

Minutes of the Regular Session of The Village of Durand Board of Trustees Monday, January 26th, 2026

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, January 26th, 2026. The meeting was called to order by the Village President, Sheila Hoffman, at 7:52 P.M.

ROLL CALL:

Present: Trustee Clark, Trustee Waller, Trustee Dasko, Trustee Guth, Trustee Cox, Trustee Becker

Present via teleconference: None

Absent: *Chief of Police*, Michael Reiman

Employees: *Public Works Supervisor*, Aaron Kahl

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the January 12th, 2026 Regular Session were inspected by the board members. Motion was made by Mrs. Clark, second by Mr. Cox to approve the minutes with corrections for January 12th, 2026. ROLL CALL: Becker, Abstain: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Board bills dated January 26th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark, second by Mr. Guth to draw on the treasury to pay the Board AP bills dated January 26th, 2026 totaling \$11,317.64. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. AUTHORIZED.

The Payroll Bills dated January 21st, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark and second Mr. Cox to draw on the treasury to pay the January 21st, 2026 Payroll Bills totaling \$20,173.97. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

ZONING

Zoning Administrator Gavin Byl was present this evening to discuss vacations of alleys and specifically the vacation of North Street, N. State Street and the Board indicated that they would like the Zoning Board to move forward with that in their committee. Also, that Kelsey Excavating, Jacob Kelsey, is interested in moving the excavating business to the village of Durand, we will learn more later if that becomes a viable option. Also, discussion of other alley vacations, W. Howard Street, South Side and W. North Street, North Side.

PUBLIC COMMENT

None

COMMITTEE REPORTS

A. FINANCE

Trustee Clark reports:

- AC Johnston OC Lot Request/Offer – Mayor Hoffman will contact AC Johnston to move forward with recoding their unbuildable lot into Village ownership.
- Easement Work Request Fee – The current easement work request fee is \$500. Discussion to be held on increasing and/or revising this fee and request.
- Employee Appreciation Party – The Village appreciation party was held at Fozzy’s Skybox. Overall feedback was positive. We will look at early-mid November timeframe going forward.

B. ECONOMIC DEVELOPMENT

Trustee Guth reports:

- Durand Charm
 - HRAP – 2 candidates have begun vetting progress for the award
 - CFNIL has granted 3 summer music concerts – Denise to schedule shelter with Kelly
 - Queen of Hearts Raffle Jackpot at \$23,000.00
 - Would like to resurrect Adopt-A-Pot – Board prefers it be kept to businesses outside of the square
 - Requesting for FY27 Budget - \$1,000.00 and \$600.00 for Reading Program
- Friends of the Library - Requesting \$1,200.00 for FY27 Budget
- Zisk Buildings on the Square – Rock River Current featured Bill & Bobbie Zisk and their project
- American Legion Riders Club – Raffle application for 1/26/26-3/31/26 was approved by Denise.
- Lions Club Bears/Packers 50/50 Raffle - The raffle ran very successfully on December 20th, 2025.

C. BUILDINGS AND PARKS

Trustee Waller reports:

- MFT Budget – Was discussed that Saelens back parking lot is in the MFT budget.

D. STREETS AND ALLEYS

Trustee Dasko reports:

- Mobility Sign Update – Parking signs outside Midwest Rehab have been replaced as of January 26, 2026.
- Frontier Fiber Request – Covered under Finance “Easement Work Request Fee”
- Multi-use Path Project – Meeting with IDOT scheduled for January 27, 2026 to discuss what can be done due to financial constraints.

E. WATER AND SEWER

Trustee Cox reports:

- Chemical Spill Billing – We will follow up with Attorney Burke to see if complaint was officially filed.

F. POLICE

Trustee Becker reports:

- Department Budget – Budget was turned into the Mayor on January 22, 2026.
- Department Updates:
 - Chief to attend Lions Club meeting this week to thank them for last year’s donation.
 - County will be moving away from DigiTicket around August 2026.
 - The Winnebago-Boone County Integrity Task Force has changed its name to The Winnebago-Boone County Investigative Cooperative. Chief Reiman is a board member and signed a current MOU, Memorandum of Understanding, rather than an IGA, Intergovernmental Agreement.
 - All Durand Officers qualified firearms last week at the Sheriff’s Department Range at the Criminal Justice Center.
- AED Maintenance – Pads were replaced in all AEDs, they expire every 2 years. The battery was replaced in the Village Hall AED since it went bad, they have a 5-year life.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

- A. Motion was made by Mr. Guth and seconded by Mrs. Clark to waive first reading of Ordinance 2026-03 Easement Work Request Fee. ROLL CALL: Becker, abstain: Dasko, yes: Waller, yes: Clark, yes: Cox, yes: Guth, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mr. Guth and seconded by Mrs. Clark to approve Ordinance 2026-03 Easement Work Request Fee. ROLL CALL: Guth, yes: Waller, yes: Cox, yes: Becker, abstain: Clark, yes: Dasko, yes. MOTION CARRIED. APPROVED.

EXECUTIVE SESSION DEEMED NOT NECESSARY.

ADDITIONAL COMMENTS:

MOTION TO ADJOURN THE January 26th, 2026 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 8:24 P.M.