

Minutes of the Regular Session of The Village of Durand Board of Trustees

Monday, October 27th, 2025

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, October 27th, 2025. The meeting was called to order by the Village President, Sheila Hoffman, at 7:37 P.M.

ROLL CALL:

Present: Trustee Clark, Trustee Waller, Trustee Dasko, Trustee Guth, Trustee Becker

Present via teleconference: None

Absent: Trustee Cox

Employees: *Public Works Supervisor, Aaron Kahl*
Chief of Police, Michael Reiman

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the October 13th, 2025 Regular Session were inspected by the board members. Motion was made by Mr. Becker, second by Mrs. Waller to approve the minutes with noted corrections for October 13th, 2025. ROLL CALL: Becker, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Board bills dated October 27th, 2025 were reviewed by the board members. A Motion was made by Mr. Becker, second by Mrs. Clark to draw on the treasury to pay the Board AP bills dated October 27th, 2025 totaling \$113,678.94. ROLL CALL: Waller, yes: Dasko, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. AUTHORIZED.

The Payroll Bills dated October 29th, 2025 were reviewed by the board members. A Motion was made by Mr. Becker and second by Mr. Dasko to draw on the treasury to pay the October 29th, 2025 Payroll Bills totaling \$20,673.13. ROLL CALL: Dasko, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

PUBLIC COMMENT

None

COMMITTEE REPORTS

A. FINANCE

Trustee Clark reports: There are no major updates on the Otter Creek Lots. The closing date is still pending for the sales of 1804 Concord Drive and 1504 Otter Creek Drive. Ambassador Homes has submitted plans to Zoning for their home. The dates will be amended on the TIF Agreement for 419 Center as various delays have caused missing the original and amended deadlines. The 2nd Amendment will have a payout of \$20,000.00 plus their TIF increment increase in October 2026. The final \$20,000.00 will be paid out in 2027. Mayor Hoffman reached out to Dave Syverson for feedback on our BCBS proposal for renewal. Mr. Syverson provided a couple of items to follow-up on. Mayor will discuss with employees but the initial thought is to renew with what we have. The final audit was received from the Benning Group. The audit went well and Kyle DeMus will be present at the November 24th, 2025 Board Meeting to present. Mayor Hoffman and Trustee Clark met with Durand CUSD regarding property tax abatement incentives for the new homes being built in Otter Creek. We have proposed a 50% tax abatement for 5 years. The school was receptive and the conversation will continue with remaining School Board Members.

B. ECONOMIC DEVELOPMENT

Trustee Guth reports: Flight Officer Shirl P. Best, was a Durand war hero, he flew B-17 bombers. He passed away in 1945 when his bomber was shot down in Eisenberg, Germany. 80 years later his remains have been identified. He graduated with the class of 1939. There will be memorial services for Flight Officer Shirl Best on November 8th, 2025 at noon in the school and later in tonight's meeting there will be a proclamation in his memory. John spoke with Durand Charm regarding the Queen of Hearts Raffle. He shared the concerns of the raffle rules and proposed some consideration of changing percentages to try to increase drawing night traffic. Also discussed the rule of re-drawing perception; 90% is perception by concerned citizens. Ricky's Breakfast opened October 27th, 2025 and the early reviews are "very good". Halloween on the Square was held Saturday, October 25th, 2025 at 10:00am. Trick-or-Treat hours are 5:00pm-7:30pm, Friday, October 31st, 2025. The Village of Durand was featured in The Voice a Greater Rockford Changer of Commerce newspaper.

C. BUILDINGS AND PARKS

Trustee Waller reports: The Board agreed to allow a Christmas tree in Center Park, all decorations must be removed the week following New Years Day. Board discussed a plan for a large Christmas tree for Saelens Park. The Village will install holiday decorations the week before Thanksgiving

D. STREETS AND ALLEYS

Trustee Dasko reports: Multi-use Path Project update; the next IDOT information day is November 3rd, 2025. Dan Pepin and Trustee Clark were on the webinar, Origin and Fehr Graham are both up for doing the project. Naming of the Multi-use Path is under consideration, more information to come as project nears completion. Public Works dump truck needs new rims as current rims are rotting away.

E. WATER AND SEWER

Trustee Clark reports on behalf of Trustee Cox: Mr. Kahl has received communication from Cahoy regarding the chemical spill. Cahoy has acknowledged and will be paying the bills for the chemical spill. Mr. Kahl (Aaron) will remain in contact with them to make sure this is followed through.

F. POLICE

Trustee Becker reports: Working with the Pepins to finalize the body camera grant financial report. We are awaiting an email back from County IT on help procuring the required new firewall. Rossie family helped out with Trunk-or-Treat and Halloween on the Square. SRO candidate applications are coming in. The school is open to going with full-time. More information to come next meeting.

UNFINISHED BUSINESS

- A. Dumpster Enclosures Ordinance – Attorney Burke to follow-up with Gavin Byl and the Zoning Committee regarding this Ordinance.
- B. BCBS Renewal – Mayor Hoffman will review benefit plans with employees and Renewal will be on November 11, 2025 Agenda for approval.

NEW BUSINESS

- A. Motion was made by Mrs. Clark and seconded by Mr. Becker to waive first reading of Ordinance 2025-18: 301 Water Street Off-Street Parking and Paving Variance. ROLL CALL: Becker, yes: Dasko, yes: Waller, yes: Clark, yes: Guth, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mrs. Clark and seconded by Mr. Becker to adopt Ordinance 2025-18: 301 Water Street Off-Street Parking and Paving Variance. ROLL CALL: Guth, yes: Waller, yes: Becker, yes: Clark, yes: Dasko, yes. MOTION CARRIED. APPROVED.
- C. Motion was made by Mrs. Clark and seconded by Mr. Becker to waive first reading of Ordinance 2025-19: 301 Water Street Setback Variance. ROLL CALL: Clark, yes: Waller, yes: Dasko, yes: Guth, yes: Becker, yes. MOTION CARRIED. APPROVED.
- D. Motion was made by Mrs. Clark and seconded by Mr. Becker to adopt Ordinance 2025-19: 301 Water Street Setback Variance. ROLL CALL: Becker, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.
- E. Motion was made by Mrs. Clark and seconded by Mr. Becker to waive first reading of Ordinance 2025-20: 419 Center TIF Agreement 2nd Amendment. ROLL CALL: Waller, yes: Dasko, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. APPROVED.
- F. Motion was made by Mrs. Clark and seconded by Mr. Becker to adopt Ordinance 2025-20: 419 Center TIF Agreement 2nd Amendment. ROLL CALL: Dasko, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

EXECUTIVE SESSION DEEMED NOT NECESSARY.

ADDITIONAL COMMENTS:

- A. Mayor Hoffman read Flight Officer Shirl P. Best Day PROCLAMATION
- B. Mayor Hoffman read Trauma PROCLAMATION

MOTION TO ADJOURN THE OCTOBER 27th, 2025 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 5; NAYS, 0; ABSENT, 1.

TIME ADJOURNED: 8:22 P.M.