

Minutes of the Regular Session of The Village of Durand Board of Trustees

Monday, October 13th, 2025

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, October 13th, 2025. The meeting was called to order by the Village President, Sheila Hoffman, at 7:35 P.M.

ROLL CALL:

Present: Trustee Waller, Trustee Dasko, Trustee Guth, Trustee Cox, Trustee Becker

Present via teleconference: None

Absent: Trustee Clark

Employees: *Public Works Supervisor*, Aaron Kahl
Chief of Police, Michael Reiman

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the September 22nd, 2025 Regular Session were inspected by the board members. Motion was made by Mr. Becker, second by Mr. Guth to approve the minutes with noted corrections for September 22nd, 2025. ROLL CALL: Becker, yes: Cox, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Board bills dated October 13th, 2025 were reviewed by the board members. A Motion was made by Mr. Guth, second by Mr. Becker to draw on the treasury to pay the Board AP bills dated October 13th, 2025 totaling \$111,656.21. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Becker, yes. MOTION CARRIED. AUTHORIZED.

The Payroll Bills dated October 1st, 2025 were reviewed by the board members. A Motion was made by Mr. Guth and second Mr. Becker by to draw on the treasury to pay the October 1st, 2025 Payroll Bills totaling \$29,256.71. ROLL CALL: Dasko, yes: Cox, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

The Payroll Bills dated October 15th, 2025 were reviewed by the board members. A Motion was made by Mr. Guth and second Mrs. Becker by to draw on the treasury to pay the October 15th, 2025 Payroll Bills totaling \$20,261.68. ROLL CALL: Becker, yes: Dasko, yes: Waller, yes: Cox, yes: Guth, yes. MOTION CARRIED. APPROVED.

Trustee Guth read the Memo of Revenue Received into Record. Video Gaming Tax for August 2025 - \$4,128.55, Motor Fuel Tax Allotment for August 2025 - \$2,858.89, MFT Transportation Renewal for August 2025 - \$2,983.86, 1% Sales Tax in the General Fund for June 2025 - \$21,086.94, and non-Home Rule 1% Sales Tax for June 2025 - \$11,618.67.

TREASURER'S REPORT

The treasurer's report for September 30th, 2025 was reviewed by the board members. A motion was made by Mr. Guth and second by Mr. Becker to approve the treasurer's report for September 30th, 2025. ROLL CALL: Guth, yes: Waller, yes: Cox, yes: Becker, yes: Dasko, yes. MOTION CARRIED. APPROVED.

PUBLIC COMMENT

None

COMMITTEE REPORTS

A. FINANCE

Trustee Guth reports on behalf of Trustee Clark: Sale of Surplus Property/Real Estate; 1804 Concord Drive, 1805 Concord Drive, 1504 Otter Creek Drive, and 1506 Otter Creek Drive anticipated closing is in the next 2-3 weeks and Title Underwriters will handle the closings. The Memo Received was discussed and read into record during tonight's meeting. A few items noted in Financials; MFT payment of \$6,300.00 for street maintenance on page 14, \$33,464.10 August waste removal currently up \$8,128.69 YTD as of October 1st, 2025, and a \$16,600.00 TIF payout to Olson Ventures (1st of 3 payments). Sale of Surplus Property, 2 computer monitors from updating Treasurer's office is up for sale approval tonight.

B. ECONOMIC DEVELOPMENT

Trustee Guth reports: Board discussed Ribbon Cuttings happening October 15th, 2025, from 9:00am-9:30am and 10:00am for Pink Puppy Cuts, Mindful Meadows Counseling, and Durand Area Food Pantry 2. Raffles approved by the Treasurer; the Lions Club 12 Days of Christmas December 5th, 2025-December 22nd, 2025, and the Sons of the American Legion October 17th, 2025 – November 21st, 2025. John is going to reach out to Durand Charm to discuss and encourage changes to the Durand Charm Queen of Hearts Raffle to enhance raffle sales and traffic. Durand Athletic Association's Road Closure Request for the Homecoming Parade on October 16th, 2025 is up for approval tonight.

