

Minutes of the Regular Session of The Village of Durand Board of Trustees

Monday, August 10th, 2026

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, August 10th, 2026. The meeting was called to order by the Village President, Sheila Hoffman, at 7:30 P.M.

ROLL CALL:

Present: Trustee Clark, Trustee Waller, Trustee Guth, Trustee Cox, Trustee Becker

Present via teleconference: None

Absent: Trustee Dasko
Village Clerk, Jessica Travis

Employees: *Public Works Supervisor, Aaron Kahl*

Chief of Police, Michael Reiman

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the July 27th, 2026 Regular Session were inspected by the board members. Motion was made by Mr. Guth, second by Mrs. Clark to approve the minutes with corrections for July 27th, 2026. ROLL CALL: Clark, yes: Guth, yes: Waller, yes: Becker, abstain: Cox, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Board bills dated August 10th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark, second by Mr. Becker to draw on the treasury to pay the Board AP bills dated August 10th, 2026 totaling \$21,187.41. ROLL CALL: Clark, yes: Guth, yes: Waller, yes: Becker, yes: Cox, yes. MOTION CARRIED. APPROVED.

The Payroll Bills dated August 5th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark and second Mr. Becker to draw on the treasury to pay the August 5th, 2026 Payroll Bills totaling \$31,422.05. ROLL CALL: Guth, yes: Waller, yes: Becker, yes: Cox, yes: Clark, yes. MOTION CARRIED. APPROVED.

TREASURER'S REPORT

The Treasurer's Report for July 2026 was reviewed by the board members. A motion was made by Mrs. Clark and second by Mr. Becker to approve the treasurer's report for July 2026. ROLL CALL: Waller, yes: Becker, yes: Cox, yes: Clark, yes: Guth, yes. MOTION CARRIED. APPROVED.

ZONING

Zoning Administrator Gavin Byl was not present during tonight's meeting or committee:

- 114 W Howard Street- Car Wash, has gone back to Zoning Committee.
- 309 E South Street – Kramer Housing, per board approval, is out for drawings.

PUBLIC HEARING

Multi-use Path Project has been rescheduled to Monday, August 24th, 2026 @ 7:30 and a second, final meeting will be Monday, September 28th, 2026. Mayor Hoffman reviewed visual and financial details of the Multi-use Path Project and fielded some questions tonight.

PUBLIC COMMENT

- Mike Meyhoffer asked how the sewer rates were calculated. Aaron Kahl explained the calculations. Mike also questioned if there were any plans to make improvements to the I70/I75 intersection, such as stop signs or lights. Mayor Hoffman explained that there have been many letters sent to IDOT and we will reach out again.
- Keil Keller asked about the water/sewer demands of the new Kramer development. Aaron explained what the potential plans might be.

COMMITTEE REPORTS

A. FINANCE

Trustee Clark reports:

- Treasurer's Report - The July Treasurer's Report was reviewed. We are still waiting on the release of funds from IDOT to cover the payment to Origin.
- Billing New Rate – The new billing rates were released. We have received a few phone calls on concerns. We will address them as they come.
- Election Packets – Election packets are available for pick up August 25th, 2026. There are three Trustee positions open.
- Levy and Assessment Ordinance – The Levy and Assessment Ordinance is on for first reading tonight.
- Amend Budget – Grocery Tax & 5% increase – We will amend the budget tonight to correct the revenue projected for 1% grocery tax and the 5% levy increase.

B. ECONOMIC DEVELOPMENT

Trustee Guth reports:

- Lions Club Queen of Hearts – Current Jackpot \$30,000.00, the square is full again on drawing nights and Cimino's is packed. These are all good signs!
- WCHD Sharps Program – Treasurer, Denise packed the first box of Sharps for the Sharps recycling program sponsored by Winnebago County Health Dept. and sent to Superior Waste Disposal in Michigan on August 24, 2026.
- Short-term Rentals - Tabled

C. BUILDINGS AND PARKS

Trustee Waller reports:

- Village Buildings Hail Damage – Bids that were received will be opened Thursday, August 20, 2026 at 10:00am.
- Fishing in the Park Pond – Only kids 16 years and younger are permitted to fish in the pond without a license.

D. STREETS AND ALLEYS

Trustee Clark reports on behalf of Trustee Dasko:

- Multi-use Path – Public Meeting - The meeting has been moved to Monday, August 24th, 2026. The second and final meeting will be Monday, September 28th, 2026.
- Code Enforcement – Attorney Burke and Randy Ketchum will have a meeting regarding the 14730 Ruby Street property. There are a couple of homes with deceased property owners that continue to be worked on.
- OC Developers – The Wausau Homes house is under construction. The Ambassador house has a meter installed and will be hooked up tomorrow. We have one local resident interested in purchasing a lot and building a home by Ambassador.
- Street Closure – A resident on Tranquil Place has reached out asking for permission for a block party. Tranquil Place will be closed on August 22nd, 2026, from 11:00am – 7:00pm.

E. WATER AND SEWER

Trustee Cox reports:

- Cahoy Update – Attorney Burke reached out to Attorney Fullbright and everything seems to be moving along.

F. POLICE

Trustee Becker reports:

- July Monthly Report was given out.
- Department Updates:
 - Chief Reiman, Sgt. Sager, Officers; Booth, Galindo, and Gutierrez attended Emergency Medical refresher class July 28th, 2026.
 - Sgt. Sager going to a Train-the-Trainer for High-Risk Traffic Stops in September.
 - School Open House/Welcome Back event road closure request for Tuesday, August 18th, 2026. (South St. from Center to Fremont, 6:00pm-8:00pm)
 - Jaimie Cox Memorial Ride is Saturday, August 29th, 2026, arriving around 1:15pm and leaving 3:00pm

UNFINISHED BUSINESS

- A. Amend Budget – Grocery Tax & 5% increase on for first reading.

NEW BUSINESS

- A. Ordinance-___2026: Levy & Assessment Ordinance. Held over.

EXECUTIVE SESSION DEEMED NOT NECESSARY.

ADDITIONAL COMMENTS:

MOTION TO ADJOURN THE August 10th, 2026 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 5; NAYS, 0; ABSENT, 1.

TIME ADJOURNED: 8:17 P.M.