

# Minutes of the Regular Session of The Village of Durand Board of Trustees Monday, June 8<sup>th</sup>, 2026

## **CALL TO ORDER**

The Village of Durand Board of Trustees met in Regular Session on Monday, June 8<sup>th</sup>, 2026. The meeting was called to order by the Village President, Sheila Hoffman, at 7:30 P.M.

## **ROLL CALL:**

Present: Trustee Clark, Trustee Waller, Trustee Dasko, Trustee Guth, Trustee Cox, Trustee Becker

Present via teleconference: None

Absent: None

Employees: *Public Works Supervisor, Aaron Kahl*

*Chief of Police, Michael Reiman*

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

## **PLEDGE OF ALLEGIANCE**

## **MINUTES**

The minutes from the May 26<sup>th</sup>, 2026 Regular Session were inspected by the board members.

Motion was made by Mrs. Clark, second by Mr. Guth to approve the minutes for May 26<sup>th</sup>, 2026.

ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED.

APPROVED.

## **PAYMENT OF THE BILLS**

The Board bills dated June 8<sup>th</sup>, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark, second by Mr. Becker to draw on the treasury to pay the Board AP bills dated June 8<sup>th</sup>, 2026 totaling \$71,499.36. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. APPROVED.

The Payroll Bills dated June 10<sup>th</sup>, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark and second Mr. Dasko to draw on the treasury to pay the June 10<sup>th</sup>, 2026 Payroll Bills totaling \$29,167.43. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

## **TREASURER'S REPORT**

The Treasurer's Report for May 2026 was reviewed by the board members. A motion was made by Mrs. Clark and second by Mr. Guth to approve the treasurer's report for May 2026. ROLL CALL: Becker, yes: Dasko, yes: Waller, yes: Clark, yes: Cox, yes: Guth, yes. MOTION CARRIED. APPROVED.

## **ZONING**

Zoning was here.....

## **PUBLIC COMMENT**

Barbara Flores, her husband and Ms. Henderson...

## **COMMITTEE REPORTS**

### **A. FINANCE**

*Trustee Clark reports:*

- Treasurer's Report - The May Treasurer's Report was reviewed. We are anticipating some adjustments from the audit. The Benning group will be in house on May 12<sup>th</sup>, 2026 to start the audit process.
- Liquor Licenses - All liquor licenses have been paid. One establishment was late paying. The board is proposing to add a \$100 per day late fee to the ordinance.
- Roofing Permits - Contractors are required to obtain a roofing permit from the County. There are some roofs that have been done and no permits have been pulled to Gavin's knowledge.
- Solicitor Permits – Chief Reiman had "No Solicitors Invited" signs made that will be available for village residents to pick up free of charge at the Village Hall.
- Animal Control – Several Village Residents called the County's Animal Control for a complaint. All residents were told that the department is overwhelmed with calls and didn't know when or if they would come out to respond. They were also told if the animal died to throw it away in the trash. The Village pays a large amount of money to the County for this service. Mayor Hoffman will call the County to discuss.

### **B. ECONOMIC DEVELOPMENT**

*Trustee Guth reports:*

- Durand Charm QOH Raffle – The Queen was pulled on April 29<sup>th</sup>, 2026 after 38 weeks. The winner took home \$16,347.00.
- American Legion Riders Raffle – 1 year Raffle has been approved
- Short-term Rentals – Guidelines and fees will be discussed further in June meetings, including; registration fee, renewal fee, and Village tax.
- Memo of Understanding for Winnebago County Sharps Program 2026 was discussed. Durand will be the Northwest site for needle disposal.
- Route 75 Garage Sales will be June 5<sup>th</sup> & 6<sup>th</sup>, 2026
- Progressive Raffle Ordinance Amendment Discussion:
  - Licenses run July 1<sup>st</sup> – June 30<sup>th</sup>
  - Expiring license will be paid out before 11:59pm on June 30<sup>th</sup>
  - Application Period May 1<sup>st</sup> – May 31<sup>st</sup>
  - One active Progressive Raffle license
  - Expiring License holder may reapply if no other applicants during May 1<sup>st</sup> – May 31<sup>st</sup> application period
  - Progressive Raffle license holder is responsible for any expenses incurred by the Village.

### **C. BUILDINGS AND PARKS**

*Trustee Waller reports:*

- The Riddle Promise Foundation – More details to come regarding playground equipment replacement.

## **D. STREETS AND ALLEYS**

### *Trustee Dasko reports:*

- Unimproved Alleys Ordinance – Will be drawn up in Ordinance form and handled at later date
- Frontier Fiber Update – Aaron approved the portion involving the school. No other updates
- Multi-use Path, Origin Agreement – Origin is still working with IDOT and Grant Writer, will be handled at a later date.
- 14730 Ruby Street – Attorney Burke to look into further update on property

## **E. WATER AND SEWER**

### *Trustee Cox reports:*

- Cahoy Spill Update – The judgement is still in the 30-day holding period. Will have more updates in a couple weeks.
- Unsewered Property Grant applications are set to open in the near future.

## **F. POLICE**

### *Trustee Becker reports:*

- Monthly Report was handed out for May
- Squad Repairs – The department is looking to use most of the money from the April 17<sup>th</sup>, 2026 hail damage to put into reserves for future vehicle requirements.
- Department Updates:
  - SRO continues to be a good addition to the department and school.
  - An officer from Freeport has been offered part-time position. Chief is looking to swear-in at the May 26<sup>th</sup>, 2026 meeting.
  - 2<sup>nd</sup> possible part-time officer with 20+ years' experience to go through background checks.
- No Solicitor signs available free of charge at the Village Hall

## **UNFINISHED BUSINESS**

- A. Motion was made by Mr. Guth and second by Mr. Becker to waive the first reading of Ordinance 2026-7: Vegetation Maintenance Ordinance Amendment. ROLL CALL: Guth, yes: Waller, yes: Cox, yes: Becker, yes: Clark, yes: Dasko, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mr. Guth and second by Mr. Becker to approve Ordinance 2026-7: Vegetation Maintenance Ordinance Amendment. ROLL CALL: Clark, yes: Waller, yes: Dasko, yes: Guth, yes: Cox, yes: Becker, yes. MOTION CARRIED. APPROVED.
- C. Motion was made by Mr. Guth and second by Mr. Dasko to waive the first reading of Ordinance 2026-8: Unimproved Alley Maintenance. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.
- D. Motion was made by Mr. Guth and second by Mr. Dasko to approve Ordinance 2026-8: Unimproved Alley Maintenance. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. APPROVED.

## **NEW BUSINESS**

- A. Motion was made by Mr. Guth and second by Mr. Cox to waive the first reading of Ordinance 2026-9: Liquor License Renewal Late Fee. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mr. Guth and second by Mr. Cox to approve Ordinance 2026-9: Liquor License Renewal Late Fee. ROLL CALL: Becker, yes: Dasko, yes: Waller, yes: Clark, yes: Cox, yes: Guth, yes. MOTION CARRIED. APPROVED.

- C. Motion was made by Mrs. Clark and second by Mr. Dasko approve Eliza's Request for Extended Hours Sunday, June 14<sup>th</sup>, 2026. ROLL CALL: Guth, yes: Waller, yes: Cox, yes: Becker, no: Clark, yes: Dasko, yes. MOTION CARRIED. APPROVED.

**EXECUTIVE SESSION DEEMED NOT NECESSARY.**

**ADDITIONAL COMMENTS:**

**MOTION TO ADJOURN THE June 8<sup>th</sup>, 2026 REGULAR MEETING OF THE BOARD OF TRUSTEES**

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 8:55 P.M.