

Minutes of the Regular Session of The Village of Durand Board of Trustees

Monday, September 14th, 2026

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, September 14th, 2026. The meeting was called to order by the Village President, Sheila Hoffman, at 7:55 P.M.

ROLL CALL:

Present: Trustee Clark, Trustee Waller, Trustee Dasko, Trustee Guth, Trustee Cox

Present via teleconference: None

Absent: Trustee Becker

Employees: *Public Works Supervisor, Aaron Kahl*

Chief of Police, Michael Reiman

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the August 24th, 2026 Regular Session were inspected by the board members. Motion was made by Mr. Guth, second by Mrs. Clark to approve the minutes for August 24th, 2026. ROLL CALL: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Board bills dated September 14th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark, second by Mr. Dasko to draw on the treasury to pay the Board AP bills dated September 14th, 2026 totaling \$42,441.80. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes. MOTION CARRIED. APPROVED.

The Payroll Bills dated September 2nd, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark and second Mr. Guth to draw on the treasury to pay the September 2nd, 2026 Payroll Bills totaling \$33,343.65. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes. MOTION CARRIED. APPROVED.

The Payroll Bills dated September 16th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark and second Mr. Cox to draw on the treasury to pay the September 16th, 2026 Payroll Bills totaling \$24,751.66. ROLL CALL: Dasko, yes: Waller, yes: Clark, yes: Cox, yes: Guth, yes. MOTION CARRIED. APPROVED

TREASURER'S REPORT

The Treasurer's Report for August 2026 was reviewed by the board members. A motion was made by Mrs. Clark and second by Mr. Guth to approve the treasurer's report for August 2026. ROLL CALL: Guth, yes: Waller, yes: Cox, yes: Clark, yes: Dasko, yes. MOTION CARRIED. APPROVED.

ZONING

Zoning Administrator Gavin Byl was not present during tonight's meeting or committee. We discussed:

- Durand Repair – Vacate/Split Waterway – We are moving forward with a land survey with pins for property that the Village owns behind Durand Repair between the Public Works Facility. Gavin Byl will work on that. The plan would be to vacate the easement or alley between Mike Kinney, Durand Repair and the Village, then survey and record and eventually appraise, publish and post for surplus sale per the agreement of the Board this evening.
- Easement/Alley, Pepper to Freemont – Survey/Vacate – We are looking at vacating the railroad easement or alley behind Howard Street between Howard Street and South Street, we will do that by a ground survey as well. Gavin Byl will start working on this.
- Pre Annex Discussion – Center St. Properties – There was discussion about some possible annexation agreements but there will be further discussion on that at another time.
- 114 W. Howard St. – Not discussed
- 309 E. South St., Kramer Property – Not discussed

PUBLIC COMMENT

NONE

COMMITTEE REPORTS

A. FINANCE

Trustee Clark reports:

- Treasurer's Report/Financials - The August Treasurer's Report was reviewed.
- IML Conference, September 17th – 19th, 2026, Mayor Hoffman and LeAnn Clark to attend.
- Caselle Conference – Denise attended the Caselle Conference. Denise submitted an essay on behalf of the Village on making a community impact. She wrote about helping residents who may be ill or disabled maintain their lawns. The Village was awarded \$1,000.00. Congratulations Denise!
- Trustee Opening, Unexpired Term November – Trustee Dasko will be moving out of state. He will be resigning from the Board after the October 26th, 2026 meeting. We will be looking to fill an appointment for the remaining of his term.

B. ECONOMIC DEVELOPMENT

Trustee Guth reports:

- Lions Club Queen of Hearts – Special ticket puller for the drawing tonight was Police Chief Reiman, tonight's jackpot was \$38,000.00, the Queen was not found. Next drawing is September 9th, 2026 and the jackpot is \$39,500.00.

C. BUILDINGS AND PARKS

Trustee Waller reports:

- HRAP County IGA – Attorney Burke to make updates to IGA then send to County for approval. Approximately 30 days for Durand to receive back.

D. STREETS AND ALLEYS

Trustee Dasko reports:

- Multi-use Path – Update – Options are being reviewed, IDOT is overseeing and will update at a later date.
- Code Enforcement – Updates
 - 14730 Ruby Street – Fencing removed and mowed per court order.
 - 415 W Howard Street – Property has been condemned and follow-up with the County is in progress.
- Req. Vegetation & Nuisance Ordinance – Resident had pest control come in on Scott Court and also has to cut up wood to firewood size. Code enforcement to monitor situation.
- Ambassador Homes – Update – Closing was last Wednesday, September 9th, 2026 and they are going to break ground on another lot soon.

E. WATER AND SEWER

Trustee Cox reports:

- Outdoor Water Meter – Bill Finch was present and requested usage of an outdoor meter to record usage for watering lawns, filling pools, etc. The Village will monitor usage for 6 months and look into it further then.
- Cahoy Update – Still in progress.
- Water Main Break – There was a water main break on East Main, Labor Day. Public Works repaired the main break the next day, September 8th, 2026.

F. POLICE

Trustee Clark reports on behalf of Trustee Becker:

- August Monthly Report was given out.
- Department Updates:
 - Inmar, that services our drug take back box, is discontinuing the free service as of December 31st, 2026. We are looking into alternative sources for a new Dropbox.
 - The shield on the squad cars has been replaced with a 7-point star, similar to the badges dawned by Durand Officers since Memorial Day 2025. There were no costs incurred by the Village to do this.
 - Sgt. Sager to attend a train the trainer course next week to become a High-Risk traffic stop instructor.
 - Jaimie Cox 8th Memorial Ride came to the square on Saturday, August 29th, 2026. Durand PD represented the Village well. Chief, Sgt. Sager, and Ofc. Gutierrez worked the event.
 - First home football game was this past Friday night, Rivermen are 4-0. Durand PD again represented the Village well – multiple Officers worked the game/street.
 - Chief attended a quarterly Northern Illinois Law Enforcement Executives Association Meeting last week hosted by the Stephenson County Sheriff's Department
 - We are looking into another ILEAS grant to get us one more Taser 10.

UNFINISHED BUSINESS

NEW BUSINESS

- A voice vote was taken to approve Gavin Byl to move forward with the land survey and vacate for property that the Village owns behind Durand Repair between the Public Works Facility. VOTE: Yeas, 5; Nays, 0; Absent, 1
- A voice vote was taken to approve Gavin Byl to move forward with the land survey and vacate for the railroad easement or alley behind Howard Street between Howard Street and South Street. VOTE: Yeas, 5; Nays, 0; Absent, 1

EXECUTIVE SESSION DEEMED NOT NECESSARY.

ADDITIONAL COMMENTS:

- Petition packets available before Committee Meetings on September 14th, 28th, & October 12th, 2026, 4:30pm – 5:50pm.
- IML Conference: September 17th – 19th, 2026, Mayor Hoffman and LeAnn to attend.
- Mayor Hoffman received the health insurance benefits renewal packet; this will be discussed more in the future.
- Denise approved a raffle for the Sons of the American Legion for September 21st to November 20th, 2026, winner to be announced at The Feather Party.

MOTION TO ADJOURN THE September 14th, 2026 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 5; NAYS, 0; ABSENT, 1.

TIME ADJOURNED: 8:14 P.M.