

Minutes of the Regular Session of The Village of Durand Board of Trustees

Monday, January 12th, 2026

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, January 12th, 2026. The meeting was called to order by the Village President, Sheila Hoffman, at 7:33 P.M.

ROLL CALL:

Present: Trustee Cox, Trustee Dasko, Trustee Clark, Trustee Guth, Trustee Waller

Present via teleconference: None

Absent: Trustee Becker

Village Clerk, Jessica Travis

Employees: *Public Works Supervisor, Aaron Kahl*

Chief of Police, Michael Reiman

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the December 8th, 2025 Regular Session were inspected by the board members. Motion was made by Mrs. Clark, second by Mr. Cox to approve the minutes for December 8th, 2025. ROLL CALL: Dasko, yes: Clark, yes: Guth, yes: Waller, yes: Cox, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Board bills dated December 22nd, 2025 were reviewed by the board members. A Motion was made by Mrs. Clark, second by Mr. Guth to draw on the treasury to pay the Board AP bills dated December 22nd, 2025 totaling \$204,881.63. ROLL CALL: Clark, yes: Guth, yes: Waller, yes: Cox, yes: Dasko. MOTION CARRIED. AUTHORIZED.

The Board bills dated January 12th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark, second by Mr. Cox to draw on the treasury to pay the Board AP bills dated January 12th, 2026 totaling \$32,831.31. ROLL CALL: Guth, yes: Waller, yes: Cox, yes: Dasko, yes: Clark, yes. MOTION CARRIED. AUTHORIZED.

The Payroll Bills dated December 24th, 2025 were reviewed by the board members. A Motion was made by Mrs. Clark and second Mr. Guth to draw on the treasury to pay the December 24th, 2025 Payroll Bills totaling \$21,754.84. ROLL CALL: Waller, yes: Cox, yes: Dasko, yes: Clark, yes: Guth, yes. MOTION CARRIED. APPROVED.

The Payroll Bills dated January 7th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark and second Mr. Dasko to draw on the treasury to pay the January 7th, 2026 Payroll Bills totaling \$27,945.31. ROLL CALL: Cox, yes: Dasko, yes: Clark, yes: Guth, yes: Waller, yes. MOTION CARRIED. APPROVED.

TREASURER'S REPORT

The treasurer's reports for November and December, 2025 were reviewed by the board members. A motion was made by Mrs. Clark and second by Mr. Cox to approve the treasurer's reports for November and December, 2025. ROLL CALL: Cox, yes: Dasko, yes: Clark, yes: Guth, yes: Waller. MOTION CARRIED. APPROVED.

MEMO RECEIVED

Trustee Clark read the Memo of Revenue Received into Record. Video Gaming Tax for November 2025 - \$4,276.76, Motor Fuel Tax Allotment for November 2025 - \$2,677.19, MFT Transportation Renewal for November 2025 - \$2,747.51, 1% Sales Tax in the General Fund for September 2025 - \$20,471.30, and non-Home Rule 1% Sales Tax for September 2025 - \$11,757.24.

PUBLIC COMMENT

None

COMMITTEE REPORTS

A. FINANCE

Trustee Clark reports:

- AC Johnston OC Lot Request/Offer - Per Fehr Graham, this lot is already supposed to be in the Village name. Aaron Kahl, Gavin Byl and Mayor Hoffman will work to get this cleared up and finalized.
- Friends of the Library – The Board received an updated report from Friends of the Library for the last year.
- Tax Abatement Ordinance – The Ordinance is on for 1st reading tonight.
- Levy & Assessment – Board will need to reallocate Levy & Assessment for the 5% increase to a specific fund.
- Treasurer's Report – November and December 2025 Treasurer's Reports were received and discussed.
- Memo Received – The December Memo Received will be read into record during the Board Meeting tonight.
- Employee Appreciation Party – Reminder that the appreciation party is this Saturday, January 17th, 2025 at 5:30 PM at Fozzy's Skybox in Loves Park.
- 2026/2027 Budget – Department heads have turned in their budget requests for 2026/27 and will start plugging into the budget.

