

# **Minutes of the Regular Session of The Village of Durand Board of Trustees**

## **Monday, July 14<sup>th</sup>, 2025**

### **CALL TO ORDER**

The Village of Durand Board of Trustees met in Regular Session on Monday, July 14<sup>th</sup>, 2025. The meeting was called to order by the Village President, Sheila Hoffman, at 7:30 P.M.

### **ROLL CALL:**

Present: Trustee Clark, Trustee Waller, Trustee Dasko, Trustee Guth, Trustee Cox, Trustee Becker

Present via teleconference: None

Absent: Village Attorney, Darren Burke

Employees: *Public Works Supervisor, Aaron Kahl*  
*Chief of Police, Michael Reiman*

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: James Stevens present for Darren Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

### **PLEDGE OF ALLEGIANCE**

### **MINUTES**

The minutes from the June 23<sup>rd</sup>, 2025 Regular Session were inspected by the board members. Motion was made by Mrs. Clark, second by Mr. Becker to approve the minutes for June 23<sup>rd</sup>, 2025 with corrections. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.

The minutes from the June 30<sup>th</sup>, 2025 Special Meeting were inspected by the board members. Motion was made by Mrs. Clark, second by Mr. Becker to approve the minutes for June 30<sup>th</sup>, 2025 Special Meeting. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, abstain: Clark, yes: Becker, yes. MOTION CARRIED. AUTHORIZED.

### **PAYMENT OF THE BILLS**

The Board bills dated July 14<sup>th</sup>, 2025 were reviewed by the board members. A Motion was made by Mrs. Clark, second by Mr. Guth to draw on the treasury to pay the Board AP bills dated July 14<sup>th</sup>, 2025 totaling \$27,744.69. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. AUTHORIZED.

The amended payroll Bills dated June 25<sup>th</sup>, 2025 were reviewed by the board members. A Motion was made by Mrs. Clark and second by Mr. Dasko to draw on the treasury to pay the

amended June 25<sup>th</sup>, 2025 payroll Bills totaling \$21,734.57. ROLL CALL: Becker, yes: Dasko, yes: Waller, yes: Clark, yes: Cox, yes: Guth, yes. MOTION CARRIED. APPROVED.

The payroll Bills dated July 9<sup>th</sup>, 2025 were reviewed by the board members. A Motion was made by Mrs. Clark and second by Mr. Becker to draw on the treasury to pay the July 9<sup>th</sup>, 2025 payroll Bills totaling \$28,382.88. ROLL CALL: Guth, yes: Waller, yes: Cox, yes: Becker, yes: Clark, yes: Dasko, yes. MOTION CARRIED. APPROVED.

## **PUBLIC COMMENT**

None

## **COMMITTEE REPORTS**

### **A. FINANCE**

Trustee Clark reports: The Civic Systems Symposium is September 11-12, 2025 in Wisconsin Dells, WI. We are proposing that Denise Britnell, Treasurer and Deb Hauser, Utility Billing Clerk, attend. An expense cap of \$1,000 will be set. Trustees are to review the agenda for the IML Conference being held September 18-20, 2025 in Chicago, IL and anyone interested in attending may express interest at the next meeting. The June 2025 Revenue Memo was distributed. June 30<sup>th</sup>, 2025 YTD Financials were reviewed. The OC Lots Appraisal is in progress, a report is anticipated in 4-5 weeks. The Board was reminded of the 1% Grocery Tax that is being eliminated January 1<sup>st</sup>, 2026. An ordinance would need to be passed by October 1<sup>st</sup>, 2025 to keep the 1% grocery tax locally.

### **B. ECONOMIC DEVELOPMENT**

Trustee Guth reports: Durand Charm Queen of Hearts - Monday, July 28<sup>th</sup>, 2025 kicks-off \$10,000 at The Fire Barn, Queen of Hearts tickets go on sale Monday, July 21<sup>st</sup>, 2025. 4<sup>th</sup> of July 2025 Recap – Good attendance for the street dance, Bulldog Bolt was delayed due to rain, largest crowd to watch the fireworks, and the Durand Charm Duck Race went super well. Lions Club Raffle Application – Bob Woelky with Lions Club, and Faith Ackerman, Kelly Giovanine, and Lisette Steelglove with Durand Charm shared at the meeting tonight that the partnership has been in disconnect. All members chimed in on their position of having 2 separate raffles. Ribbon Cutting Ceremonies - July 17<sup>th</sup>, 2025; That's Sew Heidi and GameStar Arcade, and July 24<sup>th</sup>, 2025; Tempo Durand and The Fire Barn.

### **C. BUILDINGS AND PARKS**

Trustee Waller reports: During the recent storms there was standing water in the former ice-skating pond at Saelens Park. The Public Works will remove the berm that is currently in place to correct the problem. There was also standing water in the park parking lot.

### **D. STREETS AND ALLEYS**

Trustee Dasko reports: Code Enforcement Update – Randy has been doing continued rounds for mowing and violations. 14730 Ruby Street property wants to pay liens, further action is on hold. Street Maintenance MFT paperwork for was sent back to Fehr Graham, no timeline was given for work completion. Aaron will update the Board when he is notified.

#### **E. WATER AND SEWER**

Trustee Cox reports: The Infrastructure Improvements have shown proven results. With the substantial rainfall last week there were no pump failures, backups, or any notable issues. Mr. Kahl was able to monitor via the SCADA system to ensure the equipment was running properly.

#### **F. POLICE**

Trustee Becker reports: June 2025 Monthly Report was given out. Street Dance and 4<sup>th</sup> of July events went very well, 4 officers worked both days. Jaimie Cox Memorial Ride, scheduled for August 23<sup>rd</sup>, 2025, plans to come to Durand, instead of Pecatonica as they have in the past. More on this to come.

### **TREASURER'S REPORT**

The treasurer's report for June 30<sup>th</sup>, 2025 was reviewed by the board members. A motion was made by Mrs. Clark and second by Mr. Becker to approve the treasurer's report for June 30<sup>th</sup>, 2025. ROLL CALL: Clark, yes: Waller, yes: Dasko, yes: Guth, yes: Cox, yes: Becker, yes. MOTION CARRIED. APPROVED.

### **UNFINISHED BUSINESS**

- A. Motion was made by Mr. Guth and second by Mrs. Waller to approve QoH Durand Lions Club Progressive Raffle on a different day. Mr. Guth rescinded 1<sup>st</sup> motion.
- B. Motion was made by Mr. Guth and second by Mrs. Clark to approve QoH Durand Lions Club Progressive Raffle. ROLL CALL: Becker, no: Cox, no: Clark, no: Waller, no: Dasko, no: Guth, no: MOTION NOT CARRIED. NOT APPROVED.

### **NEW BUSINESS**

- A. No new business

### **EXECUTIVE SESSION DEEMED NOT NECESSARY.**

### **ADDITIONAL COMMENTS:**

- A. Progressive Raffle Ordinance to be updated at next meeting to allow one progressive raffle at a time.
- B. The number of Utility bill paper statements is down to 184.

### **MOTION TO ADJOURN THE July 14<sup>th</sup>, 2025 REGULAR MEETING OF THE BOARD OF TRUSTEES**

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 8:08 P.M.