

Minutes of the Regular Session of The Village of Durand Board of Trustees

Monday, June 23rd, 2025

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, June 23rd, 2025. The meeting was called to order by the Village President, Sheila Hoffman, at 7:30 P.M.

ROLL CALL:

Present: Trustee Clark, Trustee Waller, Trustee Dasko, Trustee Guth, Trustee Cox, Trustee Becker

Present via teleconference: None

Absent: None

Employees: *Public Works Supervisor, Aaron Kahl*
Chief of Police, Michael Reiman

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the June 9th, 2025 Regular Session were inspected by the board members. Motion was made by Mr. Becker, second by Mrs. Clark to approve the minutes for June 9th, 2025 with changes. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Board bills dated June 23rd, 2025 were reviewed by the board members. A Motion was made by Mrs. Clark, second by Mr. Guth to draw on the treasury to pay the Board AP bills dated June 23rd, 2025 totaling \$17,163.52. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. AUTHORIZED.

The payroll Bills dated June 25th, 2025 were reviewed by the board members. A Motion was made by Mrs. Clark and second by Mr. Becker to draw on the treasury to pay the June 25th, 2025 payroll Bills totaling \$20,161.93. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. AUTHORIZED.

SWEARING IN:

SERGEANT: Officer Steve Sager was sworn in as Sergeant with the Durand Police Department by Durand Chief of Police Michael Reiman.

PUBLIC COMMENT

Trustee Steve Dasko brought to the boards attention that there was a comment posted in a public forum questioning availability of cooling stations during the recent high temps. The board discussed that historically neighbors check in on each other, especially those that require additional assistance. Those that do need somewhere to go during extreme heat or cold should reach out to the Village, neighbors, or local businesses.

COMMITTEE REPORTS

A. FINANCE

Trustee Clark reports: Randy Ketchum was present to recap the Father's Day Car Show on the Square. Attendance was estimated around 2,000 people and 200 car registrations. The event was very successful and they look forward to doing it again next year. DARTS and Durand Charm were each presented with \$2,500.00 checks from proceeds of the Car Show. – Mayor Hoffman has a call with Rally Appraisal tomorrow (June 24th, 2025) to discuss appraising the Otter Creek Lots. Mayor Hoffman will provide an email update after the call. – Treasurer's Report for April and May will be presented tonight. Adjustments will still be needed after the audit is finalized.

B. ECONOMIC DEVELOPMENT

Trustee Guth reports: Durand Charm Music in the Park Kick-off is July 14th, 2025, featuring The Real Deal band and an Ice Cream Social. – Queen of Hearts: Mayor Hoffman and I met with Durand Charm and Lions Club leadership to gauge the progress of how to move forward with two 501c3 organizations wanting to both hold and conduct progressive raffles. Mayor Hoffman and I will meet with leadership of Durand Charm and Lions Club together on Tuesday, June 24th, 2025, to discuss if there is an equitable way this can be resolved.

C. BUILDINGS AND PARKS

Trustee Waller reports: There is nothing to report.

D. STREETS AND ALLEYS

Trustee Dasko reports: 14730 Ruby Street property to be code enforced, to maintain property grass to be cut down.

E. WATER AND SEWER

Trustee Cox reports: Nothing to report.

F. POLICE

Trustee Becker reports: Department updates: Since last meeting - Taser 10 training completed. - Graphics on squad were lifting, company replaced entire side. - Lomax completed SRO IL training in Dixon. - Sunday, June 15th, 2025, the Department helped out with the Father's Day Car Show on the Square, it went well. - Sunday, June 22nd, 2025, Chief and Officer Sager helped out with the Ironman event working intersections. - Letter of compliance from LEADS Audit received. – Officer Sager to be promoted to Sergeant tonight.

TREASURER'S REPORT

The treasurer's report for April 30th, 2025 was reviewed by the board members. A motion was made by Mrs. Clark and second by Mr. Becker to approve the treasurer's report for April 30th, 2025. ROLL CALL: Becker, yes: Dasko, yes: Waller, yes: Clark, yes: Cox, yes: Guth, yes. MOTION CARRIED. APPROVED.

The treasurer's report for May 31st, 2025 was reviewed by the board members. A motion was made by Mrs. Clark and second by Mr. Becker to approve the treasurer's report for May 31st, 2025. ROLL CALL: Guth, yes: Waller, yes: Cox, yes: Becker, yes: Clark, yes: Dasko, yes. MOTION CARRIED. APPROVED

ZONING

It has been brought to the boards attention that there have been complaints received about the sign located at the southeast corner of the Center Street and South Streets intersection.

UNFINISHED BUSINESS

- A. Motion was made by Mrs. Clark and second by Mr. Becker to approve Resolution 2025-8 Helm MFT Approval. ROLL CALL: Clark, yes: Waller, yes: Dasko, yes: Guth, yes: Cox, yes: Becker, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mrs. Clark and second by Mr. Guth to approve Resolution 2025-9 HRAP Durand Charm \$350,000 Housing Repair Grant. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes: MOTION CARRIED. APPROVED.

NEW BUSINESS

- A. No new business

EXECUTIVE SESSION DEEMED NOT NECESSARY.

ADDITIONAL COMMENTS: Trustee Guth posed the questions regarding the raffle ordinance. Can two *progressive* licenses be granted for the same timeframe? If so, are there parameters for the board to not grant the license? Attorney Burke advised that the ordinance doesn't state that only one *progressive* license can be granted at a time. Ordinance to be updated to allow one *progressive* raffle at a time.

MOTION TO ADJOURN THE June 23rd, 2025 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 9:08 P.M.