Minutes of the Regular Session of The Village of Durand Board of Trustees Monday, October 12th, 2026

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, October 12h, 2026. The meeting was called to order by the Village President, Sheila Hoffman, at 7:33 P.M.

ROLL CALL:

Present: Trustee Clark, Trustee Waller, Trustee Dasko, Trustee Guth, Trustee Cox, Trustee Becker

Present via teleconference: None

Absent:

Employees: *Public Works Supervisor,* Aaron Kahl

Chief of Police, Michael Reiman

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the September 28th, 2026 Regular Session were inspected by the board members. Motion was made by Mr. Guth, second by Mr. Becker to approve the minutes for September 28th, 2026. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Board bills dated October 12th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark, second by Mr. Becker to draw on the treasury to pay the Board AP bills dated October 12th, 2026 totaling $162,502.25. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. APPROVED.

The Payroll Bills dated October 14th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark and second Mr. Cox to draw on the treasury to pay the October 14th, 2026 Payroll Bills totaling $33,797.43. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

TREASURER'S REPORT

The Treasurer's Report for September 2026 was reviewed by the board members. A motion was made by Mrs. Clark and second by Mr. Becker to approve the treasurer's report for August 2026. ROLL CALL: Guth, yes: Waller, yes: Cox, yes: Becker, yes: Clark, yes: Dasko, yes. MOTION CARRIED. APPROVED.

ZONING

Zoning Administrator Gavin Byl was not present during tonight's meeting or committee. We discussed:

- 502 S. Center St. – Recorded (formerly 12180 Center St) – The address for the BP Station was corrected and has been officially recorded with the County to the in town address; 502 S. Center Street.

PUBLIC COMMENT

NONE

COMMITTEE REPORTS

A. FINANCE

Trustee Clark reports:

- Treasurer's Report/Financials - The September financials were reviewed and discussed. The Treasurer's Report will be approved during the Board Meeting.
- BCBS Insurance Benefits Increase – Denise has reached out to M3 to inquire again about polling with another Village to help with health insurance costs. We are still waiting for a response if this is a viable option.
- Trustee Opening – Unexpired Term November – Trustee Dasko's last meeting will be October 26th, 2026. Danielle Kramar will be appointed to Mr. Dasko's position at the November 9th, 2026 meeting.
- Short-term Rentals – Attorney Burke has provided an update to the Short-term rentals Ordinance. There are still a few things to finalize including approval from the Zoning Board and a public hearing. We hope to have the Ordinance in place January 2027.
- Square Project: IDOT Last Payment Invoice $72,419.78 (TIF Funds) – The Village received a very delayed final invoice from IDOT in the amount of $72,419.78 for the square project. The Village agrees this needs to be paid and will use TIF funds.
- Durand CUSD 322 to Pass Tax Abatement Ordinance – The school should be passing their Ordinance tonight to abate 50% of their line item of property taxes for 1805 Concord.
- Village Tax Abate: 1805 Concord – The Village has recorded our 50% line item abatement for 1805 Concord with the County.
- Payment for 1805 Concord Received – Ambassador Homes has paid the Village the $8,000 for the purchase of the lot and the $2,000 for the hookup fees for 1805 Concord.
- Annual Appreciation Party 2026 – The Party will be held at Cahoots in Rockford, we are looking at either Nov. 14th or 21st, 2026.

B. ECONOMIC DEVELOPMENT

Trustee Guth reports:

- Lions Club Queen of Hearts – Tonight's jackpot was $45,500.00.
- Durand Charm Halloween on the Square, 9:30am, Saturday, October 31st, 2026
- Trick or Treat, 5:00pm – 7:30pm, Saturday, October 31st, 2026
- BP Closing – New ownership to close on October 16th, 2026
- Ambassador Homes - Closing of 1602 Otter Creek Dr in the next few weeks
- Zisk Property Update – October 25th, 2026 is the target Grand Opening Date

C. BUILDINGS AND PARKS

Trustee Waller reports:

- Park Water Fountains – Due to the expected frost this coming weekend the water fountains in the park will be closed for the season
- The Park Sign – The sign is at the Public Works Shop being repaired and painted

D. STREETS AND ALLEYS

Trustee Dasko reports:

- ITEP Grant App: Multi-Use Path – Submitted October 5th, 2026.
- Code Enforcement – Updates
  - 14730 Ruby St – Invoices sent to the owner for payment as agreed by court and attorney
  - 415 W Howard St – Property is being foreclosed by bank, updates to follow

E. WATER AND SEWER

Trustee Cox reports:

- Unsewered Properties Grant Funding Cycle Open – The application period is now open. It would allow unsewered properties to connect to the Village for no fee.
- Cahoy Update – There will be an update during the Executive Session tonight.
- Otter Creek Lift Station – The Lift Station is up and running with a new transducer and transmitter.

F. POLICE

Trustee Becker reports:

- Monthly Report was given out.
- Officer McNeely resigned September 30th, 2026 due to his other full-time position
- Homecoming took place this past week
- Annual Fire Extinguisher check occurred last week
- Chief Reiman attended "Leadership Class" on October 7th, 2026
- Back the Blue Ride came through town Saturday, October 10th, 2026, there were approximately 130 bikers

UNFINISHED BUSINESS

A. A voice vote was taken to approve the Trick or Treat hours, 5:00pm – 7:30pm Saturday, October 31st, 2026. VOTE: Yeas, 6; Nays, 0: Absent, 0.

B. Ordinance 2026-___: Short-Term Rentals – Attorney Burke discussed the Ordinance draft with the Board which is going to Zoning Committee for review.

NEW BUSINESS

NONE

EXECUTIVE SESSION

ADJOURN TO EXECUTIVE SESSION 5 ILCS 120/2(c) (11): Litigation, when an action against, affecting or on behalf of the particular body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

FOR LITIGATION USE:

ADJOURN FROM THE BOARD OF TRUSTEES MEETING: Motion made by Mr. Dasko, seconded by Mr. Becker, to enter into Executive Session. Roll Call: Clark, yes: Waller, yes: Dasko, yes: Guth, Yes: Cox, yes: Becker, yes. Time Adjourned: 8:05p.m.

ENTER EXECUTIVE SESSION**:** Roll Call: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes.
Time Entered: 8:07p.m.
ADJOURN FROM EXECUTIVE SESSION: Ayes: 6, Nays: 0, Absent: 0, Time Adjourned**:** 8:22p.m.
RE-ENTER REGULAR SESSION: Roll Call: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes.
President Hoffman reconvened Board of Trustees Meeting at 8:23p.m.
No action was taken.

ADDITIONAL COMMENTS:

- Petition packets are still available, reach out to Village Clerk: clerk@villageofdurand.com.

MOTION TO ADJOURN THE October 12th, 2026 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 8:24 P.M.