

Minutes of the Regular Session of The Village of Durand Board of Trustees

Monday, August 11th, 2025

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, August 11th, 2025. The meeting was called to order by the Village President, Sheila Hoffman, at 8:16 P.M.

ROLL CALL:

Present: Trustee Clark, Trustee Waller, Trustee Dasko, Trustee Guth, Trustee Cox, Trustee Becker

Present via teleconference: None

Absent: None

Employees: *Public Works Supervisor, Aaron Kahl*
Chief of Police, Michael Reiman

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the July 28th, 2025 Regular Session were inspected by the board members.

Motion was made by Mrs. Clark, second by Mr. Becker to approve the minutes for July 28th, 2025.

ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, abstain: Guth, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Board bills dated August 11th, 2025 were reviewed by the board members. A Motion was made by Mrs. Clark, second by Mr. Guth to draw on the treasury to pay the Board AP bills dated August 11th, 2025 totaling \$38,384.27. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. AUTHORIZED.

The payroll Bills dated August 6th, 2025 were reviewed by the board members. A Motion was made by Mrs. Clark and second by Mr. Guth to draw on the treasury to pay the August 6th, 2025 payroll Bills totaling \$26,461.39. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

Trustee Clark read the Memo of Revenue Received into Record.

Motor Fuel Tax Allotment for June 2025 - \$2,450.94, MFT Transportation Renewal for June 2025 - \$2,721.49, 1% Sales Tax in the General Fund for April 2025 - \$18,240.62, Non Home Rule 1% Sales Tax for April 2025 - \$10,369.71, and Video Gaming Tax for June 2025 - \$4,423.51

TREASURER'S REPORT

The treasurer's report for July 31st, 2025 was reviewed by the board members. A motion was made by Mrs. Clark and second by Mr. Becker to approve the treasurer's report for July 31st, 2025. ROLL CALL: Becker, yes: Dasko, yes: Waller, yes: Clark, yes: Cox, yes: Guth, yes. MOTION CARRIED. APPROVED.

PUBLIC COMMENT

None

COMMITTEE REPORTS

A. FINANCE

Trustee Clark reports: Mayor Hoffman and Trustee Clark are planning to attend the IML Conference being held September 18-20, 2025 in Chicago, IL. RMA Return to Work Policy was discussed. A sample policy will be put together and shared with Attorney Burke and M3 Insurance for feedback before presenting for approval. The Treasurer's Report was reviewed and discussed for July. It was noted that the funds previously approved for Durand Charm and Friends of the Library will be approved on AP. Notice has been sent to the paper for the Budget and Appropriation and will need to be approved. The Progressive Raffle License was discussed. It was discussed to change the license to be approved per raffle and organizations will not be able to have consecutive licenses unless there are no other organizations interested in a license. The Village did receive the payment for the liens on the Ruby Street property. Code enforcement will now start over. Denise Britnell approved an Online Raffle Application for the American Legion Riders.

B. ECONOMIC DEVELOPMENT

Trustee Guth reports: The Durand Charm, Music in the Park #2 with a dessert potluck and music by Just 4 Fun had 175-200 attendees. The 7th Annual Jaimie Cox Motorcycle Rally is coming through Durand for the first time on Saturday, August 23rd, 2025 around 1:30 P.M., officer Cox was killed in the line of duty in November of 2017. The Board discussed the Saelens Park Improvement Project that consists of the following components; concessions, storage, batting cages, bleachers, parking lot, tennis, and pickleball courts. However, the Board is since waiting to see if the additional funds needed are met for the project to move forward.

C. BUILDINGS AND PARKS

Trustee Waller reports: There is nothing to report.

D. STREETS AND ALLEYS

Trustee Dasko reports: Ruby Street Liens are paid off and ordinance violations sill now start over. Attorney Burke will attend the foreclosure hearing. All of Otter Creek chip and seal is done, the Northstar Street repair is to be done this week along with the Spelman lot, weather permitting. The Village will not be spraying for mosquitos. The Board discussed the EV Chargers and decision was made to not pursue further.

E. WATER AND SEWER

Trustee Cox reports: The Board discussed setting up a uniform standard payment plan for delinquent water and sewer accounts before shutting off service. More information and discussions will take place before moving forward.

F. POLICE

Trustee Becker reports: July 2025 Monthly Report was given out. There was a meeting held today, August 11th, 2025 with school administration, SRO Lomax and Chief about expectations for the coming school year. SRO Lomax is back as of Tuesday, August 12th, 2025 and back with the school starting Monday, August 18th, 2025. The Winnebago County Fair is this week in Pecatonica; the department is on standby if assistance is needed. Sargeant Sager and Chief to attend Midwest Police Expo on Thursday, August 14th, 2025, in Tinley Park, IL. Jaimie Cox Motorcycle Rally is Saturday, August 23rd, 2025 and they plan to stop in Durand for lunch. The businesses are all aware and will be open to accommodate. Durand Officers will be on duty to facilitate and help with parking. The first DuPec football game is against Dakota on Friday, August 29th, 2025 in Pecatonica.

UNFINISHED BUSINESS

- A. RMA Return to Work Policy – we will continue to work on this and set for approval at our second Board Meeting in August as it is due to RMA by September 1, 2025.
- B. Progressive Raffle Ordinance has been tabled for some changes that the board noted.
- C. IML Conference Registration – It was discussed that Mayor Hoffman and Trustee Clark will be attending the IML Conference and those details will be presented at the August 25th, 2025 Board Meeting.

NEW BUSINESS

No new business

EXECUTIVE SESSION DEEMED NOT NECESSARY.

ADDITIONAL COMMENTS:

- A. Mayor Hoffman gave an update regarding the sprinklers at the Catholic Church. The Mayor wrote a letter, and the Durand Fire Department wrote a letter, and when the county and the building inspector came out, they agreed that the Church did not need a sprinkler system for the situation that they're working with.
- B. Trustee Clark mentions that there is a correction that needs to be made to the July 28th, 2025 minutes with regard to the discussion of the Catholic Church's sprinkler system, that were reviewed and approved earlier tonight. Everyone is in agreement that the Clerk make the correction according to the recording and the approval of the minutes stands as it was made earlier tonight.

MOTION TO ADJOURN THE AUGUST 11th, 2025 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 8:47 P.M.