

# Minutes of the Regular Session of The Village of Durand Board of Trustees Monday, February 9<sup>th</sup>, 2026

## **CALL TO ORDER**

The Village of Durand Board of Trustees met in Regular Session on Monday, February 9<sup>th</sup>, 2026. The meeting was called to order by the Village President, Sheila Hoffman, at 7:44 P.M.

## **ROLL CALL:**

Present: Trustee Clark, Trustee Waller, Trustee Cox, Trustee Becker

Present via teleconference: None

Absent: Trustee Dasko, Trustee Guth

Employees: *Public Works Supervisor, Aaron Kahl*  
*Chief of Police, Michael Reiman*

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

## **PLEDGE OF ALLEGIANCE**

## **MINUTES**

The minutes from the January 26<sup>th</sup>, 2026 Regular Session were inspected by the board members. Motion was made by Mrs. Clark, second by Mr. Becker to approve the minutes for January 26<sup>th</sup>, 2026 with corrections noted. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller. MOTION CARRIED. APPROVED.

## **PAYMENT OF THE BILLS**

The Board bills dated February 9<sup>th</sup>, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark, second by Mr. Becker to draw on the treasury to pay the Board AP bills dated February 9<sup>th</sup>, 2026 totaling \$14,337.91. ROLL CALL: Waller, yes: Cox, yes: Clark, yes: Becker, yes. MOTION CARRIED. AUTHORIZED.

The Payroll Bills dated February 4<sup>th</sup>, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark and second Mr. Becker to draw on the treasury to pay the February 4<sup>th</sup>, 2026 Payroll Bills totaling \$30,482.85. ROLL CALL: Cox, yes: Clark, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

## **TREASURER'S REPORT**

The treasurer's report for January 2026 was reviewed by the board members. A motion was made by Mrs. Clark and second by Mr. Becker to approve the treasurer's report for January 2026. ROLL CALL: Becker, yes: Waller, yes: Clark, yes: Cox, yes. MOTION CARRIED. APPROVED.

## **MEMO RECEIVED**

Trustee Clark read the Memo of Revenue Received into Record.

<b>Revenue Description</b>	<b>Liability Month &amp; Year</b>	<b>Amount Received</b>	<b>Received Prev. Month &amp; Year</b>	<b>Gain/Loss from Previous Year</b>
<b>Video Gaming Tax</b>	December 2025	\$3,987.64	\$3,396.329	\$591.35
<b>Motor Fuel Tax Allotment</b>	December 2025	\$2,719.70	\$2,596.35	\$123.35
<b>MFT Transport Renewal</b>	December 2025	\$2,907.66	\$2,623.23	\$284.43
<b>1% Sales Tax – General Fund</b>	October 2025	\$19,972.76	\$19,196.81	\$775.95
<b>Non-Home Rule Sales Tax Ref.</b>	October 2025	\$11,449.21	\$9,130.72	\$2,318.49

## **ZONING**

Zoning Administrator Gavin Byl was present to discuss the Country Creek Condos on Fremont. He will be taking back to the Zoning Board a variance for setback of off Fremont and that the street address for the new condos be considered Fremont Street. As well as moving of easement and possible rerecording of some easement lines.

## **PUBLIC COMMENT**

Jessica Travis commented regarding the Frontier fiber request discussion. She asked if there would be multiple fiber options for residents to select from or would it be limited to Sonic since they have all of their lines in already. It was clarified that Frontier does currently have some fiber lines and the details for Frontier's fiber project are still being worked out.

## **COMMITTEE REPORTS**

### **A. FINANCE**

*Trustee Clark reports:*

- Treasurer's Report – January 2026 Treasurer's Reports was received and reviewed. We will approve during the Board Meeting tonight.
- Memo Received – The January 2026 Memo Received will be read into record during the Board Meeting tonight.
- AC Johnston, OC Lot – There are no updates.
- OC Development Update – A picture was shared of the home being built by Ambassador Homes in Otter Creek. We have received an update from Wausau Homes that they will begin their home construction soon.
- Cleaning – We will need to replace the cleaning provider for the Village Hall. The Mayor has an interested person and will follow up.
- Budget Discussion – The Board will form a Budget Finance Committee to review the details of the budget. That committee will bring recommendations back to the full Board.
- MyTax Rate – MyTax Rate for the Village was reviewed tonight.

### **B. ECONOMIC DEVELOPMENT**

*Trustee Becker reports on behalf of Trustee Guth:*

- Durand Charm Queen of Hearts Raffle – The jackpot is currently \$24,055.00.
- Upcoming Events:
  - Durand Garage Sales: April 24<sup>th</sup> – 25<sup>th</sup>, 2026
  - Durand United Methodist Church Stop-N-Swap: April 30<sup>th</sup> – May 2<sup>nd</sup>, 2026
  - Durand Dash for Trash: May 2<sup>nd</sup>, 2026

### **C. BUILDINGS AND PARKS**

*Trustee Waller reports:*

- Lions Club Easter Hunt – To be held on April 4<sup>th</sup>, 2026, on for approval tonight.

**D. STREETS AND ALLEYS**

*Trustee Clark reports on behalf of Trustee Dasko:*

- Multi-use Path Project – A joint meeting was held between the Village, IDOT, grant writer, and Origin. IDOT has approved adjusting the project scope for the multi-use path to go between Ruby Street and Cameron. Origin is currently bidding this adjustment and we are hopeful to be within our grant dollars of \$650,000.00
- Frontier Fiber Request – The Village has reviewed the Fronter Fiber Request and has determined this is a large project for Village wide fiber. Further discussion with Frontier will need to be had.
- Anytime Fitness Entryway – Part of the sidewalk directly in front of Anytime Fitness has buckled. This is Anytime Fitness property and is their responsibility to fix. The Village, in good faith, has agreed to pay for the concrete only for fixing the sidewalk.

**E. WATER AND SEWER**

*Trustee Cox reports:*

- Chemical Spill Billing – Cahoy Update – Attorney Burke filed a complaint.

**F. POLICE**

*Trustee Clark reports on behalf of Trustee Becker:*

- Monthly Report – The January 2026 Police report was given out.
- SRO Update – Swearing in is anticipated to be at the February 23<sup>rd</sup>, 2025 meeting.

**UNFINISHED BUSINESS**

NONE

**NEW BUSINESS**

- A. A voice vote was taken to approve the Durand Lions Club Easter Hunt on April 4<sup>th</sup>, 2026.  
VOTE: Yeas, 4; Nays, 0; Absent, 2.

**EXECUTIVE SESSION DEEMED NOT NECESSARY.**

**ADDITIONAL COMMENTS:**

**MOTION TO ADJOURN THE February 9<sup>th</sup>, 2026 REGULAR MEETING OF THE BOARD OF TRUSTEES**

ROLL CALL: YEAS, 4; NAYS, 0; ABSENT, 2.

TIME ADJOURNED: 8:09 P.M.