

# Minutes of the Regular Session of The Village of Durand Board of Trustees Tuesday, May 26<sup>th</sup>, 2026

## **CALL TO ORDER**

The Village of Durand Board of Trustees met in Regular Session on Tuesday, May 26<sup>th</sup>, 2026. The meeting was called to order by the Village President, Sheila Hoffman, at 7:46 P.M.

## **ROLL CALL:**

Present: Trustee Clark, Trustee Waller, Trustee Dasko, Trustee Guth, Trustee Cox, Trustee Becker

Present via teleconference: None

Absent: None

Employees: *Public Works Supervisor, Aaron Kahl*

*Chief of Police, Michael Reiman*

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

## **PLEDGE OF ALLEGIANCE**

## **MINUTES**

The minutes from the May 11<sup>th</sup>, 2026 Regular Session were inspected by the board members. Motion was made by Mrs. Clark, second by Mr. Dasko to approve the minutes for May 11<sup>th</sup>, 2026. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.

## **PAYMENT OF THE BILLS**

The Board bills dated May 26<sup>th</sup>, 2026 were reviewed by the board members. A Motion was made by Mr. Guth, second by Mr. Cox to draw on the treasury to pay the Board AP bills dated May 26<sup>th</sup>, 2026 totaling \$76,613.93. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, abstain: Becker, abstain. MOTION CARRIED. APPROVED.

The Payroll Bills dated May 27<sup>th</sup>, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark and second Mr. Dasko to draw on the treasury to pay the May 27<sup>th</sup>, 2026 Payroll Bills totaling \$22,940.65. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

## **MEMO RECEIVED**

Trustee Clark read the Memo of Revenue Received into Record.

<b>Revenue Description</b>	<b>Liability Month &amp; Year</b>	<b>Amount Received</b>	<b>Received Prev. Month &amp; Year</b>	<b>Gain/Loss from Previous Year</b>
<b>Video Gaming Tax</b>	April 2026	\$4,625.15	\$5,268.80	(\$643.65)
<b>Motor Fuel Tax Allotment</b>	April 2026	\$2,389.83	\$2,394.94	(\$5.11)
<b>MFT Transport Renewal</b>	April 2026	\$2,741.37	\$2,628.98	\$112.39
<b>1% Sales Tax – General Fund</b>	February 2026	\$15,209.41	\$16,513.74	(\$1,304.33)
<b>Non-Home Rule Sales Tax Ref.</b>	February 2026	\$9,153.11	\$9,751.15	(\$598.04)

## **ZONING**

*Zoning Administrator Mr. Byl reports:*

Zoning Committee met last Thursday, May 21<sup>st</sup>, 2026 but due to low attendance all items will be back on the agenda for further discussion at the June meeting.

## **SWEARING IN:**

OFFICER: Officer Alejandro Gutierrez was sworn in as Officer with the Durand Police Department by Mayor Hoffman.

## **PUBLIC COMMENT**

NONE

## **COMMITTEE REPORTS**

### **A. FINANCE**

*Trustee Clark reports:*

- Liquor License Update - The Liquor License Commission met to review the Liquor License Application from the proposed purchaser of the BP gas station. The background check was clear and a conditional license approval was granted upon final sale/closing.
- DARTS & Durand Charm Donations on Accounts Payable (AP) - The AP report has a \$2,500.00 donation to DARTS for 4<sup>th</sup> of July and \$1,600.00 to Durand Charm. The \$1,600.00 Charm donation covers \$1,000.00 general donation and \$600.00 donation for summer reading program.
- Waste Management List Updated - Denise and Mayor Hoffman received the updated Waste Management list. They reviewed the list and found that the Village needed to add 25 homes to the list.
- Late License Renewal Payments – Attorney Burke is working on an ordinance for late license renewal payments.
- Memo Received May - May Memo Received will be read into record during the Board Meeting tonight.

### **B. ECONOMIC DEVELOPMENT**

*Trustee Guth reports:*

- Wausau Homes Update – Wausau Homes has obtained their permit and will start to dig by the end of this week. House is to be set by the first week of July 2026.

