

Minutes of the Regular Session of The Village of Durand Board of Trustees Monday, May 11th, 2026

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, May 11th, 2026. The meeting was called to order by the Village President, Sheila Hoffman, at 8:05 P.M.

ROLL CALL:

Present: Trustee Clark, Trustee Waller, Trustee Dasko, Trustee Guth, Trustee Cox, Trustee Becker

Present via teleconference: None

Absent: None

Employees: *Public Works Supervisor, Aaron Kahl*

Chief of Police, Michael Reiman

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the April 27th, 2026 Regular Session were inspected by the board members. Motion was made by Mrs. Clark, second by Mr. Dasko to approve the minutes for April 27th, 2026. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Board bills dated May 11th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark, second by Mr. Dasko to draw on the treasury to pay the Board AP bills dated May 11th, 2026 totaling \$23,695.61. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. APPROVED.

The Payroll Bills dated April 29th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark and second Mr. Cox to draw on the treasury to pay the April 29th, 2026 Payroll Bills totaling \$26,256.67. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

The Payroll Bills dated May 13th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark and second Mr. Cox to draw on the treasury to pay the May 13th, 2026 Payroll Bills totaling \$48,325.92. ROLL CALL: Becker, yes: Dasko, yes: Waller, yes: Clark, yes: Cox, yes: Guth, yes. MOTION CARRIED. APPROVED.

TREASURER'S REPORT

The Treasurer's Report for April 2026 was reviewed by the board members. A motion was made by Mrs. Clark and second by Mr. Becker to approve the treasurer's report for April 2026. ROLL CALL: Clark, yes: Waller, yes: Dasko, yes: Guth, yes: Cox, yes: Becker, yes. MOTION CARRIED. APPROVED.

ZONING

Zoning had no new business.

PUBLIC COMMENT

NONE

COMMITTEE REPORTS

A. FINANCE

Trustee Clark reports:

- Treasurer's Report - The April Treasurer's Report was reviewed. We are anticipating some adjustments from the audit. The Benning group will be in house on May 12th, 2026 to start the audit process.
- Liquor Licenses - All liquor licenses have been paid. One establishment was late paying. The board is proposing to add a \$100 per day late fee to the ordinance.
- Roofing Permits - Contractors are required to obtain a roofing permit from the County. There are some roofs that have been done and no permits have been pulled to Gavin's knowledge.
- Solicitor Permits – Chief Reiman had "No Solicitors Invited" signs made that will be available for village residents to pick up free of charge at the Village Hall.
- Animal Control – Several Village Residents called the County's Animal Control for a complaint. All residents were told that the department is overwhelmed with calls and didn't know when or if they would come out to respond. They were also told if the animal died to throw it away in the trash. The Village pays a large amount of money to the County for this service. Mayor Hoffman will call the County to discuss.

B. ECONOMIC DEVELOPMENT

Trustee Guth reports:

- Durand Charm QOH Raffle – The Queen was pulled on April 29th, 2026 after 38 weeks. The winner took home \$16,347.00.
- American Legion Riders Raffle – 1 year Raffle has been approved
- Short-term Rentals – Guidelines and fees will be discussed further in June meetings, including; registration fee, renewal fee, and Village tax.
- Memo of Understanding for Winnebago County Sharps Program 2026 was discussed. Durand will be the Northwest site for needle disposal.
- Route 75 Garage Sales will be June 5th & 6th, 2026
- Progressive Raffle Ordinance Amendment Discussion:
 - Licenses run July 1st – June 30th
 - Expiring license will be paid out before 11:59pm on June 30th
 - Application Period May 1st – May 31st
 - One active Progressive Raffle license
 - Expiring License holder may reapply if no other applicants during May 1st – May 31st application period
 - Progressive Raffle license holder is responsible for any expenses incurred by the Village.

C. BUILDINGS AND PARKS

Trustee Waller reports:

- The Riddle Promise Foundation – More details to come regarding playground equipment replacement.

D. STREETS AND ALLEYS

Trustee Dasko reports:

- Unimproved Alleys Ordinance – Will be drawn up in Ordinance form and handled at later date
- Frontier Fiber Update – Aaron approved the portion involving the school. No other updates
- Multi-use Path, Origin Agreement – Origin is still working with IDOT and Grant Writer, will be handled at a later date.
- 14730 Ruby Street – Attorney Burke to look into further update on property

E. WATER AND SEWER

Trustee Cox reports:

- Cahoy Spill Update – The judgement is still in the 30-day holding period. Will have more updates in a couple weeks.
- Unsewered Property Grant applications are set to open in the near future.

F. POLICE

Trustee Becker reports:

- Monthly Report was handed out for April
- Squad Repairs – The department is looking to use most of the money from the April 17th, 2026 hail damage to put into reserves for future vehicle requirements.
- Department Updates:
 - SRO continues to be a good addition to the department and school.
 - An officer from Freeport has been offered part-time position. Chief is looking to swear-in at the May 26th, 2026 meeting.
 - 2nd possible part-time officer with 20+ years' experience to go through background checks.
- No Solicitor signs available free of charge at the Village Hall

UNFINISHED BUSINESS

- A. Multi-use Path – Origin Agreement Amendment: TABLED.
- B. Motion was made by Mr. Guth and second by Mr. Cox to approve Resolution 2026-3 Base Bid of Norwest Construction, Inc. MFT Street Maintenance. ROLL CALL: Clark, yes: Waller, yes: Dasko, yes: Guth, yes: Cox, yes: Becker, yes. MOTION CARRIED. APPROVED.
- C. Motion was made by Mr. Guth and second by Mrs. Clark to waive the first reading of Ordinance 2026-6: Amend Ordinance Chapter 5, Article IV, "Games of Chance." ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.
- D. Motion was made by Mr. Guth and second by Mrs. Clark Ordinance 2026-6: Amend Ordinance Chapter 5, Article IV, "Games of Chance." ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. APPROVED.
- E. Squad Repairs – Approval not required

NEW BUSINESS

- A. Motion was made by Mr. Guth and second by Mr. Cox to approve Resolution 2026-4 Memo of Understanding, Winnebago County Sharps Program 2026. ROLL CALL: Becker, yes: Dasko, yes: Waller, yes: Clark, yes: Cox, yes: Guth, yes. MOTION CARRIED. APPROVED.
- B. The Riddle Promise Foundation – Playground Replacement: TABLED

EXECUTIVE SESSION DEEMED NOT NECESSARY.

ADDITIONAL COMMENTS:

- Mayor Hoffman read PROCLAMATION: National Police Week
- Mayor Hoffman reviewed her IML Conference trip

MOTION TO ADJOURN THE May 11th, 2026 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 8:55 P.M.