

Minutes of the Regular Session of The Village of Durand Board of Trustees

Monday, July 28th, 2025

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, July 28th, 2025. The meeting was called to order by the Village President, Sheila Hoffman, at 7:48 P.M.

ROLL CALL:

Present: Trustee Clark, Trustee Waller, Trustee Guth, Trustee Cox, Trustee Becker

Present via teleconference: None

Absent: Trustee Dasko

Employees: *Public Works Supervisor, Aaron Kahl*
Chief of Police, Michael Reiman

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the July 14th, 2025 Regular Session were inspected by the board members. Motion was made by Mr. Guth, second by Mrs. Clark to approve the minutes for July 14th, 2025. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Guth, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Board bills dated July 28th, 2025 were reviewed by the board members. A Motion was made by Mrs. Clark, second by Mr. Cox to draw on the treasury to pay the Board AP bills dated July 28th, 2025 totaling \$5,839.91. ROLL CALL: Waller, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. AUTHORIZED.

The payroll Bills dated July 23rd, 2025 were reviewed by the board members. A Motion was made by Mr. Becker and second by Mrs. Clark to draw on the treasury to pay the July 23rd, 2025 payroll Bills totaling \$20,919.44. ROLL CALL: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. AUTHORIZED.

PUBLIC COMMENT

None

COMMITTEE REPORTS

A. ZONING

Gavin Byl was present during the Committee Meeting earlier this evening to discuss the sprinklers at the Catholic Church, they are doing some asbestos removal, and the fire department has provided them a letter that states that they don't believe that the church needs a sprinkler system, and we will do the same. Mayor Hoffman will get that to them so they can get their project done.

B. FINANCE

Trustee Clark reports: The IML Conference is September 18-20, 2025 in Chicago, IL. Mayor Hoffman and Trustee Clark are interested in attending; other trustees are welcome. The Board discussed the 1% Grocery Tax Ordinance. The 1% grocery tax that the Village receives from the State is set to be eliminated January 1st, 2026, it is estimated that we receive \$75,000 - \$100,000 per year in revenue from this tax. The Village will need to pass a local 1% grocery tax in order to keep this tax in place and retain this revenue. The insurance company for the Village, RMA, has provided a sample Return to Work Policy that the Village will need to be approved. Denise Britnell, Treasurer and Deb Hauser, Utility Billing Clerk are registered for the Civic Symposium in Wisconsin Dells, WI, September 10-12, 2025.

C. ECONOMIC DEVELOPMENT

Trustee Guth reports: Progressive Raffle Ordinance recommended to be held over to review changes with absent board members. Legion Online Raffle has been approved by Mayor Hoffman, July 2025. Durand Charm Progressive Raffle Request date amendment of June 30th, 2025 – June 30th, 2026 coming up for official approval tonight. Breaking news, 2nd Durand Charm Music in the Park, Wednesday, August 6th, 2025, 7:00 pm-9:30pm, the band is Just 4 Fun.

D. BUILDINGS AND PARKS

Trustee Waller reports: The Board discussed reported complaint(s) related to after hours noise at the park and the possibility of locking the park gates, the Board agreed to not implement locking the park gates at park closing at this time. Durand School and Athletic Association are working together on a 50/50 grant with plans to make multiple park improvements; concession stand, restrooms, etc.

E. STREETS AND ALLEYS

Trustee Clark reports: 14730 Ruby property is supposed to be being refinanced and the Village is to receive a payment for the code violations. This payment has not yet been received. The next hearing is scheduled for August 14th, 2025. If the check has not been received by this court date the Village will move forward with the foreclosure. If the Village does receive payment for the lien, the existing case will close and a new case for code enforcement will start. Chip and Seal of the Otter Creek Subdivision will begin Wednesday, July 30th, 2025 or Thursday, July 31st, 2025, depending on the rain. One month later the roads will be swept and fog sealed. The Spelman Lot and the park will be paved the first week of August 2025.

F. WATER AND SEWER

Trustee Cox reports: There is nothing to report.

G. POLICE

Trustee Becker reports: Police Department Updates were given out. Department was not awarded the Retention Grant that was submitted for. Equipment on Display that was purchased

with a portion of the Lions Club Donation; Ballistics Shield, Riot Shield, and Portable Breathalyzer. Chief Reiman shared pictures and details of Garage Clean-up.

UNFINISHED BUSINESS

- A. Motion was made by Mr. Guth and second by Mrs. Clark to waive 1st reading of Ordinance 2025-13: 1% Grocery Tax. ROLL CALL: Becker, yes: Waller, yes: Clark, yes: Cox, yes: Guth, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mr. Guth and second by Mrs. Clark to approve Ordinance 2025-13: 1% Grocery Tax. ROLL CALL: Guth, yes: Waller, yes: Cox, yes: Becker, yes: Clark, yes. MOTION CARRIED. APPROVED.
- C. Motion was made by Mr. Guth and second by Mrs. Clark to approve date change of Progressive Raffle, Queen of Hearts for Durand Charm to June 30th, 2025 - June 30th, 2026. ROLL CALL: Clark, yes: Waller, yes: Guth, yes: Cox, abstain: Becker, yes. MOTION CARRIED. APPROVED.

NEW BUSINESS

- A. No new business

EXECUTIVE SESSION

ADJOURN TO EXECUTIVE SESSION 5 ILCS 120/2 (c) (11): Litigation when an action against, affecting or on behalf of the particular body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

ADJOURN FROM THE BOARD OF TRUSTEES MEETING:

Motion made by Mrs. Clark, seconded by Mr. Becker, **to enter into Executive Session**. Roll Call: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Guth, yes. Time Adjourned: 8:06 p.m.

ENTER EXECUTIVE SESSION: Roll Call: Waller, present: Cox, present: Guth, present: Clark, present: Becker, present. Time Entered: 8:08 p.m.

ADJOURN FROM EXECUTIVE SESSION: Ayes: 5 Nays: 0 Absent: 1 Time Adjourned: 8:31 p.m.

RE-ENTER REGULAR SESSION: Roll Call: Becker, yes: Waller, yes: Clark, yes: Cox, yes: Guth, yes. President Hoffman reconvened Board of Trustees Meeting at 8:32 p.m.

No action was taken

ADDITIONAL COMMENTS:

None

MOTION TO ADJOURN THE July 28th, 2025 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 5; NAYS, 0; ABSENT, 1.

TIME ADJOURNED: 8:32 P.M.