

Minutes of the Regular Session of The Village of Durand Board of Trustees

Monday, September 28th, 2026

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, September 28th, 2026. The meeting was called to order by the Village President, Sheila Hoffman, at 7:30 P.M.

ROLL CALL:

Present: Trustee Clark, Trustee Waller, Trustee Dasko, Trustee Guth, Trustee Cox, Trustee Becker

Present via teleconference: None

Absent: *Public Works Supervisor, Aaron Kahl*

Employees: *Chief of Police, Michael Reiman*

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the September 14th, 2026 Regular Session were inspected by the board members. Motion was made by Mr. Guth, second by Mr. Becker to approve the minutes for September 14th, 2026. ROLL CALL: Becker, abstain: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Board bills dated September 28th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark, second by Mr. Becker to draw on the treasury to pay the Board AP bills dated September 28th, 2026 totaling \$47,167.89. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. APPROVED.

The Payroll Bills dated September 30th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark and second Mr. Becker to draw on the treasury to pay the September 30th, 2026 Payroll Bills totaling \$24,230.31. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

MEMO RECEIVED

Trustee Clark read the Memo of Revenue Received into Record.

Revenue Description	Liability Month & Year	Amount Received	Received Prev. Month & Year	Gain/Loss from Previous Year
Video Gaming Tax	August 2026	\$5,399.26	\$4,128.55	\$1,270.71
Motor Fuel Tax Allotment	August 2026	\$2,837.14	\$2,858.89	(\$21.75)
MFT Transport Renewal	August 2026	\$2,956.75	\$2,983.86	(\$27.11)
1% Sales Tax – General Fund	July 2026	\$18,597.16	\$21,086.94	(\$2,489.78)
Non-Home Rule Sales Tax Ref.	July 2026	\$13,114.89	\$11,618.67	\$1,496.22
Grocery Tax	July 2026	\$3,593.47	\$0.00	\$3,593.47

ZONING

Zoning Administrator Mr. Byl reports:

- 302 Center Street, Lorrie Meier Property – Mr. Byl will work with Aaron Kahl to get an elevation and zoning map for the area as well as discuss what maintenance would happen going forward.
- Pre Annex Discussion – Center St. Properties – Was not discussed

PUBLIC HEARING

Multi-use Path Project, was called to order at 7:40P.M.

The proposed Multi-use Project has been on file for public review for at least the last 30 days pursuant to statute.

Dan Peppin with Community Funding and Planning Service and Andy Geiken with Origin Design were present.

Dan Peppin reviewed the details of the improvements involved in the project, the cost and funding, and the overall scope of this project.

Andy confirmed that lowering the speed limit has been heard by IDOT and adding curb and gutter will help push this.

There were no questions from the public.

The Public Hearing was closed at 7:51 PM.

PUBLIC COMMENT

NONE

COMMITTEE REPORTS

A. FINANCE

Trustee Clark reports:

- 2026 IML Conference, Mayor Hoffman and Trustee Clark attended – Items to review from the conference were; updating the Amusements Ordinance, Short-term Rentals Ordinance, in person discussion with the Liquor Control Commission, and higher interest investments for the Village.
- Short-term Rentals – Mayor Hoffman worked on the Short-term Rentals Ordinance. We will discuss further but a draft ordinance will be on for first reading tonight.

- Memo Received September – September 2026 Memo Received Report was included in packets and will be read into record during the Board Meeting
- Trustee Opening, Unexpired Term November – Danielle Cull Kramar has expressed interest in filling the unexpired term of Trustee Dasko. She will be recommended for appointment at the October 26th, 2026 Board Meeting.
- 1805 Concord – 50% Village Tax Abatement for 5 Years – 1805 Concord has been sold. The Village will need to pass an Ordinance and the Durand School District will need to pass an Ordinance for the 50% abatement for our two governmental bodies line items on the tax bill.

