Minutes of the Regular Session of The Village of Durand Board of Trustees Monday, October 26th, 2026

CALL TO ORDER

The Village of Durand Board of Trustees met in Regular Session on Monday, October 26th, 2026. The meeting was called to order by the Village President, Sheila Hoffman, at 7:30 P.M.

ROLL CALL:

Present: Trustee Clark, Trustee Waller, Trustee Dasko, Trustee Guth, Trustee Cox, Trustee Becker

Present via teleconference: None

Absent: None

Employees: *Public Works Supervisor,* Aaron Kahl

Chief of Police, Michael Reiman

Village President: Sheila Hoffman

Village Treasurer: Denise Britnell

Village Attorney: Darron Burke

Village Clerk: Jessica Travis

Public: *See attached sign-in sheet*

PLEDGE OF ALLEGIANCE

MINUTES

The minutes from the October 12th, 2026 Regular Session were inspected by the board members. Motion was made by Mr. Becker, second by Mr. Cox to approve the minutes for October 12th, 2026. ROLL CALL: Becker, yes: Cox, yes: Clark, yes: Waller, yes: Dasko, yes: Guth, yes. MOTION CARRIED. APPROVED.

PAYMENT OF THE BILLS

The Board bills dated October 26th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark, second by Mr. Becker to draw on the treasury to pay the Board AP bills dated October 26th, 2026 totaling $160,275.06. ROLL CALL: Waller, yes: Dasko, yes: Cox, yes: Guth, yes: Clark, yes: Becker, yes. MOTION CARRIED. APPROVED.

The Payroll Bills dated October 28th, 2026 were reviewed by the board members. A Motion was made by Mrs. Clark and second Mr. Guth to draw on the treasury to pay the October 28th, 2026 Payroll Bills totaling $25,179.88. ROLL CALL: Dasko, yes: Cox, yes: Clark, yes: Guth, yes: Waller, yes: Becker, yes. MOTION CARRIED. APPROVED.

MEMO RECEIVED

Trustee Clark read the Memo of Revenue Received into Record.

Revenue Description	Liability Month & Year	Amount Received	Received Prev. Month & Year	Gain/Loss from Previous Year
Video Gaming Tax	September 2026	$5,752.40	$5,899.70	($147.30)
Motor Fuel Tax Allotment	September 2026	$2,768.15	$2,886.37	$81.78
MFT Transport Renewal	September 2026	$2,905.75	$2,873.52	$32.23
1% Sales Tax – General Fund	August 2026	$18,191.43	$21,650.38	($3,458.95)
Non-Home Rule Sales Tax Ref.	August 2026	$12,468.10	$12,087.44	$380.66
Grocery Tax	August 2026	$590.82	$0.00	$590.82

ZONING

Zoning Administrator is not present but was present during Committee:

- Mr. Byl advised the Board that county residents were concerned about the Village annexing them into the Village. Stuart Nuss was present at committee to express his concern.

PUBLIC COMMENT

Mariah and Scott Nimtz were present to voice that they are not interested in being annexed into the Village. Mayor Hoffman advised that the annexation was something that was brought up but is no longer being discussed.

COMMITTEE REPORTS

A. FINANCE

Trustee Clark reports:

- Memo Received October – October 2026 Memo Received Report was included in packets and will be read into record during the Board Meeting. It was noted that the grocery tax had a significant decrease in August 2026. It is presumed this was due to the sales tax holiday in August, although we are unclear this was meant to apply to grocery.
- BCBS Insurance Benefits Renewal– Denise is still trying to contact M3 regarding the health insurance. Employees will see an increase for benefits for the next payroll.
- Trustee Dasko's last meeting – This is Trustee Dasko's last meeting; we thank him for his service and wish him the best.
- Multi-use Path Agreement Signed – The Multi-use Path Agreement has been signed. We are hoping to receive funding from the initial grant approved.
- Appreciation Party 2026 – The Party will be held at Cahoots in Rockford, Saturday Nov. 21st, 2026, please RSVP to Denise by Friday, October 31st, 2026.
- ComEd Ordinance Consideration Approved – The ComEd Ordinance Consideration was approved for the public works and Saelens Park. This was approved back to the time we asked so we received an $18,500 credit.
- Caselle Bill Cycle Change & Cost Increase – We received the Caselle bill for 2027. This is our full accounting software. They changed to an annual billing with an approximate $2,200 increase.
- End of the Year Loans on A/P – The end of year loans were reviewed and are on A/P for approval tonight.

B. ECONOMIC DEVELOPMENT

Trustee Guth reports:

- Durand Lions Club QoH – The Queen of Hearts was found October 19th, 2026, the jackpot was $48,500. A new drawing starts Monday, October 26th, 2026 for $25,000.
- Otter Creek Development Update – Ambassador home sold, closed, tax abatement for Village and School recorded with County. Wausau home is complete; the yard is currently black dirt. The Board requests that all yards be seeded.
- American Legion Riders Raffle – The American Legion Riders 50-50 raffle has been approved by Treasurer, Denise Britnell.

C. BUILDINGS AND PARKS

Trustee Waller reports:

- Village Hall Roof, Update - Roof is complete, CPR Roofing has been paid in full, $28,000 and Denise sent receipt to insurance company for recoverable depreciation of $1,685.99.
- Park Restrooms – Restrooms are still open, they will be closed for Halloween, then re-opened, and finally closed for the season Sunday, November 1st, 2026.

D. STREETS AND ALLEYS

Trustee Dasko reports:

- Howard Street Around Manhole Paved – Paving has been completed around manhole and payment has been made to Miller Blacktop.
- AC Johnston Waterway Cleanup – AC Johnston property in Otter Creek waterway is pending sale, the waterway cleanup will be done prior to closing.
- 4-Way Stop at Rt. 75 & Rt. 70 – 4-way Stop at Rt. 75 & Rt. 70 to be completed tentatively by this weekend.
- Code Enforcement Updates
    - 415 W Howard – Attorney Burke spoke with the bank that holds the mortgage. The bank is going to fast track the foreclosure.

E. WATER AND SEWER

Trustee Cox reports:

- Nothing to report

F. POLICE

Trustee Becker reports:

- Department/Event Updates
    - 2 Felony arrests for repeated violations of Orders of Protection.
    - 1 Grand Jury Indictment on a Felony Fraud Case.
    - Department continues to field FOIA requests
    - Oversize Load truck caused damage to parkway by Pacemaker (working on restitution – looking into permit issued by state)
    - Halloween Weekend
        - Trunk or Treat this Saturday, October 31st, 2026 (PW street closure – Chief to work event)
        - Halloween Night, Saturday, October 31st, 2026, Sgt. Sager and possibly another to work.
- Training
    - Ofc. Bolin, who did work this past Saturday and Sunday, recently completed firearms qualifications and several online mandates.
    - Chief turned in annual required training hours to ILETSB
    - Intruder drill was completed at the school on October 20th, 2026 with SRO Booth and Chief present.

- Lexipol – (policy management and training) is changing its platform to LexOne on November 14th, 2026. All issues need to be resolved prior to the changeover.
- Digi Ticket - County switching to Quicket, (date keeps changing, unknown) may need to replace the two in car printers as the end of life was April 2026.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

NONE

EXECUTIVE SESSION DEEMED NOT NECESSARY.

ADDITIONAL COMMENTS:

- Thank you, Trustee Dasko, for your service.

MOTION TO ADJOURN THE October 26th, 2026 REGULAR MEETING OF THE BOARD OF TRUSTEES

ROLL CALL: YEAS, 6; NAYS, 0; ABSENT, 0.

TIME ADJOURNED: 7:49 P.M.