B. ECONOMIC DEVELOPMENT

Trustee Guth reports:

- Durand Charm Queen of Hearts Raffle – The jackpot is currently \$22,000.00 and Charm provided an updated financial report on January 5th, 2026.
- Lions Club Bears/Packers 50/50 Raffle - The raffle ran very successfully on December 20th, 2025.

C. BUILDINGS AND PARKS

Trustee Waller reports:

- 2026/2027 Budget – Budget has been submitted to the Board.

D. STREETS AND ALLEYS

Trustee Dasko reports:

- Multi-use Path Project – Both engineering companies submitted costs of \$1.2Million. Village has a grant of \$650,000. Looking at possible drainage instead of curb and gutter. Awaiting updated numbers again. Tabled until new quotes given.
- Parking Signage – A letter was sent to Anytime Fitness and Midwest Rehab to replace signs; sign company was contacted. Mayor Hoffman to check on update of sign replacement.

- MFT 12 Year Audit – Audit completed. Denise pulled record and scanned as requested.
- Frontier Fiber – Board to review Frontier franchise agreement, will update later

E. WATER AND SEWER

Trustee Cox reports:

- Chemical Spill Billing – All bills are paid in full. Will follow up with Attorney Burke on how the Village will proceed on recouping costs.

F. POLICE

Trustee Clark reports on behalf of Trustee Becker:

- Compliance – The department is working on finalizing their year-end compliance reporting.
- Part-time Employment – There are still a couple of part-time officers working some hours.
- Durand CUSD SRO Officer – There has been a delay in the SRO hiring but it is still moving forward. Swearing in for Morgan is anticipated to be at the February 23rd, 2025 meeting. Training may start prior to swearing in.
- 2026/2027 Budget – Budget requests were turned in to the Board.
- Monthly Report – The December 2025 Police report was dispersed.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

- AC Johnston – OC Lot Request/Offer - Per Fehr Graham, this lot is already supposed to be in the Village name. Aaron Kahl, Gavin Byl and Mayor Hoffman will work to get this cleared up and finalized.
- Motion was made by Mr. Guth and seconded by Mrs. Clark to waive first reading of Ordinance 2026-01 Tax Abatement Series 2022 The Square Bond. ROLL CALL: Dasko, yes: Clark, yes: Guth, yes: Waller, yes: Cox, yes. MOTION CARRIED. APPROVED.
- Motion was made by Mr. Guth and seconded by Mrs. Clark to approve Ordinance 2026-01 Tax Abatement Series 2022 The Square Bond. ROLL CALL: Clark, yes: Guth, yes: Waller, yes: Cox, yes: Dasko, yes. MOTION CARRIED. APPROVED.
- Motion was made by Mr. Guth and seconded by Mr. Dasko to waive first reading of Ordinance 2026-02 Amendment to Levy & Assessment Ordinance 2025-21. ROLL CALL: Guth, yes: Waller, yes: Cox, yes: Dasko, yes: Clark, yes. MOTION CARRIED. APPROVED.
- Motion was made by Mr. Guth and seconded by Mrs. Clark to approve Ordinance 2026-02 Amendment to Levy & Assessment Ordinance 2025-21. ROLL CALL: Waller, yes: Cox, yes: Dasko, yes: Clark, yes: Guth, yes. MOTION CARRIED. APPROVED

EXECUTIVE SESSION DEEMED NOT NECESSARY.

ADDITIONAL COMMENTS:

- St. Anne's CCW – St. Mary's Catholic Church Raffle Application for March 22, 2026 was approved by Denise (Treasurer). Tickets are being sold 02/01/26 – 03/22/26 for \$10.00 each. The prizes include; Arrow Farm Meats Basket worth \$250.00, \$100.00 cash, and an Irish Gift Basket worth \$50.00.

MOTION TO ADJOURN THE January 12th, 2026 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 5; NAYS, 0; ABSENT, 1.

TIME ADJOURNED: 8:23 P.M.