

Minutes of the Regular Session of The Village of Durand Board of Trustees

Monday, July 27th, 2026

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, July 27th, 2026. The meeting was called to order by the Village President, Sheila Hoffman, at 7:32 P.M.

ROLL CALL:

Present: Trustee Clark, Trustee Waller, Trustee Dasko, Trustee Guth, Trustee Cox

Present via teleconference: None

Absent: Trustee Becker

Employees: *Public Works Supervisor, Aaron Kahl*

Chief of Police, Michael Reiman

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the July 13th, 2026 Regular Session were inspected by the board members. Motion was made by Mrs. Clark, second by Mr. Dasko to approve the minutes with changes for July 13th, 2026. ROLL CALL: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Board bills dated July 27th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark, second by Mr. Cox to draw on the treasury to pay the Board AP bills dated July 27th, 2026 totaling \$13,905.93. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes. MOTION CARRIED. APPROVED.

The Payroll Bills dated July 22nd, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark and second Mr. Guth to draw on the treasury to pay the July 22nd, 2026 Payroll Bills totaling \$22,636.25. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes. MOTION CARRIED. APPROVED.

MEMO RECEIVED

Trustee Clark read the Memo of Revenue Received into Record.

Revenue Description	Liability Month & Year	Amount Received	Received Prev. Month & Year	Gain/Loss from Previous Year
Video Gaming Tax	June 2026	\$5,922.45	\$4,423.51	\$1,498.94
Motor Fuel Tax Allotment	June 2026	\$2,350.26	\$2,450.94	(\$100.68)
MFT Transport Renewal	June 2026	\$2,696.44	\$2,721.49	(\$25.05)
1% Sales Tax – General Fund	April 2026	\$17,125.31	\$18,240.62	(\$1,115.31)
Non-Home Rule Sales Tax Ref.	April 2026	\$12,553.67	\$10,369.71	\$2,183.96
Grocery Tax	April 2026	\$3,038.28	\$0.00	\$3,038.28

ZONING

Zoning Administrator Mr. Byl was not present:

Mayor Hoffman reviewed Zoning Committee Meeting July 16th, 2026 notes.

- 55+ Housing, Kramer Property Project – Mayor Hoffman was present for the public meeting at the project site. There was a large turnout including interested potential residents, the Zoning Board, and others involved. It went well, a few neighboring residents were also present to get details and were introduced to the Zoning Board and Mayor Hoffman. After their return to Village Hall, they did recommend the Village Board allow the owners to move forward with the project.
- 114 W Howard, Car Wash – This was also discussed once back at Village Hall. They recommend that the Village Board allow this project as well. The Village Board still has concerns with several of the details and in particular feel that the zoning would need to be changed from commercial retail to commercial general. Attorney Burke to confirm details for next steps.

PUBLIC HEARING

Budget and Appropriation, was called to order at 7:45 P.M. The proposed Budget has been on file for public review for at least the last 30 days pursuant to statute. No concerns were noted and the Public Hearing was closed at 7:46 P.M.

PUBLIC COMMENT

COMMITTEE REPORTS

A. FINANCE

Trustee Clark reports:

- Budget & Appropriation Ordinance - The Public Hearing for the Budget & Appropriation Ordinance is tonight. Pending no issues the Ordinance will be approved during the Board Meeting.
- Memo Received July - July Memo Received will be read into record during the Board Meeting.

B. ECONOMIC DEVELOPMENT

Trustee Guth reports:

- Durand Lions Club QoH – Current jackpot is \$27,200.00. The first drawing night packed the house at Cimino's

- Durand Charm HRAP Update – Charm approached Winnebago County with an IGA to negotiate changes owe or misappropriate, the County would take this on as this is their jurisdiction. These homes reside outside the Village.
- American Legion Raffle – A raffle from August 1st, 2026 – October 31st, 2026 for 5 weapons has been approved.

C. BUILDINGS AND PARKS

Trustee Waller reports:

- Village Hall Hail Damage Update – Waiting for contractors

D. STREETS AND ALLEYS

Trustee Dasko reports:

- Code Enforcement
 - Resident has applied for FOIA reports due to feeling that the Village is singling them out with regards to mowing.
 - Mrs. Bernath was present tonight to express her appreciation for Randy and the Village for helping with code type issues including a current wood pile issue she is dealing with a neighbor.
 - The Village will stay the course with code enforcement
- Wausau Homes Update – Foundation poured, no home panels up yet. Aaron is working on manhole locations in Otter Creek.
- UTV Path Crowley to Stateline – Needs further discussion.
- Multi-use Path – Aaron and Mayor Hoffman have a meeting July 28th, 2026.
- Frontier – No update. Will table.

E. WATER AND SEWER

Trustee Cox reports:

- Cahoy Update – There was a court date on July 17th, 2026 and will receive an update from Attorney Burke.
- Pumping Station Aggregation Update – Mayor Hoffman reached out to ComEd about pumping station aggregation and has not received a response.

F. POLICE

Becker absent:

- Department Updates
 - Chief participated in the Lake Summerset Family Fun Day on Saturday, July 18th, 2026 with “Stuff the Squad Car” to benefit the Durand Area Food Pantry.
 - Officer Booth successfully completed formal SRO training (40 hr. State Certification class), July 20th – 24th, 2026, with the practical exercises taking place at Durand Schools on July 24th, 2026.
 - Received hail damage funds (\$16,874.83) from insurance for damage to squad #1 and squad #4. Planning to put those funds toward a new squad car when time to replace squad #2 (2018 Explorer).
 - Department training, Emergency Medical Response Refresher, to take place July 28th, 2026, at Win-Bur-Sew Fire Station. It’s a yearly mandate with every other year being in-person and scenario based.

UNFINISHED BUSINESS

- Motion was made by Mrs. Clark and second by Mr. Cox to waive the first reading of Ordinance 2026-11: Budget & Appropriation Ordinance, May 1st, 2026 to April 30th, 2027. ROLL CALL: Dasko, yes: Waller, yes: Clark, yes: Cox, yes: Guth, yes. MOTION CARRIED. APPROVED.

- B. Motion was made by Mrs. Clark and second by Mr. Dasko to adopt Ordinance 2026-11: Budget & Appropriation Ordinance, May 1st, 2026 to April 30th, 2027. ROLL CALL: Guth, yes: Waller, yes: Cox, yes: Clark, yes: Dasko, yes. MOTION CARRIED. APPROVED.

NEW BUSINESS

None

EXECUTIVE SESSION DEEMED NOT NECESSARY.

ADDITIONAL COMMENTS:

- Attorney Burke updated the Board regarding Cahoy. No one from Cahoy was present for the July 17th, 2026 court date. Next court date is August 21st, 2026.
- Mayor Hoffman mentioned that the election packets are in for the Trustees that are up for re-election on April 6th, 2027.
- Attorney Burke mentioned that it has been in the news that the Rockford Mayor is stepping down and taking the position of CEO at IML.

MOTION TO ADJOURN THE July 27th, 2026 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 5; NAYS, 0; ABSENT, 1.

TIME ADJOURNED: 8:10 P.M.