B. ECONOMIC DEVELOPMENT

Trustee Guth reports:

- Durand Lions Club QoH – Current jackpot is \$41,000.00. They have sold over 20,000 tickets in 10 weeks.
- Durand Lions Club Candy Day – Lions Club 2026 Candy Days are October 9th & 10th
- Durand Charm Halloween on the Square – Charm is hosting Halloween on the Square Saturday, October 31st, 2026. Road closure from 9:00am – Noon is on for approval
- Homecoming Parade – Parade will be held Thursday, October 8th, 2026. Road closures on for approval.

C. BUILDINGS AND PARKS

Trustee Waller reports:

- HRAP County IGA – Update - The 2 homes in the county will be rehabbed as well

D. STREETS AND ALLEYS

Trustee Dasko reports:

- Multi-use Path Public Meeting – Final Public Meeting tonight we will receive updates on engineering, Grant writers received letters of support from IDOT, the school and Medina.
- Resolution of Support – Multi-use Path – Grant writers need letter of support from the Village. The Village will comply.
- Code Enforcement Updates
 - 14730 Ruby St. – There is continued mowing of the property. The owner must continue mowing or enforcement will take place.
 - 415 W Howard – The property is condemned and a citation has been issued for violation of rubbish. The Village is working with the County and Village Attorney on this.

E. WATER AND SEWER

Trustee Cox reports:

- Unsewered Properties Grant Funding Cycle – The funding cycle is now open. There are approximately 80 properties that could apply to connect to the Village sewer system. It is a 100% grant and hopefully the Village can get the Medina lift station upgraded through the grant.
- Cahoy Update – Still going through the warrant process.

F. POLICE

Trustee Becker reports:

- Department Updates
 - Chief signed an agreement with another company for replacement “Drug take back box” since the current company contract ends December 31st, 2026. The new company is Med-Project, hoping for a seamless transition.

- October 7th, 2026 the Chief will attend class in Downers Grove “Leading in the Aftermath & Trauma, Informed Leadership Following a Critical Incident”
- Homecoming Weekend
 - Thursday, October 8th, 2026 at 6:00pm, Homecoming Parade
 - Friday, October 9th, 2026, Homecoming Football Game
 - Saturday, October 10th, 2026, Homecoming Dance

UNFINISHED BUSINESS

- A. Motion was made by Mrs. Clark and second by Mr. Guth to adopt Resolution 2026-6: Winnebago County IGA for HRAP Amendment. ROLL CALL: Becker, yes: Dasko, yes: Waller, yes: Clark, yes: Cox, yes: Guth, yes. MOTION CARRIED. APPROVED.

NEW BUSINESS

- A. Motion was made by Mr. Guth and second by Mr. Cox to adopt Resolution 2026-7: IDOT ITEP Resolution of Support and Commitment of Funds. ROLL CALL: Guth, yes: Waller, yes: Cox, yes: Becker, yes: Clark, yes: Dasko, yes. MOTION CARRIED. APPROVED.
- B. Short-term Rentals Ordinance – First Reading
- C. Motion was made by Mr. Guth and second by Mr. Becker to waive first reading of Ordinance 2026-16: 1805 Concord Tax Abatement. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. APPROVED.
- C. Motion was made by Mr. Guth and second by Mr. Becker to adopt Ordinance 2026-16: 1805 Concord Tax Abatement. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED
- D. A voice vote was taken to approve the Durand School Homecoming Parade, October 8th, 2026. VOTE: Yeas, 6; Nays, 0: Absent, 0.
- E. A voice vote was taken to approve Durand Charm Halloween on the Square Road Closure, October 31st, 2026. VOTE: Yeas, 6; Nays, 0: Absent, 0

EXECUTIVE SESSION DEEMED NOT NECESSARY.

ADDITIONAL COMMENTS:

- Final day to get petition packets for the election is before Committee Meeting on October 12th, 2026, 4:30pm – 5:50pm.
- Trick or Treat hours will be 5:00 PM to 7:30 PM, Saturday, October 31st, 2026

MOTION TO ADJOURN THE September 28th, 2026 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 8:36 P.M.