

Minutes of the Regular Session of The Village of Durand Board of Trustees

Monday, September 8th, 2025

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, September 8th, 2025. The meeting was called to order by the Village President, Sheila Hoffman, at 7:53 P.M.

ROLL CALL:

Present: Trustee Clark, Trustee Waller, Trustee Dasko, Trustee Guth, Trustee Cox, Trustee Becker

Present via teleconference: None

Absent: *Public Works Supervisor*, Aaron Kahl

Employees: Chief of Police, Michael Reiman

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the August 25th, 2025 Regular Session were inspected by the board members. Motion was made by Mr. Guth, second by Mrs. Clark to approve the minutes for August 25th, 2025. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Board bills dated September 8th, 2025 were reviewed by the board members. A Motion was made by Mrs. Clark, second by Mr. Guth to draw on the treasury to pay the Board AP bills dated September 8th, 2025 totaling \$16,022.38. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. AUTHORIZED.

The payroll Bills dated September 3rd, 2025 were reviewed by the board members. A Motion was made by Mr. Becker and second Mrs. Clark by to draw on the treasury to pay the September 3rd, 2025 payroll Bills totaling \$29,620.74. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

Trustee Clark read the Memo of Revenue Received into Record.
Video Gaming Tax for July 2025 - \$4,432.75, Motor Fuel Tax Allotment for July 2025 - \$2,643.90, MFT Transportation Renewal for July 2025 - \$2,688.12, 1% Sales Tax in the General Fund for May 2025 - \$22,521.24, and Non-Home Rule 1% Sales Tax for May 2025 - \$11,282.64.

TREASURER'S REPORT

The treasurer's report for August 31st, 2025 was reviewed by the board members. A motion was made by Mrs. Clark and second by Mr. Becker to approve the treasurer's report for August 31st, 2025. ROLL CALL: Becker, yes: Dasko, yes: Waller, yes: Clark, yes: Cox, yes: Guth, yes. MOTION CARRIED. APPROVED.

PUBLIC COMMENT

Bob and Laurie Slocum were present to request that they be allowed to build an accessory structure on the adjacent, unbuildable lot (1805 Concord) the Village has offered them to purchase at 80% of appraised value. The Board offered the Slocums to purchase the adjacent lot at 100% of appraised value if they want the option to build and the Slocums were agreeable to this.

COMMITTEE REPORTS

A. FINANCE

Trustee Clark reports: Mr. Thomas and Mr. Slocum were both offered their adjacent lots in Otter Creek; Thomas 1804 Concord and Slocum 1805 Concord, at a discounted rate of 80% of appraised value, deemed unbuildable. Mr. Thomas accepted and Mr. Slocum expressed he would like to build a garage on his lot. After discussion the Board agreed to allow this option with payment of 100% of appraised lot value. The same will be offered to Mr. Thomas; unbuildable at 80% appraised value or buildable at 100% appraised value. The Development Small Committee; Mayor Hoffman, Trustee Clark, Gavin Byl, and Aaron Kahl met with the two developers regarding the first 2 lot purchases in Otter Creek. The Committee negotiated to sell 1 lot to each developer at \$8,000.00 per lot and \$2,000.00 for water/sewer hook-up. Both developers hope to start their homes yet this fall.

Resolution is up for vote for these 2 lots. Community Solar Agreement was received and the Board will ask Attorney Burke if he has any feedback on the agreement. This is up for vote tonight. The Grocery Tax filing has gone back and forth with the state but Mayor Hoffman received confirmation that it is being finalized. The MOA between Durand Charm and the Village was discussed. Since the Village will be responsible, we will ask Durand Charm to have the Village included in the process involving those who are receiving funds. The Memo Received was discussed and will be read into record during tonight's meeting. Mayor Hoffman will work on a letter for sponsorships for a possible Thanksgiving appreciation for employees, zoning, and board.

B. ECONOMIC DEVELOPMENT

Trustee Guth reports: Board discussed Saelens Park Implementation Project with approximately \$1.277 Million projected expenses, including; \$660,000.00 concession stand, \$105,000.00 batting cages, \$335,000.00 pickle ball courts, and \$46,000.00 baseball field fencing. Currently the school is not in any position to participate financially, nor has the Lions Club responded with ability to support this project so it has been put on hold and will be re-addressed in 2026. It has been recommended that the Progressive Raffle ordinance Amendment be tabled and not voted on later tonight. The Durand Charm Queen of Hearts Raffle was discussed and the Board recommends speaking to Durand Charm for clarification on how the jackpot increases, what expenses, and amounts that are being pulled to put toward these expenses. Community members have requested information due to weekly profits and size of jackpots.

C. BUILDINGS AND PARKS

Trustee Waller reports: There is nothing to report.

D. STREETS AND ALLEYS

Trustee Dasko reports: Discussion about properties using dumpsters for waste instead of trash cans has been tabled as it is up for discussion at the upcoming Zoning meeting on September 18th, 2025.

E. WATER AND SEWER

Trustee Cox reports: Utility Bills were just sent out today and there is currently no one on the shut-off list.

F. POLICE

Trustee Becker reports: August 2025 Monthly Report was given out. Officer Kim completed Scenario Based De-escalation Training at the Police Academy, September 2nd, 2025, in Dixon. Officer Sager did First Amendment Auditor training since last meeting. The school has tornado and fire drills coming up. The Annual Back the Blue Motorcycle Rally will be coming through Durand on Saturday, September 13th, 2025, 11:30AM – 12:30PM. There was concern around the fencing and public conduct at the Durand Biker Bash. We will look into changes on the next downtown closure request

UNFINISHED BUSINESS

- A. Motion was made by Mr. Guth and seconded by Mr. Becker to adopt Resolution 2025-14: Authorizing the Execution of a Guarantee and Indemnification Agreement with Durand Charm. ROLL CALL: Guth, yes: Waller, yes: Cox, yes: Becker, yes: Clark, yes: Dasko, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mrs. Clark and seconded by Mr. Dasko to adopt Resolution 2025-15: Authorizing the Sale of Surplus Real Estate – 1506 Otter Creek Drive. ROLL CALL: Clark, yes: Waller, yes: Dasko, yes: Guth, yes: Cox, yes: Becker, yes. MOTION CARRIED. APPROVED.
- C. Motion was made by Mrs. Clark and seconded by Mr. Cox to adopt Resolution 2025-16: Authorizing the Sale of Surplus Real Estate – 1504 Otter Creek Drive. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.
- D. Motion was made by Mrs. Clark and seconded by Mr. Cox to adopt Resolution 2025-17: Authorizing the Sale of Surplus Real Estate – 1805 Concord Drive. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. APPROVED.

NEW BUSINESS

NONE

EXECUTIVE SESSION DEEMED NOT NECESSARY.

ADDITIONAL COMMENTS:

- A. Attorney Burke discussed the Community Solar Program with the Board. He recommends asking Mike to put in writing that the Village has no additional out of pocket expenses.
- B. Mayor Hoffman read PROCLAMATION: Hope for a day, September is National Suicide Awareness Month.

MOTION TO ADJOURN THE SEPTEMBER 8th, 2025 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 8:58 P.M.