

Minutes of the Regular Session of The Village of Durand Board of Trustees

Monday, August 24th, 2026

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, August 24th, 2026. The meeting was called to order by the Village President, Sheila Hoffman, at 7:34 P.M.

ROLL CALL:

Present: Trustee Clark, Trustee Waller, Trustee Dasko, Trustee Guth, Trustee Cox, Trustee Becker

Present via teleconference: None

Absent: None

Employees: *Public Works Supervisor, Aaron Kahl*

Chief of Police, Michael Reiman

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the August 10th, 2026 Regular Session were inspected by the board members. Motion was made by Mr. Guth, second by Mrs. Clark to approve the minutes with changes for August 10th, 2026. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, Abstain: Guth, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Board bills dated August 24th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark, second by Mr. Becker to draw on the treasury to pay the Board AP bills dated August 24th, 2026 totaling \$16,949.07. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. APPROVED.

The Payroll Bills dated August 19th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark and second Mr. Becker to draw on the treasury to pay the August 19th, 2026 Payroll Bills totaling \$21,738.96. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

MEMO RECEIVED

Trustee Clark read the Memo of Revenue Received into Record.

Revenue Description	Liability Month & Year	Amount Received	Received Prev. Month & Year	Gain/Loss from Previous Year
Video Gaming Tax	July 2026	\$5,909.48	\$4,432.75	\$1,476.73
Motor Fuel Tax Allotment	July 2026	\$2,634.79	\$2,643.90	(\$9.11)
MFT Transport Renewal	July 2026	\$2,766.56	\$2,688.12	\$78.44
1% Sales Tax – General Fund	June 2026	\$26,884.44	\$22,521.24	\$4,363.20
Non-Home Rule Sales Tax Ref.	June 2026	\$15,626.41	\$11,282.64	\$4,343.77
Grocery Tax	June 2026	\$3,507.67	\$0.00	\$3,507.67

ZONING

Zoning Administrator Mr. Byl reports:

- 511 W. South Street Variance – Ordinance is on for first reading and approval tonight
- State Street Vacation – Ordinance is on for first reading and approval tonight
- 114 W Howard, Car Wash – The Zoning Board has presented that they want a traffic study. AJ Becker will record a drone video at 2 different times, one of them being while the Food Pantry is serving customers. The video will be shared with the Board for consideration. Attorney Burke and Gavin will discuss with Mr. Steelglove that he needs to apply for a special use and acquire a traffic study.

PUBLIC HEARING

Multi-use Path Project, was called to order at 8:08 P.M.

The proposed Multi-use Project has been on file for public review for at least the last 30 days pursuant to statute.

Dan Peppin with Community Funding and Planning Service joined the Hearing via Teleconference. Dan Peppin reviewed the details of the improvements involved in the project, the cost and funding, and the overall “aim” of this project.

A public question was asked about how many people will be using the path and how terrain will be made flat. Mayor Hoffman, answered that there are many residents that currently use the highway to walk or bike and the path will make their travel safer. Dan Peppin answered regarding the terrain stating that the plans involve filling in and leveling the appropriate spaces

A follow-up question was asked about how it will be maintained. Both Aaron Kahl and Mayor Hoffman answered that the Village has the equipment to maintain those paths and she mentioned that when the path is constructed it will be done with storm sewer, curb and gutter to prevent water issues.

Someone asked about sidewalk maintenance in other areas of the Village. Mayor Hoffman advised that there is an ongoing sidewalk repairs list and asked that they advise of the sidewalk in need of repair.

A question was asked about railings for the new path, Dan Peppin advised we should direct those questions to the engineers. Aaron mentioned that anything they submit will be in accordance with IDOT guidelines.

There will be another Public Hearing at the September 28th, 2026 Board Meeting for the Multi-use Path Project.

All questions were answered and the Public Hearing was closed at 8:30 P.M.

PUBLIC COMMENT

NONE

COMMITTEE REPORTS

A. FINANCE

Trustee Clark reports:

- Pumping & Dusk to Dawn Aggregation - Mr. Mudge was present from Rock River Energy Services for Village pumping and street electric aggregation costs. The Board will vote tonight to with Constellation – supplier billed for 5 years at .04063 for street lighting and continue with Dynergy for 53 months at .08118 for pumping
- Levy & Assessment Ordinance – The Levy & Assessment Ordinance is on for final approval tonight along with amended budget
- Memo Received August - August Memo Received will be read into record during the Board Meeting
- Village Hall Roof – The Village received only one sealed bid back for the repairs to Village Hall. The bid was for \$28,000.00 for the roof only from CPR Roofing. It is recommended to move forward with this bid and will continue looking for other contractors to finish the remaining work.
- Treasurer, Attend Caselle – Denise will attend Caselle Symposium September 9th-10th, 2026