- Durand Lions Club Class B Raffle Application – The Durand Lions Club has submitted their application. The first raffle will be July 20<sup>th</sup>, 2026, if winner is present, they will win 70%, if not present 60%. If Joker is drawn 10% of jackpot is awarded and the board is reset.
- Durand Charm Class B Raffle Application – Durand Charm submitted their application in the instance another charity hasn't applied.
- Durand Charm 4<sup>th</sup> of July Duck Race Application was approved by Treasurer, Denise.
- Durand Charm HRAP Passthrough Update – After discussion and legal counsel it has been decided that the Village will not expand the Grant to those that are not within the Village limits.

### **C. BUILDINGS AND PARKS**

*Trustee Waller reports:*

- Playground Presentation: Ben and Elizabeth Riddle with The Riddle Promise Foundation joined the meeting virtually and presented their vision for the playgrounds to the Board. The Board was pleased with what was presented.
- Splash Park – The Board discussed the cost of maintenance and other needs after the initial expense of installation. This will require further discussion.

### **D. STREETS AND ALLEYS**

*Trustee Dasko reports:*

- Unimproved Alley Maintenance – Tabled for document preparation.
- Vegetation Maintenance Ord. Amendment - Tabled for document preparation.
- Origin Design Amended Agreement – Multi-use Path – Katrina with Origin Design was present to review and discuss the amendment. This is on for approval tonight.

### **E. WATER AND SEWER**

*Trustee Cox reports:*

- Cahoy Motion of Judgement Update – The 30 days wait period expired last week and the judgement is now official. Attorney Burke will file a citation to discover assets.
- National Public Works Week, Proclamation – Mayor Hoffman will honor Public Works by designating the week of May 17<sup>th</sup> – 23<sup>rd</sup>, 2026 as National Public Works Week by reading the Proclamation into record.

### **F. POLICE**

*Trustee Becker reports:*

- Swear-in Alejandro Gutierrez, Part-time Officer
- IronMan, June 14<sup>th</sup>, 2026 – The department has dedicated one Squad and one Officer at Wheeler & Yale Bridge.
- Department Updates:
  - From ILACP Conference the Department won \$500.00 prize from Eagle Engraving of St. Charles, IL. It was used to purchase 6 flex badges and 2 specialty badges.
  - A 2025 bullet-proof vest grant was awarded in the amount of \$426.44 which is half the cost of a vest purchased back in 2025.
  - NIBRS sent quarterly data completeness report statewide and Durand Department is good.
  - Mayor Hoffman, Sgt. Sager, and Chief Reiman attended the Police Week memorial breakfast on May 15<sup>th</sup>, 2026.
  - Durand Squad was at Cherryvale Mall for Police Week, May 14<sup>th</sup> – 17<sup>th</sup>, 2026.
  - SRO Officer Booth to take Reciprocity test on July 7<sup>th</sup>, 2026, and attend SRO certification class July 20<sup>th</sup> – July 29<sup>th</sup>, 2026. SRO certification classroom is at NITAB and practical is at Durand School.

## **UNFINISHED BUSINESS**

- A. Motion was made by Mr. Dasko and second by Mr. Guth to approve the Amended Origin Design Engineering Agreement for the Multi-use Path. ROLL CALL: Becker, yes: Dasko, yes: Waller, yes: Clark, yes: Cox, yes: Guth, yes. MOTION CARRIED. APPROVED

## **NEW BUSINESS**

- A. Motion was made by Mr. Guth and second by Mr. Cox to approve the Durand Lions Club Class B Raffle Application with waiver of Ord. 15-10, July 1, 2026 – June 30, 2027. ROLL CALL: Guth, yes: Waller, yes: Cox, yes: Becker, yes: Clark, yes: Dasko, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mr. Guth and second by Mr. Dasko to approve the Durand Charm Class B Raffle Application, July 1, 2026 – June 30, 2027. ROLL CALL: Clark, no: Waller, no: Dasko, no: Guth, no: Cox, no: Becker, no. MOTION DIES. DENIED.

## **EXECUTIVE SESSION DEEMED NOT NECESSARY.**

## **ADDITIONAL COMMENTS:**

- Mayor Hoffman read PROCLAMATION: National Public Works Week.
- Attorney Burke mentioned we should discuss items for November ballots starting on the June 22<sup>nd</sup>, 2026 agenda. The deadline to submit is mid-August.

## **MOTION TO ADJOURN THE May 26<sup>th</sup>, 2026 REGULAR MEETING OF THE BOARD OF TRUSTEES**

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 8:30 P.M.