

Minutes of the Regular Session of The Village of Durand Board of Trustees Monday, March 9th, 2026

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, March 9th, 2026. The meeting was called to order by the Village President, Sheila Hoffman, at 7:32 P.M.

ROLL CALL:

Present: Trustee Clark, Trustee Waller, Trustee Dasko, Trustee Guth, Trustee Cox, Trustee Becker

Present via teleconference: None

Absent: None

Employees: *Public Works Supervisor, Aaron Kahl*

Chief of Police, Michael Reiman

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the February 26th, 2026 Regular Session were inspected by the board members. Motion was made by Mr. Guth, second by Mr. Becker to approve the minutes for February 26th, 2026. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko yes: Guth, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The amended Board bills dated February 23rd, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark, second by Mr. Becker to approve the amended Board AP bills dated February 23rd, 2026 totaling \$11,824.49. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. AUTHORIZED.

The Board bills dated March 9th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark and second Mr. Becker to draw on the treasury to pay the Board AP bills dated March 9th, 2026 totaling \$15,279.44. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

The Payroll Bills dated March 4th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark and second Mr. Becker to draw on the treasury to pay the March 4th, 2026 Payroll Bills totaling \$28,376,92. ROLL CALL: Becker, yes: Dasko, yes: Waller, yes: Clark, yes: Cox, yes: Guth, yes. MOTION CARRIED. APPROVED

TREASURER’S REPORT

The treasurer’s report for February 2026 was reviewed by the board members. A motion was made by Mrs. Clark and second by Mr. Becker to approve the treasurer’s report for February 2026. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

MEMO RECEIVED

Trustee Clark read the Memo of Revenue Received into Record.

Revenue Description	Liability Month & Year	Amount Received	Received Prev. Month & Year	Gain/Loss from Previous Year
Video Gaming Tax	January 2026	\$5,631.19	\$4,204.08	\$1,643.55
Motor Fuel Tax Allotment	January 2026	\$2,617.78	\$2,454.11	\$141.74
MFT Transport Renewal	January 2026	\$2,845.47	\$2,637.84	(\$62.19)
1% Sales Tax – General Fund	November 2025	\$22,688.25	\$15,181.20	\$2,715.19
Non-Home Rule Sales Tax Ref.	November 2025	\$11,861.36	\$8,412.32	\$412.15

ZONING

Zoning Administrator Gavin Byl was present to update on a few items. He is still looking at maps for Country Creek Condos on Fremont. He has multiple variances coming up. One of them is for Kelsey Excavating, two others are for garage variances.

SWEARING IN:

SCHOOL RESOURCE OFFICER/OFFICER: Officer Morgan Booth was sworn in as School Resource Officer and Officer with the Durand Police Department by Durand Chief of Police Michael Reiman.

PUBLIC COMMENT

None

COMMITTEE REPORTS

A. FINANCE

Trustee Clark reports:

- Treasurer’s Report – February 2026 Treasurer’s Reports was reviewed. Based on the results of the 2025 audit there were transfers of excess cash made to capital accounts.
- Memo Received – The February 2026 Memo Received will be read into record during the Board Meeting tonight.
- IGB Gaming Tax Overpayment – The Village received an overpayment from IGB of \$1,406.25. This will be repaid as a deduction from a future Gaming Tax Payment.
- Online Portal Payments – The online portal payments feature will be turned on for Zoning Application fees, Liquor Licenses and UTV Permits.
- Multi-use Path Request for Additional Funds – Dan Peppin has reached out to IDOT to inquire if there are any additional funds available that the Village could request for the Multi-use Path. These funds would help complete the path from Ruby to Cameron.
- Fundraiser Ideas – March 22nd, 2026 is Village of Durand Night at the Rockford Ice Hogs Game. The Village will receive a portion of each ticket purchased using the QR code. These funds can be used for fundraising ideas. Mayor Hoffman is also looking at Village promotional merchandise for fundraising.
- Electrical Aggregation Letter – The Electrical Aggregation Letters will go out on April 14th, 2026. The rate is 10.4kw/hr. starting in June.
- Cahoy Chemical Spill Billing – Attorney Burke will provide and update.

- Budget – Aaron Kahl and Mayor Hoffman met to review water and sewer rates for the budget. The budget continues to be worked on and will need additional review.
- Lobby Day – Mayor Hoffman to attend Lobby Day April 28th, 2026, Cost for room \$213.00.

B. ECONOMIC DEVELOPMENT

Trustee Guth reports:

- Durand Charm Queen of Hearts Raffle – The jackpot is currently just over \$26,00.00.
- Durand Day at the Rockford Ice Hogs Game is Sunday, March 22nd, 2026, \$4.00 of each ticket to go to the Village of Durand.
- Kelsey Excavating Property Purchase – Kelsey Excavating has purchased 3 acres on South Center St.; this will be enclosed with fence surrounding the property.

C. BUILDINGS AND PARKS

Trustee Waller reports:

- Park Use – With the weather turning the public is enjoying all of the amenities at the park (Basketball, Pickleball, Walking, etc.)
- Lions Club Easter Hunt – To be held on April 4th, 2026, the restrooms will still be closed but Portable restroom is available and cleaned regularly.

D. STREETS AND ALLEYS

Trustee Dasko reports:

- Cimino’s Tuckpointing & Maintenance starting March 10th, 2026 and will last approx. 3 weeks.
- UTV Sticker Renewals – Due by April 30th, 2026, Stickers are green this year.
- Road Closures – Car Show Road Closure Resolution is on for approval tonight.
- Frontier Fiber – No Update
- Ruby Street – Tabled until a later date

E. WATER AND SEWER

Trustee Cox reports:

- Cahoy Chemical Spill Billing – Attorney Burke to file Motion for default judgement because there has been no response. Then we can move forward with next steps.
- Water and Sewer Budget – Budgets are still under review.

F. POLICE

Trustee Becker reports:

- Department Updates:
 - County and Village Collaboration - Chief, Mayor Hoffman and Public Works met with ESDA
 - County Employees – Talks with the Sheriff are ongoing about outside employment.
 - Annual Chiefs Conference – Chief to attend in Springfield April 29th – May 1st, 2026, Cost for the conference is \$299.00 and hotel is \$296.00
- Monthly Report – The February 2026 Police report will be given out next meeting.
- SRO Update – Swearing in tonight of School Resource Officer Morgan Booth.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

- A. Motion was made by Mr. Guth and seconded by Mr. Becker to approve Road Closure as noted on request for Ron Meier Father’s Day Car Show June 21st, 2026. ROLL CALL: Guth, yes: Waller, yes: Cox, yes: Becker, yes: Clark, yes: Dasko. MOTION CARRIED. APPROVED.

- B. Motion was made by Mr. Guth and seconded by Mr. Becker to approve the Waiver of Ordinance 15-10: Ron Meier Father's Day Car Show June 21st, 2026. ROLL CALL: Clark, yes: Waller, yes: Dasko, yes: Guth, yes: Cox, yes: Becker, yes. MOTION CARRIED. APPROVED.
- C. Road Closure Resolution 2026-____: Ron Meier Father's Day Car Show – NO MOTION. MOTION DIED. DENIED.
- D. Motion was made by Mr. Becker and seconded by Mr. Guth to approve the Right of Way Work Disclosure: Cimino's Facade Maintenance. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. AUTHORIZED.

EXECUTIVE SESSION DEEMED NOT NECESSARY.

ADDITIONAL COMMENTS:

MOTION TO ADJOURN THE March 9th, 2026 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 8:45 P.M.