B. ECONOMIC DEVELOPMENT

Trustee Guth reports:

- Durand Lions Club QoH – Current jackpot is \$33,000.00. No winner at tonight's drawing

C. BUILDINGS AND PARKS

Trustee Waller reports:

- Sale of Surplus Property – Resolution for sale of Otter Creek surplus property is on for approval tonight.
- Kramer Housing Project – Project is moving along

D. STREETS AND ALLEYS

Trustee Dasko reports:

- Tranquil Place Palooza/Block Party – The event went well; there was positive feedback and they are planning for next year.
- Multi-use Path Public Meeting – 1st Public Meeting tonight and the second Public Meeting will be held at the September 28th, 2026 Board Meeting.
- 14730 Ruby Street – Meeting with the Mayor went well and is ongoing.
- 415 W. Howard Street – This property has been condemned by Winnebago County Housing/Health Department.
- Ambassador Homes Walk-through – The Board Members walk-through went well today. The second lot has been sold and possibly a 3rd after showing.
- Public Works Updates
 - North Street tree clean-up finished
 - Waterway clearing in Otter Creek underway
 - Street on 500 block of Howard prepped for repair

E. WATER AND SEWER

Trustee Cox reports:

- Cahoy Update – There was a court date and no one was in attendance on behalf of Cahoy. A judgement was filed and the process is advancing.

- Utility Billing – Water/Sewer Rate Increase Update – Mayor Hoffman met with a few residents and will be on the agenda for the next meeting for further discussion regarding water usage not entering sewers.
- West Main Street Line Repair – There is a broken line at the main on the 100 block of West Main Street. Kelsey Excavating will be here Wednesday for the repair due to the depth of the service.

F. POLICE

Trustee Becker reports:

- Department Updates
 - Block Party at Tranquil Place went well
 - First day of school was today – no issues
 - Officer Booth's certification is complete and received - she is fully certified
 - First home football game is Friday, September 11, 2026
 - Jaimie Cox Ride is this Saturday, August 29th, 2026, 1:15-3:00pm

UNFINISHED BUSINESS

- A. Motion was made by Mrs. Clark and second by Mr. Guth to waive the first reading of Ordinance 2026-12: 511 W. South Street Variance. ROLL CALL: Clark, yes: Waller, yes: Dasko, yes: Guth, yes: Cox, yes: Becker, yes. MOTION CARRIED. APPROVED.
- A. Motion was made by Mrs. Clark and second by Mr. Dasko to adopt Ordinance 2026-12: 511 W. South Street Variance. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.
- B. Motion was made by Mrs. Clark and second by Mr. Dasko to adopt Ordinance 2026-13: State Street Vacation. ROLL CALL: Clark, yes: Waller, yes: Dasko, yes: Guth, yes: Guth, yes: Cox, yes: Becker, yes. MOTION CARRIED. APPROVED.
- C. Motion was made by Mr. Guth and second by Mr. Becker to adopt Resolution 2026-5: Sale of Surplus Property – Otter Creek Subdivision. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.
- Motion was made by Mrs. Clark and second by Mr. Becker to amend the agenda to change the order of UNFINISHED BUSINESS by moving item "E" before item "D". ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. APPROVED.
- E. Motion was made by Mr. Guth and second by Mr. Becker to adopt Ordinance 2026-14: Amended Budget. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.
- D. Motion was made by Mr. Guth and second by Mrs. Clark to waive the first reading of Ordinance 2026-15: Levy & Assessment Ordinance. ROLL CALL: Becker, yes: Dasko, yes: Waller, yes: Clark, yes: Cox, yes: Guth, yes. MOTION CARRIED. APPROVED.
- D. Motion was made by Mrs. Clark and second by Mr. Cox to adopt Ordinance 2026-15: Levy & Assessment Ordinance. ROLL CALL: Guth, yes: Waller, yes: Cox, yes: Becker, yes: Clark, yes: Dasko, yes. MOTION CARRIED. APPROVED.
- F. Motion was made by Mrs. Clark and second by Mr. Guth to approve Constellation as street lighting supplier for 5 years at .04063. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.

- F. Motion was made by Mrs. Clark and second by Mr. Cox to continue with Dynergy as the pumping supplier for 53 months at .08118. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. APPROVED.

NEW BUSINESS

- A. A straw poll was taken to approve the CPR bid for roofing Village Hall. POLL: Yeas, 6: Nays, 0: Absent, 0.

EXECUTIVE SESSION DEEMED NOT NECESSARY.

ADDITIONAL COMMENTS:

MOTION TO ADJOURN THE August 24th, 2026 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 9:11 P.M.