E. Motion was made by Mrs. Clark and seconded by Mr. Dasko to approve the use of Saelens Park on July 14th, 2025 by Durand Charm for Queen of Hearts Raffle, music, and ice cream. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED

EXECUTIVE SESSION DEEMED NOT NECESSARY.

ADDITIONAL COMMENTS: The Board discussed the street maintenance bid and did a straw poll to allow the amount budgeted for street maintenance excluding the alternate bid. All were in favor. Aaron to get back to Fehr Graham and formal approval of bid at June 23rd, 2025 meeting.

MOTION TO ADJOURN THE June 9TH, 2025 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 5; NAYS, 0; ABSENT, 1.

TIME ADJOURNED: 8:35 P.M.