C. BUILDINGS AND PARKS

Trustee Waller reports: The Board walked through 419 Center Street tonight to see the renovation progress. Board discussed the Frisbee Golf Course and the great job Buck Walden does with that program. Outdoor restroom closure will be done before Halloween.

D. STREETS AND ALLEYS

Trustee Dasko reports: Draft of Dumpster Ordinance is complete and needs to go to the Zoning Committee before coming to the Village Board for approval. The Multi-use Path Grant of \$650,000.00 was awarded to the Village to construct the path along Route 70 into town. A webinar is forthcoming; Trustee Clark and Mayor Hoffman will attend via Zoom. Anytime Fitness to be asked to purchase 2 limited mobility signs to place on north side of building for therapy clients. The Haz-mat spill that occurred September 29th, 2025 is done. The Village received a bill for approximately \$94,000.00 and will take action to recover the money. Gas and/or oil were found in the soil on the property; the property owner is responsible for resolving this.

E. WATER AND SEWER

Trustee Cox reports: Nothing to report

F. POLICE

Trustee Becker reports: September 2025 Monthly Report was given out. FOIA requests have increased significantly in the last year. November 12th, 2025 there is a Legislation Luncheon. On September 29th, 2025 a County IT update caused the Durand PD to go offline. We are currently using a temporary fix and have received approval to purchase a new Palo Alto firewall for County at approximately \$3,200.00. Homecoming parade is Thursday at 6:30pm, football game is Friday night, and the dance is Saturday.

UNFINISHED BUSINESS

- A. Motion was made by Mr. Guth and seconded by Mr. Cox to adopt Resolution 2025-22: Sale of Surplus Real Estate – 1804 Concord Drive. ROLL CALL: Waller, yes: Dasko, yes: Guth, yes: Cox, yes: Becker, yes. MOTION CARRIED. APPROVED.
- B. Ordinance 2025-____: Dumpster enclosures in town, to go to Zoning Board for approval before Board review and approval.

NEW BUSINESS

- A. Motion was made by Mr. Guth and seconded by Mr. Becker to approve the Road Closure Request for Durand Athletic Association, October 16th, 2025. ROLL CALL: YEAS, 5; NAYS, 0; ABSENT, 1. MOTION CARRIED. APPROVED.
- B. Motion was made by Mr. Becker and seconded by Mrs. Waller to approve the Gaming License Application for Pineapple Hospitality Group, LLC dba The Fire Barn, October 16th, 2025. ROLL CALL: YEAS, 5; NAYS, 0; ABSENT, 1. MOTION CARRIED. APPROVED.
- C. Motion was made by Mr. Guth and seconded by Mr. Becker to adopt Resolution 2025-23: Sale of Surplus Property – 2 Computer Monitors. ROLL CALL: Dasko, yes: Cox, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

EXECUTIVE SESSION

ADJOURN TO EXECUTIVE SESSION 5 ILCS 120/2(c)(1): (1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

ADJOURN FROM THE BOARD OF TRUSTEES MEETING:

Motion made by Mrs. Waller, seconded by Mr. Guth, **to enter into Executive Session**. Roll Call: Becker, yes: Dasko, yes: Waller, yes: Cox, yes: Guth, yes. Time Adjourned: 8:19 p.m.

ENTER EXECUTIVE SESSION: Roll Call: Guth, present: Waller, present: Cox, present: Becker, present: Dasko, present. Also present: Mayor Hoffman, Chief Reiman, Attorney Darron Burke, and Village Clerk Jessica Travis. Time Entered: 8:19 p.m.

ADJOURN FROM EXECUTIVE SESSION: Ayes: 5 Nays: 0 Absent: 1 Time Adjourned: 8:34 p.m.

RE-ENTER REGULAR SESSION: Roll Call: Waller, yes: Dasko, yes: Guth, yes: Cox, yes: Becker, yes. President Hoffman reconvened Board of Trustees Meeting at 8:35 p.m.

No action was taken

ADDITIONAL COMMENTS:

- A. Mayor Hoffman read PROCLAMATION: Dan McCullough.
- B. Chief Reiman discussed current staffing items and potential resolutions.

MOTION TO ADJOURN THE OCTOBER 13th, 2025 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 5; NAYS, 0; ABSENT, 1.

TIME ADJOURNED: 8:50 P.M.